SAN FRANCISCO PUBLIC LIBRARY
3 1223 07086 2017

5/S

San Francisco Public Library

Government Information Center
San Francisco Public Library
100 Larkin Street, 5th Floor
San Francisco, CA 94102

REFERENCE BOOK

Not to be taken from the Library

Digitized by the Internet Archive
in 2014

https://archive.org/details/noticeagenda1999sanf

DEPARTMENT OF THE ENVIRONMENT
CITY AND COUNTY OF SAN FRANCISCO
FRANCESCA VIETOR, DIRECTOR

NOTICE & AGENDA

Resource-Efficient Building Task Force Meeting
July 7, 1999, 1: 30 p.m.
30 Van Ness Ave., Suite 4100

1. Job Qualifications
2. Mandatory Ordinance Requirements
3. Exemption Process
4. Pilot Projects
5. Timelines

DOCUMENTS DEPT.
JUN 30 2006
SAN FRANCISCO
PUBLIC LIBRARY

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

3 1223 07086 2017

Resource-Efficient Building (REB) Pilot Projects Task Force Meeting Minutes for July 7, 1999

Attendance

Tara Lamont	DPW- Bureau of Architecture (BOA)
Glenn Hunt	DPW- Bureau of Architecture (BOA)
Barbara Bernardini	Solid Waste Management Program (SWMP)
Hanson Tom	Dept. of Building Inspection (DBI)
Albert Lam	Dept. of Building Inspection (DBI)
Cal Broomhead	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)
John Deakin	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)
Danielle Dowers	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)
Rona Sandler	City Attorney's Office
Allison Stewart- Cocotis	City Attorney's Office
Francesca Vietor	Department of the Environment (DENV)
Jackie Daries	Department of the Environment (DENV)

Absent

Kimberly Knox SF Water Dept.- Water Conservation

Agenda

1. Job Qualifications
2. Mandatory Ordinance Requirements
3. Exemption Process
4. Pilot Projects
5. Timelines

DOCUMENTS DEPT.

JUN 30 2006

SAN FRANCISCO
PUBLIC LIBRARY

Items

1. Job Qualifications (REB Coordinator)- Jackie Daries distributed a draft job description. Francesca Vietor informed the task force that the REB Coordinator position is not budgeted until Oct. 1, 1999, so the Dept. of the Environment (DENV) is checking with Human Resources to see if the new Coordinator could begin working part-time in order to fulfill the 90 day requirements of the ordinance. There was general consensus that a college degree is desired, but not necessarily an engineering/architecture degree.

There was discussion on how the Task Force can work together to provide outreach to all City Departments. Francesca suggested that the DENV draft a letter from the Mayor to all Department Heads requesting they assign an appropriate contact person.

Albert Lam and Hanson Tom from Building Inspection were new to the program and since they only had the Pilot Projects portion of the Ordinance prior to the meeting, they requested an overview of the Ordinances and Mandatory Requirements.

2. Mandatory Ordinance Requirements (Existing Buildings)- Rona Sandler suggested there should be a procedure developed for departments/buildings who are already in compliance.

Water Conservation- Kimberly Knox, responsible for implementation of the water conservation portion of the ordinance was absent. She will be able to provide a list of buildings with toilets that have been upgraded and are already in compliance (low flow) with the ordinance. Barbara Bernardini mentioned that water inspectors know the status of toilets in buildings.

Energy Conservation- The Bureau of Energy Conservation (BEC) is responsible for implementation of this part of the ordinance. Cal Broomhead explained that compliance with energy efficiency is monitored by the BEC through purchase orders, except for the occasional singular/periodic replacements. Small buildings often fall through the cracks, because their volume is so low. The BEC will pay for retrofit equipment, if the individual department will install (with the exception of the Enterprise depts.- Airport, Moscone, Port, Water and Wastewater). They have done many small projects inside of buildings. Currently, they have $9 million worth of work to be done over 4 years, which will save $75 million in energy expense.

Fluorescent Lamps Recycling- State regulation requires buildings to have a fluorescent lamp recycling program system in place. The Solid Waste Management Program (SWMP) already has a collecting and recycling program established.

Indoor Air Quality- Guidelines will be issued to affected City Departments by DENV, with possible assistance from Arthur Pree, Department of Building Inspectors and Rajiv Bhatia from Environmental Health. Glenn Hunt also has the names of 3 consultants to help with the development of indoor air quality guidelines. He agreed to contact them, assess their cost and availability, and report back.

The Storage of Recyclables (Sec. 82.4 g)- SWMP is responsible for drafting guidelines and implementing the recyclables section of the ordinance. The SWMP has information on training and hauling. Norcal is the City contractor. The definition of "accessible" was discussed and there was agreement there needs to be further clarification of the definition of accessible, based on the hauler and employees/occupants.

Construction and Demolition Debris Management- The SWMP is responsible for this portion of the ordinance. They publish a directory of businesses who recycle construction and demolition debris. Information on Construction and Demolition Debris Management will need to be distributed for general contractors.

Section 82.8, Pilot Projects (new buildings)- Detailed Commissioning Guidelines will be drafted and adopted by the Bureau of Architecture (BOA) within 3 years for all pilot projects. There was discussion that the timeline is not clear in the current language of the ordinance. The DENV agreed to send a letter to the 15 departments listed in the ordinance, notifying them of their requirement to identify suitable pilot project candidates, if they have Construction Projects planned within 90 days of the effective date of the ordinance. Tara reported that the Ordinance refers to "the City Project engineer", which should read as "the City Project architect." Tara distributed a proposed BOA budget, since BOA is monitoring these projects, for 10 proposed pilot Green Buildings. BEC distributed a Criteria/Issues handout for review. It was agreed that both the pilot project budget and criteria would be discussed at the next Task Force meeting.

The question was asked of the goal of the pilot projects. A response was to update the building codes once a product has been tested and successful. A rating system was discussed. Two prospective pilot projects mentioned were 1)525 Golden Gate, and 2) the Rec. & Park Pavilion, which has a sod roof and day lighting. The DENV will develop a form for departments to use for presenting proposed pilot projects, ie. where the project is in process, who the architect/ developer/engineer is working on the project, etc. Glenn asked if we were going to take a performance or prescriptive approach, what criteria would be used for measuring performance. Danielle suggested having some case studies presented to the Task Force, and developing a system for tracking compliance/performance.

3. Exemption Process- Jackie distributed an Exemption Process Proposal and a sample Exemption Request Form.

4. Pilot Projects- Discussed above in the Mandatory Requirements. Will be on next month's meeting agenda.

5. Timelines- Jackie distributed timelines for both Ordinances.

The next meeting will be – **Wednesday, August 11, 1999 from 1:30-3:30 pm. at the Bureau of Architecture's Office, 30 Van Ness Ave, Suite 4100.**

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

NOTICE & AGENDA

Resource-Efficient Building Task Force Meeting

August 11, 1999, 1: 30 p.m.

30 Van Ness Ave., Suite 4100

DOCUMENTS DEPT.

JUN 30 2006

SAN FRANCISCO
PUBLIC LIBRARY

I. GUIDELINES

a. Updates from Task Force Departments

b. Departmental Guidelines (letters, summaries of responsibilities/matrixes)

1) Standard format for all guidelines

c. Deadlines

II. UPDATE on HIRING PROCESS

a. Establish Hiring Committee

III. PILOT PROJECTS

a. Selection Criteria + Process (Tara)

b. Status of Proposed Projects:

1) Moscone Expansion

2) PUC Building @ 525 Golden Gate

3) Rec. & Park Pavilion

4) Pier One

5) De Young Museum

IV. EXEMPTION PROCESS (if time)

V. OTHER BUSINESS/NEXT MEETING

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

Resource-Efficient Building (REB) Pilot Projects Task Force Meeting Minutes for August 11, 1999

Attendance

Tara Lamont	DPW- Bureau of Architecture (BOA)
Glenn Hunt	DPW- Bureau of Architecture (BOA)
Barbara Bernardini	Solid Waste Management Program (SWMP)
Cal Broomhead	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)
John Deakin	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)
Danielle Dowers	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)
Kimberly Knox	SF Water Dept.- Water Conservation
Rona Sandler	City Attorney's Office
Francesca Vietor	Department of the Environment (DENV)
Jackie Daries	Department of the Environment (DENV)

Absent

Rajiv Bhatia	Department of Public Health (DPH)

Agenda

1. Guidelines
2. Update on Hiring Process
3. Pilot Projects
4. Exemption Process

DOCUMENTS DEPT.

JUN 30 2006

SAN FRANCISCO
PUBLIC LIBRARY

Items

1. Guidelines

The Task Force members are requested to bring a draft of their department's guidelines (for all City Departments) to the next meeting on September 8. The Commission on the Environment must approve the guidelines for City departments at the September 20 Commission meeting in order to meet the Ordinance deadline of October 3. The DENV will then develop a format for the guidelines. The Solid Waste Management Program (SWMP) has already developed guidelines for Construction and Demolition Debris (which will be used for the Moscone Expansion). BOA has developed for contractors. guidelines (which will be used for Visitacion Valley child care site). The Airport, PUC, T.I., and Rec & Park do their own contracts. The Airport already has low-flush toilets. There will be two sets of guidelines developed, one for City Departments, and one for contractors. SWMP has a form with guidelines for contractors.

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

2. Update on Hiring Process

The deadline for REB Coordinator applications is September 10. Those on the hiring committee will be: Francesca Vietor, John Deakin, and Tara Lamont.

3. Pilot Projects

A letter will be sent out by the DENV with a form attached requesting departments to submit pilot projects. The Airport and the Port should be targeted, as they have skilled and receptive staff, more funding and are high profile departments. Another department to target is the Juvenile Justice (YGC). Tara Lamont, Francesca Vietor, and Jackie Daries met with Mike Nicoson from Friends of Rec & Park for a briefing on the Rec & Park Pavilion, and the possibility of the Pavilion as a pilot project.

There was general discussion on what are the goals of pilot projects. For example, updating or amending the Building Codes, or monitoring a specific "green" component (i.e., sod roofing) to decide whether it should become a permanent building feature. There was general consensus that the goal was to test REB strategies/techniques/materials, establish a rating system, exceed California building code requirements, and provide education and possibly a showcase. The PUC building at 525 Golden Gate will be a "Design Build" contract, with the BOA. A "Criteria Package" will be developed for the project, and the process of creating the package will be used for the program report to the Board of Supervisors in 3 years. Other possible pilot projects discussed include: 1) DeYoung Museum (which the group decided not to pursue because of possible greenwash or political issues). 2) the Zoo warehouse 3) Visitacion Valley (a tiny project that could be used to test specs, and 4) Pier One (which may already be in compliance).

Barbara Bernardini addressed the need for additional technical expertise. The California Integrated Waste Management Board may have funding available and might pay for technical resources if we provide a letter of what we specifically need. The Alameda Count Waste Management Authority has a licensing agreement to use the Resourceful Environmental Design Index database, which is purchasable for $900.00.

4. Exemption Process

There was no feedback regarding the exemption process and form, so the DENV will send it to all City departments along with the guidelines, timelines and cover letter from the Director of the Department.

The next meeting will be – **Wednesday, September 8, 1999 from 1:30-3:30 pm. at the Bureau of Architecture's Office, 30 Van Ness Ave, Suite 4100.**

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102

WWW.CI.SF.CA.US/ENVIRONMENT

TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

NOTICE & AGENDA

Resource-Efficient Building Task Force Meeting
September 8, 1999, 1: 30 p.m.
30 Van Ness Ave., Suite 4100

DOCUMENTS DEPT.

JUN 30 2006

SAN FRANCISCO
PUBLIC LIBRARY

I. PILOT PROJECT FUNDING

II. PILOT PROJECT REVIEW

1) Pavilion—what next?
2) Moscone Expansion
3) 525 Golden Gate Strategy
4) Visitacion Valley
5) Zoo Society warehouse

III. CRITERIA AND GOALS for PILOT PROJECTS—BOA to draft?

IV. GUIDELINES

a. Discuss and collect

V. DISCUSSION of WHAT A "GREEN BUILDING" IS

VI. ISSUES NOT ADDRESSED in the ORDINANCE

a. Stormwater Management
b. Recycled Materials

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

Resource-Efficient Building (REB) Pilot Projects Task Force Meeting Minutes for September 8, 1999

Attendance

Tara Lamont	DPW- Bureau of Architecture (BOA)
Philip Sowers	DPW- Bureau of Architecture (BOA)
Barbara Bernardini	Solid Waste Management Program (SWMP)
Cal Broomhead	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)
Kimberly Knox	SF Water Dept.- Water Conservation
Francesca Vietor	Department of the Environment (DENV)
Jackie Daries	Department of the Environment (DENV)
Arthur Bree	Department of Building Inspection (DBI)

DOCUMENTS DEPT.

JUN 30 2006

SAN FRANCISCO
PUBLIC LIBRARY

Absent

Glenn Hunt	DPW- Bureau of Architecture (BOA)
Rajiv Bhatia	Department of Public Health (DPH)
Danielle Dowers	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)
John Deakin	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)

Agenda Items

1. Roles and Resources. BEC will provide consultants and support for the energy component, put together case studies and guidelines. **BOA** will develop specs for the mandatory requirements, except for construction and demolition debris management. For projects that are not in-house, they will issue specs to other City departments. BOA will also oversee the pilot projects. The **Water Department** would like to do a RFQ to install toilets in exchange for sewage rate savings and will inspect all buildings between July 1, 2005 and June 23, 2007. The Water Department will also develop guidelines, perform a cost effective analysis, and oversee the water conservation component for the pilot projects. From the **Department of Building Inspection (DBI),** Art Bree has been assigned to the Moscone Expansion project. DBI tracks state energy standards and makes sure that San Francisco is in compliance. DBI needs better role definition to figure out time allocation. **Solid Waste** will track Moscone's waste and demo project as a pilot project case study, they will also offer technical assistance, perform sustainable materials outreach, contingent on available funds, and contact numbers in the guidelines.

2. Areas Not Covered by the Ordinance. Wildlife/habitat, drought- resistant plants, bicycle, lunch room and child care facilities, and source reduction ie. paper.

3. Discussion on What is a Green Building. Tara Lamont of BOA distributed a matrix with pilot projects elements listed. The above departments have been requested to add individual components to the list.

4. Criteria and Goals for Pilot Projects. The purpose of the pilot projects is to test "green" elements of specific projects, as well as possibly entire buildings. Accurate tracking and monitoring will be necessary.

5. Pilot Projects Review. It looks like Rec & Park's Pavillion project will be one of the REB program's "green" buildings. Barbara Bernardini will track the Moscone Expansion as a case study for Construction and Demolition Management. The design phase of the PUC building at 525 Golden Gate will not begin until March/April, 2000. The Planning department is currently performing an EIR. Tara Lamont will draft a letter to Andy Moran about accelerating the 525 Golden Gate design phase.

6. Pilot Project Funding. Put off until the REB Coordinator hired.

7. Guidelines. DENV has received from BOE a mandatory measures fact sheet with resources, and from PUC the list of approved vendors for showerheads and toilets with a list of costs for installation of hardware. DENV has also received Indoor Air Quality (IAQ) guidelines from Rajiv Bhatia of the Department of Public Health.

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

NOTICE & AGENDA

Resource-Efficient Building Task Force Meeting
October 13, 1999, 1: 30 p.m.
30 Van Ness Ave., Suite 4100

1. California Integrated Waste Management Board (CIWMB) Presentation

2. CIWMB/EPA Grant Proposal

3. Update on Hiring the Coordinator

4. Pilot Projects Review

DOCUMENTS DEPT.
JUN 30 2006
SAN FRANCISCO
PUBLIC LIBRARY

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

Resource-Efficient Building (REB) Pilot Projects Task Force Meeting Minutes for October 13, 1999

Attendance

Tom Estes	California Integrated Waste Management Board (CIWMB)
Rick Muller	California Integrated Waste Management Board (CIWMB)
Robert Beck	DPW- Bureau of Engineering (BOE)
Barbara Bernardini	Solid Waste Management Program (SWMP)
Arthur Bree	Department of Building Inspection (DBI)
Cal Broomhead	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)
Jim Buker	Department of Public Works (DPW)- Bureau of Architecture (BOA)
Maurice Chee	DPW- Bureau of Engineering (BOE)
Jackie Daries	Department of the Environment (DENV)
John Deakin	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)
Danielle Dowers	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)
Glenn Hunt	DPW- Bureau of Architecture (BOA)
Kimberly Knox	SF Water Dept.- Water Conservation
Francesca Vietor	Department of the Environment (DENV)

Absent

Rajiv Bhatia	Department of Public Health (DPH)
Tara Lamont	DPW- Bureau of Architecture (BOA)
Philip Sowers	DPW- Bureau of Architecture (BOA)

DOCUMENTS DEPT.

JUN 30 2006

SAN FRANCISCO
PUBLIC LIBRARY

Agenda Items

1. CA. Integrated Waste Management Board (CIWMB) Presentation. Tom Estes reported that the Board is developing an Executive Level Committee to raise awareness and create "buy-in" for green State Buildings. Eileen Adams, the Secretary for State and Consumer Services (above General Services) is the highest level state person on the committee and she is very supportive. CIWMB would like to keep a cabinet level person involved. Kathy Frevert is working on a charter for the committee. The executive committee will look at 10-12 state building projects.

The Board is working with the Department of General Services. The greenest state building project is the East End Complex, 5 buildings east of Capital Park. It is too large to be a pilot project, but what is unique is the project's "Design Build" approach (not the usual state process). It is a green retrofit. The

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

CIWMB has $325k available to fund local governments and non-profits to enhance green building programs (money needs to be spent by April 30, 2001).

CIWMB expects to have green building guidelines developed within 18 months with help from the Public Works Department and the architectural community. CIWMB, along with the US Green Building Council has applied for an EPA grant. The Board is also pursuing exploring green building schools and low-income housing. They have a $300k budget, and $250k for recycled materials. They are looking for markets for recycled materials.

SB280 is a 2-year bill to develop green building standards. CIWMB will be involved with specification development, and will be working with The Department of Health Services on measurements, pay backs, and benefit analysis. The Department of Finance is complying with Title 24 and will go beyond. Worker productivity values will be more difficult to prove (less employees & more absenteeism may be one measurement). Measurement of sustainable product success is also difficult.

CIWMB is also working with the Air Resources Board, the Department of General Services, and the Department of Energy Assessment (water not involved). The guidelines will include energy, IAQ, use of product, worker productivity and well-being, and will be evaluation driven. The CA Green Building Council (if funded to be in existence) will develop a rating system starting from LEED. The Innovative Building Review program in Santa Barbara has a range of incentives for builders such as an expedited plan check, a 30% time reduction for the Building and Safety division, etc.

2. CIWMB/EPA Grant Proposal. Francesca Vietor of the Department of the Environment (DENV) sent a letter of support for the U.S. EPA Sustainable Development Challenge grant proposal to support the creation of a California Green Building Council by the CIWMB. The DENV will provide $1k worth of in-kind services.

3. Update on Hiring Process. Francesca reported that the hiring committee has interviewed 6 candidates for the REB Coordinator, but no decision has been made for selecting a final candidate.

4. Pilot Projects Review. 13 pilot projects were submitted by various City departments. Most of submissions were alterations and remodels (versus whole buildings). It was questioned whether environmental landscaping should qualify. For pilot project selection criteria, it was suggested that proposals be put on a matrix. Glenn suggested the following:

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102

WWW.CI.SF.CA.US/ENVIRONMENT

TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

Project	Selection Criteria	Design Criteria	Closure
A			
B			
C			

The question was asked whether departments know they will need to spend an additional 1% up front, but they will then recover 11% savings. It was suggested that pilot projects should be disqualified if they can't meet basic criteria.

It was agreed that Barbara and Glenn will take the lead on applying for a CIWMB grant. The grant proposal will be for materials, for technical assistance with a target towards recycling materials, and for 525 Golden Gate. For 525 Golden Gate, each Task Force department shall develop a criteria for their piece, and make another list of what is not covered, and delegate the responsibility, such as ecosystem management, landscaping, green roofs, etc.

Specifications need to be developed for the selection of an acceptable green design. The Task Force should use the criteria that the CIWMB put together as a resource, where 20% of the scoring went to sustainable design.

To track what mandatory requirements City departments are already in compliance with, it was suggested that a survey could be sent to the REB departmental contacts ie. are you recycling your fluorescent tubes? Construction projects could be tracked via the permitting process. The question is what level to exceed Title 24, or other requirements. The Moscone Expansion Project is expected to exceed Title 24 requirements (but may be held up because the contractor is not coming up with insurance).

Also for tracking purposes, a City building map may be obtained through DPW's Office of Geographic Data Services, which has a database of City owned buildings and revenue generators. The Department of Building Inspection (DBI) could be the data collection point. A check list could be on the cover of the building permit for the plan check person, along with educational information on green buildings. Schools and Hospitals are exempt from state energy requirements, so they do not go through DBI.

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102

WWW.CI.SF.CA.US/ENVIRONMENT

TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

DATE: November 9, 1999

TO: REB Task Force Members

FROM: Jackie Daries, Department of the Environment

RE: Next Task Force Meeting and Previous Task Force Meeting Minutes

---

The next meeting will be Wednesday, November 10, from 1:30-3:30 pm. at the Bureau of Architecture's Office, 30 Van Ness Ave., Suite 4100. The agenda items will be:

1. Healthy Buildings: Alternatives to Toxics in Construction Conference Announcement
2. Report from Tara Lamont and Philip Sowers on the Mainstreaming Green Conference,Chatanooga.
3. 525 Golden Gate PIlot Project Planning
4. Other Pilot Projects
5. Selection and Design Criteria Matrixes

DOCUMENTS DEPT.

JUN 30 2006

SAN FRANCISCO
PUBLIC LIBRARY

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

Resource-Efficient Building (REB) Pilot Projects Task Force Meeting Minutes for November 10, 1999

Attendance

Robert Beck	DPW- Bureau of Engineering (BOE)
Barbara Bernardini	Solid Waste Management Program (SWMP)
Cal Broomhead	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)
Jackie Daries	Department of the Environment (DENV)
John Deakin	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)
Danielle Dowers	Hetch Hetchy Water & Power- Bureau of Energy Conservation (BEC)
Kimberly Knox	SF Water Dept.- Water Conservation
Tara Lamont	DPW- Bureau of Architecture (BOA)
Daniel Rourke	Water Pollution Prevention Program- PUC
Philip Sowers	DPW- Bureau of Architecture (BOA)
Francesca Vietor	Department of the Environment (DENV)

DOCUMENTS DEPT.

JUN 30 2006

SAN FRANCISCO
PUBLIC LIBRARY

Absent

Rajiv Bhatia	Department of Public Health (DPH)
Arthur Bree	Department of Building Inspection (DBI)
Jim Buker	Department of Public Works (DPW)- Bureau of Architecture (BOA)
Maurice Chee	DPW- Bureau of Engineering (BOE)
Glenn Hunt	DPW- Bureau of Architecture (BOA)

Agenda Items

1. Healthy Buildings: Alternatives to Toxics in Construction. Jackie distributed flyers about the conference, which will be February 3, 2000 from noon-7 pm at Koret Auditorium in the San Francisco Public Library. Feature speakers include David Gottfried (USGBC), Anthony Bernheim (FAIA), Ted Schettler (MD.,MPH), Deborah Wallace (Ph.D), Ken Geiser (Lowell Center for Sustainable production), Greg VanMechelen (ADPSR), Victoria Schomer (ASID), David Kibbey (ADPSR), and Francesca Vietor (DENV). Task Force members are encouraged to circulate the flyer.

The conference is a nexus opportunity for the Dioxin resolution., and the REB Ordinance. The Building Owners & Managers Association (BOMA) is having an event in December that may present opportunity for outreach regarding the conference.

2. Report from Tara Lamont and Philip Sowers on the "Mainstreaming Green" conference in Chattanooga, Tennessee. Tara Lamont gave a brief overview of her presentation to 30 BOA staff on November 9, on the green building conference she attended in Tennessee. She explained how the public sector is taking the lead on green building development.

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

Nigel Howard, from the UK, has developed a software for architects to use for the assessment of materials' effects on global warming. The UK and Canada are ahead of the US with green building programs. The US is spending $1 billion on post offices.

Tara discussed another rating system that was presented at the conference called Building Research Establishment Environmental Assessment Method (BREEAM), which is similar to LEED but further developed. There was general consensus that the Task Force wants to strive for a "silver" LEED rating.

3. 525 Golden Gate Pilot Project Planning. The Environmental Impact Report (EIR) disclosed that 525 Golden Gate may be too tall by several stories, and that the design may not be finished within 3 years. The building would be more sustainable if it were continually used, such as having a conference/theater facility that would include evening use. The DENV needs new offices with public access space. 525 Golden Gate may be an appropriate building for this use. The environmental use may help draw corporate funding. The decision will be made by the PUC and the Mayor. The City may use a "Design Build" lease, a lease with the option to buy.

4. Other Pilot Projects. Current pilot project selection criteria was reviewed. There was agreement that project scheduling needs to be added to the criteria. Muni has a potentially big project, the Metro East Maintenance Facility. They could use good PR, but not delays. The DENV will draft letters to the departments listed in the Ordinance, that have not yet responded as well as to the Juvenile Probation Department (which is planning a new Youth Guidance Center), and the Zoo. A letter will be sent to pilot project departments to better "sell" the REB program. It will explain life cycle cost savings, increased worker productivity, lessened absenteeism, etc., and better defining "green" buildings. Philip Sowers has a list from Pennsylvania of "green" features and goals, including how well they have been met. Danielle Dowers has case studies.

The new REB Coordinator will go to Rec & Park's team meetings, to get details about their pilot projects. Tara Lamont has been in contact with War Memorial. The Academy of Sciences will issue a bond measure in March to upgrade the Steinhardt Aquarium. This could potentially be a pilot project with REB language incorporated into the measures language.

5. **Selection Criteria Matrix.** Jackie Daries distributed a list of the Pilot Project proposals, and a matrix of the pilots with selection criteria. The Task Force selected the PUC building at 525 Golden Gate and Rec & Park's Visitacion Valley Clubhouse as Pilot Projects. The Task Force is still considering Rec & Park's Mission District New Park and the Airport's Industrial Waste System Improvements and Reclamation. Daniel Rourke from PUC's Water Pollution Prevention Program agreed to get more information about the Airport Waste System project. The remaining projects were not selected because they are too far along in the design phase or too small in scope. The DENV will send letters explaining that the Task Force is looking for projects that are very early in the design phase, include state-of-the-art technology and/or design features, and/or that demonstrate resource-efficiency and sustainability. The letters will solicit additional projects.

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

DATE: December 17, 1999
TO: REB Task Force Members
FROM: Jackie Daries, Department of the Environment
RE: Next Task Force Meeting and Previous Task Force Meeting Minutes

---

The next meeting will be Wednesday, December 22, from 1:30-3:30 pm. at the Bureau of Architecture's Office, 30 Van Ness Ave., Suite 4100. The agenda items will be:

1. Introduction of the New REB Coordinator, Ellen Rubinstein
2. City Department Compliance with REB Ordinance- Tracking & Monitoring
3. Specific Subject Area Coordination ie. Visitacion Valley
4. Missing Subject Area Coordination ie. recycled and hazardous materials
5. Pilot Projects
   - -Visitacion Valley- Representative from Recreation & Park to Brainstorm
   - -525 Golden Gate
6. Trainings
7. Announcements

DOCUMENTS DEPT.

JUN 30 2006

SAN FRANCISCO
PUBLIC LIBRARY

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

Resource-Efficient Building (REB) Pilot Projects Task Force
Meeting Minutes for December 22, 1999

Attendance

Barbara Bernardini	Solid Waste Management Program (SWMP)
Arthur Bree	Department of Building Inspection (DBI)
Cal Broomhead	PUC- Bureau of Energy Conservation (BEC)
Jackie Daries	Department of the Environment (DENV)
John Deakin	PUC- Bureau of Energy Conservation (BEC)
Tara Lamont	DPW- Bureau of Architecture (BOA)
Tony Leung	Recreation & Park
Ellen Rubinstein	Department of the Environment (DENV)
Philip Sowers	DPW- Bureau of Architecture (BOA)
Robert Stepp	Department of Public Health (DPH)
Francesca Vietor	Department of the Environment (DENV)

DOCUMENTS DEPT.
JUN 30 2006
SAN FRANCISCO
PUBLIC LIBRARY

Absent

Robert Beck	DPW- Bureau of Engineering (BOE)
Jim Buker	DPW- Bureau of Architecture (BOA)
Maurice Chee	DPW- Bureau of Engineering (BOE)
Danielle Dowers	PUC- Bureau of Energy Conservation (BEC)
Kimberly Knox	PUC- SF Water Dept.
Glenn Hunt	DPW- Bureau of Architecture (BOA)
Daniel Rourke	PUC- Water Pollution Prevention Program

Agenda Items

1. **Introduction of the New REB Coordinator.** Ellen Rubinstein's first day on the job was January 3, 2000.

2. **City Department Compliance with REB Ordinance- Tracking & Monitoring.** In order to keep good numbers, Cal Broomhead stressed the need for a database, including the tracking of time for the

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

REB Coordinator, Task Force members and consultants. San Francisco could be a good data point for other cities and counties.

The Task Force discussed the Department of Building Inspection (DBI)'s possible role in monitoring compliance since the DBI permitting process has a built in check point. There could be a check list developed that those applying for a permit would be required to fill out to monitor compliance. When Departments apply for a building permit, they could fill out a simple form. There is already an Accessibility checklist that is filled out, perhaps REB components could be added.

An International Building Code (IBC) is being developed and is expected to take effect 2001. It is more lenient than the existing codes that apply to San Francisco. What would a model code for the US look like? The state code, including Title 24, overrides city code. The DENV can contact Lawrence Kornfield of Technical Services for more information.

3. Specific Subject Area Coordination ie. Visitacion Valley. There was general discussion on how all REB components will be included in pilot projects and how best to coordinate all of the pieces. The DENV should play the lead coordinating role. Maintenance people and engineers must be informed and brought into the process. A kick-off meeting for each of the selected pilot projects should take place to assure that all of the components are discussed. The Visitacion Valley project will go out to bid in June, but may be pushed back to September. A meeting with the project architect, Andy Meloney, Francesca Vietor, Ellen Rubinstein, Tony Leung, Tara Lamont and Cal Broomhead will be held on January 5.

4. Missing Subject Area Coordination. Several issue areas are not included in the Ordinance. These include recycled and hazardous materials, paint and carpet off-gassing, and others. Regarding Indoor Air Quality (IAQ), Art Bree from the Department of Building Inspection (DBI) reported that the 1999 ASHRAE standards have been released. The Ordinance refers to the 1989 standards.

5. Pilot Projects

- **Visitacion Valley- Representative from Recreation & Park to Brainstorm.** Tony Leung, Recreation & Park architect, reported that Visitacion Valley used to be an agricultural area. The project will not go before the Board of Supervisors (BOS). It will need approval from the Recreation & Park Commission, the community/public and the Art Commission. The Recreation & Park department has an in-house public relations person who can help with publicity.

- **525 Golden Gate.** On December 21, Francesca Vietor met with Tony Irons, the City Architect. Mr. Irons reported that the Environmental Impact Report (EIR) has qualified 525 Golden Gate as a pilot project. In April, 2000, the BOS will decide whether to accept the EIR and the building will be transferred from the state to the city. The height of the building will now be 11 stories. The project is estimated to be completed January 1, 2003.

- **The Pavilion.** Tony Irons suggested that we still consider the Recreation & Park Pavilion as a pilot project, as it can provide us with valuable, additional green buildings information. The project manager, Mike Nicoson from Friends of Recreation & Parks can brief Task Force members. Tara Lamont suggested a possible drainage problem with the building.

6. Trainings. There was general discussion that trainings need to take place on the individual components of the Ordinance (energy, water, etc.) as well as for staff on the overall Ordinance and program (Cal Broomhead suggested a separate meeting to discuss trainings and how much money departments have available for training). The Department of Public Works (DPW) has a training coordinator; Bureau of Energy Conservation (BEC) has training resources; The Bureau of Architecture (BOA) does not have technical training resources. The Department of the Environment (DENV) can assist by developing a training proposal. Each department responsible for REB components can kick in their piece. The training should be hands-on.

7. Announcements. Francesca reported that the deadline for the California Integrated Waste Management Board (CIWMB) grant was missed, but they are still supportive of funding our program in three areas: 1) training, 2) an educational/demonstration "Ecocenter" outfitted with sustainable information and building materials, and 3) the specific use of recycled content materials (ties in with the 50% land-fill diversion mandate). They have agreed to make consultant David Gottfried, founder of the U.S. Green Building Council, available for technical assistance. The CIWMB has not committed to a specific dollar amount for our program, but in addition to the $325,000 grant funds, the CIWMB has access to an additional $2-3 million for programs in California.

34.7

12/00
.2

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

DATE: January 7, 2000

TO: Resource-Efficient Building Task Force Members and the Public

FROM: Ellen Rubinstein, Department of the Environment

RE: Next Resource-Efficient Building Task Force Meeting

The next meeting of the REB Task Force will be on Wednesday, January 12, from 1:30-3:30 p.m. The meeting will be held at the Bureau of Architecture's Office, at 30 Van Ness Avenue, Suite 4100. The agenda items will be:

1. New Sunshine Ordinance -- DISCUSSION
2. Process for coordinating Task Force's input -- DISCUSSION
3. Report on Visitacion Valley meetings – DISCUSSION
   - Format and timing to report on project (for the database)
4. Other potential pilot projects -- DISCUSSION
   - Moscone expansion project
   - Mission New Park
   - Fire department buildings
5. BOA funding of pilot projects -- DISCUSSION
6. Planning for training – ACTION ITEM: set date for first planning meeting
7. Report on upcoming Healthy Buildings Conference -- DISCUSSION
8. REB resource library -- DISCUSSION
9. Public Comment – DISCUSSION

jay received 1/7/00 5:05PM

DOCUMENTS DEPT.

JAN 13 2000

SAN FRANCISCO
PUBLIC LIBRARY

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

SF Environment

January 12, 2000

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

Resource-Efficient Building (REB) Task Force Meeting
Minutes for January 12, 2000

DOCUMENTS DEPT.
JUN 30 2006
SAN FRANCISCO
PUBLIC LIBRARY

Attendance

Barbara Bernardini	Solid Waste Management Program (SWMP)
Robert Beck	DPW- Bureau of Engineering (BOE)
Arthur Bree	Department of Building Inspection (DBI)
Cal Broomhead	PUC- Bureau of Energy Conservation (BEC)
Alison Stewart Cocotis	City Attorney's Office
Jackie Daries	Department of the Environment (DENV)
John Deakin	PUC- Bureau of Energy Conservation (BEC)
Danielle Dowers	PUC- Bureau of Energy Conservation (BEC)
Glenn Hunt	DPW- Bureau of Architecture (BOA)
Kim Knox	PUC- SF Water Department
Tara Lamont	DPW- Bureau of Architecture (BOA)
Daniel Rourke	PUC- Water Pollution Prevention
Ellen Rubinstein	Department of the Environment (DENV)
Philip Sowers	DPW- Bureau of Architecture (BOA)
Robert Stepp	Department of Public Health (DPH)
David White	Department of the Environment (DENV)

Absent

Jim Buker	DPW- Bureau of Architecture (BOA)
Maurice Chee	DPW- Bureau of Engineering (BOE)
Tony Leung	Recreation & Park

Francesca Vietor Department of the Environment (DENV)

Agenda Items

1. New Sunshine Ordinance: DISCUSSION

- Alison Stewart Cocotis from the City Attorney's office was in attendance to ensure that the Task Force (TF) meeting is in compliance with the new Sunshine ordinance. The City Attorney's office has determined that the REB TF is a "policy body" and that "passive meeting" rules apply.
- Allison will draft TF bylaws and present them for possible adoption at the next TF meeting (due to this possible change in TF rules, the agenda for the next TF meeting must be posted 10 days in advance). Allison will also provide information on TF voting issues (e.g. quorums)at the next meeting.
- Jackie Minor, the City Attorney's office Sunshine Ordinance expert, will provide a briefing next month.
- Ellen will attend Prop G training on January 13, 2000, at City Hall (Rm 201, 9:30am).

2. Process for Coordinating Task Force input: DISCUSSION

- BOA currently uses a two-stage MOU process. The first stage establishes basic building design, schedule & budget. Once the client department accepts the first MOU, BOA and the client work together to develop the second-stage MOU with more specific design, schedule, and budget information.
- Appropriate timing for TF's involvement in the design process: for buildings far along in the design process, the TF will encourage the use of green materials; for buildings in the initial planning stages, the TF's approach must be positive and succinct. DENV will work to define appropriate early interaction points.
    - Ellen is working on expanding the checklist of key green design elements. She will serve as the central clearinghouse for gathering green building materials, compiling input from the TF on selecting elements most appropriate to each project, and working with the designer/architect to incorporate these suggestions.
    - To assist the TF in designing its training curriculum, the TF may develop a questionnaire to ask architects and designers about the green building issues they would like to learn more about.

3. Report on Visitacion Valley meetings: DISCUSSION

- Two meetings were held on January 5, 2000 on the Visitacion Valley Clubhouse. Because the project is fairly far along in the design process, the project may serve as a case study of influencing the design later on in the process.
- This building must *exceed* the mandatory requirements in order to serve as a pilot project.
- Green components discussed at the meetings include PV panels for security lighting, skylights, onsite water retention, and appropriate landscaping. Ellen

is compiling green design suggestions for this project; all additional TF suggestions should be forwarded to her.

4. Other [candidate] pilot projects: DISCUSSION

- **Moscone Center expansion**: Since the bid for the project's construction was released on 12/6/99 (and bids are due back on 2/29/00), the project will not be an REB pilot.
    - The demolition portion of the project is a pilot for the Solid Waste Management Program (SWMP): SWMP is tracking landfill diversion rates and developing a report based on this data.
    - Ellen will meet with Joyce Oishi (on Jan. 25) to discuss project's construction phase-specifically, the project's compliance with the REB mandatory measures.
- **Mission New Park**: Landscape work is proceeding. Ellen will contact Tony Leung to check on the project's progress and provide an update to the TF.
- **Fire department buildings**: Of the 40 firehouses slated for renovation, 35 have been completed. Of the remaining five, two are almost completed, and the other three are well into the design process. While none of the 35 were REB pilot projects, Phil Sowers noted that re-claimed wood, natural linoleum, and water-based paints were used in some of the projects. Cal Broomhead also worked on many of the firehouse projects to incorporate energy-efficient equipment.
    - The REB program may track the firehouse renovations to validate compliance with mandatory REB measures.
    - Phil Sowers suggested the new waterfront headquarters building as a candidate pilot project because it is not as far along as the others and has high visibility.
- **Juvenile Probation building**: Juvenile Probation has proposed the new Youth Guidance Center (YGC) as a pilot project. BOA will oversee the project, while a private architectural firm has primary responsibility for its design. Estimated project cost is $48 million. Ellen will explore the status of the YGC project and report back to the TF.
- **Laguna Honda replacement**: The Department of Public Health is replacing Laguna Honda Hospital at an estimated cost of $250 million. Ellen will explore the status of the project and report back to the TF.

5. BOA funding of pilot projects: DISCUSSION

- DENV will meet with Tara Lamont next week to discuss the REB budget.

6. Planning for training: ACTION ITEM: Set date for first planning meeting

- The organizing meeting for training sessions will be held Tuesday, January 25, 2000 at 1:30 PM. Discussion topics will include training needs, priorities, and available resources.
- Barbara Bernardini, Kim Knox, Phil Sowers, Danielle Dowers, Cal Broomhead, Ellen Rubinstein, and David White will attend.

7. Report on upcoming Healthy Building Conference: DISCUSSION

- The Healthy Buildings Conference is scheduled for February 3, 2000 from 12:00 to 7:00 p.m. in the Main Library. Event is sponsored by Greenaction, Center for Environmental Health, and DENV. At least 200 attendees have signed up to date. The planning committee is working on enlisting exhibitors, organizing & training volunteers, coordinating a press message, and raising additional funds.

8. REB resource library: DISCUSSION

- DENV is compiling lists of websites, publications, resource materials, and conferences/lectures and will make this information available to other departments and the public. DENV requested the TF's input on useful general green building materials; Ellen will serve as contact for any TF suggestions.

9. Public comment: DISCUSSION

- None.

10. NEW ITEM: Other announcements

- Conference announcement: Danielle Dowers announced the "It's ~~Not~~ Easy Building Green" conference that will be held by Alameda County Waste Management Board on February 1, 2000. More information is available at: http://www.stopwaste.org/gbs.html

- Architects/Designers/Planners for Social Responsibility (ADPSR) have an email list to which TF members may wish to subscribe. More information is available at the ADPSR website.

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

4.7

NOTICE & AGENDA

Resource-Efficient Building Task Force

Training Meeting

February 2, 2000

10 a.m.

1155 Market Street, 4th Floor

2/00

DOCUMENTS DEPT.

JAN 2 0 2000

SAN FRANCISCO PUBLIC LIBRARY

1.	Objectives	*DISCUSSION*
2.	Session Types	*DISCUSSION*
3.	Audience	*DISCUSSION*
4.	Format	*DISCUSSION*
5.	Resources	*DISCUSSION*
6.	Timing	*DISCUSSION*
7.	Tasks	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Ellen Rubinstein at the San Francisco Department of the Environment, 1540 Market Street, Suite 160, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 · E-MAIL: ENVIRONMENT@CI.SF.CA.US

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force:

Rachel Arnstine O'Hara, Clerk
City Hall, Room 362
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-6171
Fax: (415) 554-6177
Email: Rachel_ArnstineO'Hara@ci.sf.ca.us

Copies of the Sunshine Ordinance can also be obtained from the San Francisco Public Library, and on the City's website at www.ci.sf.ca.us.

SF Environment

February 02, 2000 [Jan. 25 & Feb. 2]

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

DOCUMENTS DEPT.

JUN 30 2006

SAN FRANCISCO
PUBLIC LIBRARY

Resource-Efficient Building (REB) Task Force
Training Meeting Minutes
Jan. 25 & Feb. 2, 2000

Attendance

Barbara Bernardini	Solid Waste Management Program (SWMP)
Cal Broomhead	PUC- Bureau of Energy Conservation (BEC)
Danielle Dowers	PUC- Bureau of Energy Conservation (BEC)
Kim Knox	PUC- SF Water Department
Ellen Rubinstein	Department of the Environment (DENV)
Philip Sowers	DPW- Bureau of Architecture (BOA)
David White	Department of the Environment (DENV)

Agenda

1.	Objectives	DISCUSSION
2.	Session Types	DISCUSSION
3.	Audience	DISCUSSION
4.	Format	DISCUSSION
5.	Resources	DISCUSSION
6.	Timing	DISCUSSION
7.	Tasks	DISCUSSION

Public comment will be taken on each item.

Minutes

1. Objectives (What trainees will take with them when they walk out the door)
   a. Technical strength
   b. Confidence
   c. Knowledge of where to obtain resource materials and specialists

2. Session Types
   a. Mandatory measures
      - By requirement?
      - By discipline? (note that Cal is already planning to contact City departments to verify they are purchasing & installing mandatory lighting measures)
      - By building phase?
   b. Pilot projects
      - Tailored design charette(s) for each pilot project
   c. Design guidelines
      - Specific disciplines
      - Overview: short in length (Level 1)
      - Specialty groups: longer in length (Level 2)
   d. Summary (for Dept. Heads)

3. Target Audience (and appropriate session type from #2 above)
   a. Department heads (Summary)
      - This is the "sell" for the REB program
      - Conducted one-on-one (w/ Francesca and Dept. Head??)
      - Identify department heads who will back program
      - Contact Ed Harrington, John Martin (Airport), or others who are know for their practicality and who have mentored department heads in the past-request that they write letters to support Francesca's presentation to department heads
   b. Specifiers (Mandatory measures)
   c. Facility managers (Mandatory measures; Design guidelines)
   d. Installers e.g. BBR (Mandatory measures)
   e. Purchasers (Mandatory measures)
   f. Bureau of Construction Management (Mandatory measures; Design guidelines)
   g. Client departments/end users (Design guidelines, Pilot projects)
   h. Bureau of Architecture project managers (Design guidelines; Pilot projects): initially identify core group (e.g., 8-10 BOA staff-@ 1 person per building type)
   i. Bureau of Architecture/Bureau of Engineering designers (Design guidelines; Pilot projects)
   j. Consultant designers (Design guidelines; Pilot projects)
   k. Department of Building Inspection (Mandatory measures; Design guidelines; Pilot projects)
   l. Maintenance staff (Mandatory measures; Design guidelines; Pilot projects)

4. Format
   a. Depth-vary by session type/audience
   b. Length-vary by session type/audience
   c. Incentives
   d. On the clock
   e. Case studies

f. Upper management approval
g. Show and tell
h. Charettes
i. Question and answer
j. Train specialists and then larger group
k. Pilot focus

5. Resources
   a. Other organizations offering trainings
      i. Pacific Energy Center (PEC)
      ii. US Green Building Counsel (USGBC)
      iii. AIA Committee on Environment
      iv. Alameda County Waste Management Board
      v. California Integrated Waste Management Board
      vi. California Energy Commission (CEC)
      vii. SF Solid Waste Management Program (SWMP)
      viii. Sponsorships
      ix. Pacific Institute
      x. Lawrence Berkeley National Laboratory (LBNL)
      xi. Federal Energy Management Program (FEMP)
      xii. Regional Water Quality Board
      xiii. US EPA
      xiv. California EPA
      xv. Austin Energy
      xvi. City of San Jose
      xvii. Architects, Designers, Planners for Social Responsibility (ADPSR)
      xviii. City of Portland, OR (Waste Water program; Green building program)
      xix. City of Oakland, CA (Maria Sanders; Green building efforts)
      xx. Department of Public Works (training group for coordination of training sessions)

   b. Resources available for REB-sponsored trainings focused on pilot projects
      i. IAQ-
      ii. Energy-BEC consultants (potentially including Chris Hammer); BEC capital $
      iii. Water-Water department outreach
      iv. Solid waste: recycling; construction and demolition debris; soft demolition; environmentally-friendly (e.g., recycled content) materials-CIWMB grant (TBD); SWMP staff and consultants
      v. Sustainable site development (habitat restoration; landscaping)-Integrated Pest Management program (TBD on a case-by-case basis)
      vi. Toxics (cleaning products)- Integrated Pest Management program (TBD on a case-by-case basis)

   c. Resources available for training on mandatory measures
      i. IAQ plans-ASHRAE
      ii. Energy-BEC staff and consultants
      iii. Water (storm water management; gray water; water efficiency; boilers/cooling; toxic reduction/pre-treatment)-Water Dept. outreach
      iv. Solid waste: recycling; construction and debris management-SWMP staff; SWMP consultants

   d. Tools and materials
      i. Books
      ii. CD ROMs

iii. Websites
iv. Periodicals
v. "Cheat sheets"
vi. Product samples
vii. additional resources identified on DENV's list

e. additional resources identified on Environmental Building News Dec 99 list: http://www.ebuild.com/Biblio/Biblio.html

6. Timing-TBD

7. Tasks
   a. Ellen
      i. Contact Mark Primeau re: DPW's "training office" to coordinate training activities; contact BOA (Tara), BOE (Bob Beck), BBR (ask Bob Beck for key contact), and BCM/DPI (Art Bree) to identify people with the authority and interest to attend multiple trainings;
      ii. Based on results of (i) above, develop dissemination system-decide who to send to which training activities
      iii. Determine if funding available from departments for training session entry fees
      iv. Contact Pacific Energy Center (PEC) to determine if they have a list of regional non-PEC-sponsored trainings
      v. Identify the target audience by contacting
         - Bureau of Architecture
         - Bureau of Engineering
         - Department of Building Inspection
         - Bureau of Construction Management
         - Bureau of Building Repair
      vi. Contact Tony Irons, City Architect, re: 525 Golden Gate pilot project
      vii. Work matrix developed by Tara into above framework

   b. All
      i. Gather calendars of existing, appropriate training sessions and forward to David

   c. David
      i. Compile calendar of existing trainings offered by other organizations
      ii. Compile input developed to date for design guidelines
      iii. Find detailed DPW organizational chart

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

NOTICE & AGENDA

Resource-Efficient Building Task Force Meeting

February 9, 2000

1: 30 p.m.

30 Van Ness Ave., Suite 4100

DOCUMENTS DEPT.
JAN 29 00
SAN FRANCISCO
PUBLIC LIBRARY

1.	New Sunshine Ordinance Briefing • Presentation by Jackie Minor, City Attorney's Office	*INFORMATION*
2.	Adoption of proposed REB Task Force Bylaws	*PROPOSED ACTION*
3.	Planning for REB Training • Objectives • Session types • Audience • Format • Resources • Timing	*DISCUSSION*
4.	New Candidate Pilot Projects • Department of the Environment's new office space (1212 Market Street) • Public Transportation Department, Islais Creek Operations and Maintenance Facility (1301 Cesar Chavez Avenue) • Department of Human Services buildings (150 & 170 Otis Street)	*DISCUSSION*
5.	Update on 525 Golden Gate Project • Potential for assistance from WorldBuild	*DISCUSSION*
6.	Update on Visitacion Valley Pilot Project	
7.	Update on Mission New Park project	*DISCUSSION*
8.	Report on Feb. 3, 2000 Healthy Buildings Conference	*DISCUSSION*
9.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

All documents referenced above are available for review by contacting Ellen Rubinstein at the San Francisco Department of the Environment, 1540 Market Street, Suite 160, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force:

Rachel Arnstine O'Hara, Clerk
City Hall, Room 362
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-6171
Fax: (415) 554-6177
Email: Rachel_ArnstineO'Hara@ci.sf.ca.us

Copies of the Sunshine Ordinance can also be obtained from the San Francisco Public Library, and on the City's website at www.ci.sf.ca.us.

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

4.7

NOTICE & AGENDA

8/00

Resource-Efficient Building Task Force Meeting

March 8, 2000, 1: 30 p.m.

2

30 Van Ness Ave., Suite 4100

1.	Proposed REB Task Force Bylaws	*DISCUSSION*
2.	Status of candidate pilot projects • Asian Art Museum Auditorium • Port of SF— Pier 1; Piers 30-32 • Muni— Islais Creek	*DISCUSSION*
3.	Assess pilot project criteria with respect to current list of candidate projects	*DISCUSSION*
4.	Calendar of outside trainings	*DISCUSSION*
5.	Bureau of Architecture's green building specialty team	*DISCUSSION*
6.	REB budget/funding • Process for Department of the Environment's disbursal of funds • Update on California Integrated Waste Management Board grant proposal	*DISCUSSION*
7.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

Fax Posted 3/3/00

DOCUMENTS DEPT.

MAR - 8 2000

SAN FRANCISCO
PUBLIC LIBRARY

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT

All documents referenced above are available for review by contacting Ellen Rubinstein at the San Francisco Department of the Environment, 1540 Market Street, Suite 160, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force:

Rachel Arnstine O'Hara, Clerk
City Hall, Room 362
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-6171
Fax: (415) 554-6177
Email: Rachel_ArnstineO'Hara@ci.sf.ca.us

Copies of the Sunshine Ordinance can also be obtained from the San Francisco Public Library, and on the City's website at www.ci.sf.ca.us.

SF Environment

March 08, 2000

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

Resource-Efficient Building (REB) Task Force Meeting

Minutes for March 8, 2000

DOCUMENTS DEPT.

JUN 30 2006

SAN FRANCISCO
PUBLIC LIBRARY

Attendees

Arthur Bree Department of Building Inspection (DBI)

Barbara Bernardini Solid Waste Management Program (within DAS)

Cal Broomhead Bureau of Energy Conservation (BEC, within PUC)

Alison Stewart Cocotis City Attorney's Office

Tara Lamont Bureau of Architecture (BOA, within DPW)

Ellen Rubinstein Department of the Environment (DENV)

Philip Sowers Bureau of Architecture (BOA, within DPW)

Robert Stepp Department of Public Health (DPH)

David White Department of the Environment (DENV)

Departments Not Represented

Bureau of Construction Management (within PUC)

Customer Service Bureau (within PUC)

Water Conservatior (within PUC)

Agenda Items

1. Proposed REB Task Force Bylaws

- ***Document:*** Resource Efficiency Design Task Force (TF) Bylaws, 03/08/00 DRAFT
- Alison Stewart-Cocotis presented changes to Sections 1 and 4 of the bylaws based on the TF's input from the last meeting. The TF suggested one additional edit to Section 1. Any suggestions for further changes should be submitted to Ellen before the next meeting, at which time the Task Force will vote to adopt the bylaws.

- The bylaws now state that the TF will meet monthly. The TF discussed altering the wording so that the entire TF would meet less frequently (e.g., bimonthly), and form subcommittees (to focus, for example, on guidelines, training, pilot projects, final report, funding, and tracking database) that would meet more frequently. While the TF is receptive to forming subcommittees, the entire TF will continue to meet monthly for the time being.

1. ***Status of Candidate Pilot Projects***

   a. Asian Art Museum Auditorium

   Cost overruns on the main museum building have necessitated that the project team focus on fundraising activities. Planning for the auditorium is therefore on hold for a year or more.

   b. Port of SF: Pier 1; Piers 30 & 32

   - Pier 1 is a strong candidate for an REB pilot project: the pier is a historic building (therefore not subject to Title 24) yet exceeds Title 24 by 10% and includes a number of other "green" elements. Although already under construction, BOA will be able to learn a great deal about the building's green components and systems by performing commissioning and monitoring on the building.

     The Port, however, will occupy only 1/3 of Pier 1 (private tenants will occupy the other 2/3). Before the project can officially become an REB pilot, the REB program and the Port must work together to determine whether BOA will be allowed access to the non-Port-occupied areas to conduct REB-related monitoring activities.

   - Plans for Piers 30 & 32 (the cruise ship terminal) are currently in the schematic design phase. Though the project may offer many green building opportunities, its schedule may not coincide with the REB program's timeframe.

   c. Muni: Islais Creek

   Muni has proposed its planned Islais Creek maintenance and operations facility as a candidate REB pilot project. The facility will be located at the western end of the Islais Creek Channel, near I-280.

   Several TF representatives have met with the Muni team to discuss the project's potential as a pilot; both the REB and Muni teams are optimistic about the opportunities to "green" the building. Cal, Phil, and Ellen are reviewing the latest set of plans and will compile a list of recommendations to discuss with the Muni team over the next several weeks.

   d. Department of Human Services: pigeon control and exclusion project

   Ellen sent a letter to the Department of Human Services declining their proposed pilot project since it does not include any innovative pigeon control techniques.

   e. Department of the Environment's new office: 1212 Market Street

The build-out of 1212 Market will incorporate a number of green materials (e.g., paint, flooring materials), as well as a public outreach area with resource-efficient building displays. Projected move-in date is July 2000. The TF concluded that 1212 Market will be an REB pilot project.

f. Moscone Center Expansion

The diversion of this project's construction and demolition debris from landfill has served as a case study for the Solid Waste Management Program. The project may also serve as an REB pilot project from an operations and maintenance point of view.

3. ***Assess Pilot Project Criteria with Respect to Current List of Candidate Projects***

- Referring to the *REB Program Pilot Project Tracking Sheet* (updated March 7, 2000) and the list of REB pilot project goals given in the ordinance, the TF discussed pilot project selection criteria and descriptive information to be collected for each project. Conclusions reached include:
    - Pilot projects are not subject to minimum size constraints (e.g., square feet, construction cost).
    - Pilots must exhibit significant public education opportunities.
    - "Scheduling" and "funding" should be included as criteria categories.
    - Pilot project description should include project elements that will be commissioned and monitored.
    - Pilot project description may include project-specific specialist / consultant recommendations (e.g., Cal Broomhead for "energy conservation;" David Gottfried for "green materials").

- Based on the above discussion, Ellen will develop a revised "pilot project criteria list."
- Guidelines developed or adopted by the TF will serve as suggestions (not mandatory requirements) for the pilot project design teams.
- Rather than the entire TF becoming involved with the details of each pilot project, the TF will serve in an advisory role to each of the pilot design teams.

4. ***Calendar of Outside Trainings***

Ellen provided the TF with a list of green-building-related training sessions, workshops, and conferences offered by various organizations outside the City. She requested that TF members review the list and send her information about other events to be added to the list.

5. ***Bureau of Architecture's Green Building Specialty Team***

A group of architects within BOA has assembled to form the Green Building Specialty Team. Green Building Team members, who participate on a voluntary basis, span the different BOA building-type teams. The Green Building Specialty Team will meet regularly to discuss and learn about green building technologies and design techniques. As green building information becomes more widely disseminated, and as green building practices become standard practice, the team envisions itself gradually phasing out.

6. ***REB budget/funding***

- The Department of the Environment has worked out a process through which it will make disbursements of REB program funds to BOA.
- Ellen is working with the California Integrated Waste Management Board (CIWMB) on a grant for the REB program. The initial grant is expected to cover WorldBuild Technology's

staff time for specifying and procuring green building materials (at a reduced cost) for REB pilot projects. Additional funding from CIWMB may be available in the near future to cover REB training and "seed money" for the procurement of green building materials.

7. ***Announcements***

- Pacific Gas and Electric recently issued an RFP for "Local Government Initiatives (Codes and Standards Programs)" to promote construction that exceeds Title 24. Ellen will attend the pre-bid meeting on March 15. After that, assuming the City decides to apply for this funding, she will strategize with BEC on the proposal's content.
- The TF is interested in the status of the Laguna Honda Hospital project and its potential to be an REB pilot project. Ellen will follow up.
- Tara requested that the US Green Building Council present its LEED rating system to the Task Force. Ellen will follow up.
- Cal, Phil, and Ellen will be meeting over the next several weeks to discuss: (1) general REB guidelines; and (2) resource-efficiency suggestions specific to Muni's planned Islais Creek facility. They will report on their progress at the April TF meeting.

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

NOTICE & AGENDA

Resource-Efficient Building Task Force Meeting
April 12, 2000, 1: 30 p.m.
30 Van Ness Ave., Suite 4100

1.	Adoption of REB Task Force Bylaws	*PROPOSED ACTION*
2.	Status of candidate pilot projects	*DISCUSSION*
3.	Pilot project selection criteria— Draft screening tools	*DISCUSSION*
4.	REB guideline development • Report from departments on progress to date • Priorities • New areas of focus	*DISCUSSION*
5.	Green building guidelines and rating tools developed by other organizations	*DISCUSSION*
6.	Briefing on "Innovations and Tools in Reaching 50% and Beyond: An Interactive Videoconference on Recycling and Waste Reduction" (sponsored by the California Integrated Waste Management Board)	*DISCUSSION*
7.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

Fax 3/31/00
DOCUMENTS DEPT.
APR - 4 2000
SAN FRANCISCO
PUBLIC LIBRARY

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

All documents referenced above are available for review by contacting Ellen Rubinstein at the San Francisco Department of the Environment, 1540 Market Street, Suite 160, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force:

Rachel Arnstine O'Hara, Clerk
City Hall, Room 362
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-6171
Fax: (415) 554-6177
Email: Rachel_ArnstineO'Hara@ci.sf.ca.us

Copies of the Sunshine Ordinance can also be obtained from the San Francisco Public Library, and on the City's website at www.ci.sf.ca.us.

SF Environment

April 12, 2000

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

DOCUMENTS DEPT.

JUN 30 2006

SAN FRANCISCO
PUBLIC LIBRARY

Resource-Efficient Building (REB) Task Force Meeting
Minutes for April 12, 2000

Attendees

Arthur Bree	Department of Building Inspection (DBI)
Barbara Bernardini	Solid Waste Management Program (SWMP, within DAS)
John Deakin	Hetch Hetchy Water & Power (within PUC)
Tara Lamont	Bureau of Architecture (BOA, within DPW)
Ellen Rubinstein	Department of the Environment (SFEnvironment)
Philip Sowers	Bureau of Architecture (BOA, within DPW)

Departments Not Represented

Bureau of Construction Management (within DPW)
Customer Service Bureau (within PUC)
Water Conservation (within PUC)

Agenda Items

1. ***Proposed REB Task Force Bylaws***

- ***Document:*** Resource Efficiency Design Task Force (TF) Bylaws, 04/12/00 DRAFT
- Changes from the 03/08/00 Draft Bylaws include: (1) deleting the words "Bureau of Architecture" from Section 1; and (2) adding Section 3.c, which states that the REB Task Force Chair can appoint subcommittees and working groups as needed.
- The Task Force thinks of itself as a decision-making-rather than advisory-body. Several members stated that if they were to learn that the Task Force is not, in fact, a decision-making body, their attitudes about meeting attendance may change.
- The wording "Bureau of Energy Conservation" in Section 3.a.(4) must be changed to "Hetch Hetchy Water & Power" to reflect the organization's recent restructuring.

2. *Status of Candidate Pilot Projects*

a. Muni: Islais Creek

- The project's Conceptual Engineering Report will be finished around 4/17/00. Once completed, Muni will be working on funding (to get additional monies appropriated for the project) and on getting approval for the selected consultants.
- Muni expects to perform some demolition and earth work over the next several months. Muni is very interested in obtaining the latest specifications for diverting construction & demolition debris from landfill from SWMP for use in this project.

b. Department of the Environment: (SFEnvironment) New Office, 1212 Market Street

- SFEnvironment is working with vendors of recycled-content carpet, non-PVC-backed carpet, certified wood, recycled content workstations, and low-VOC paint so that the space can be built-out with "green" materials.
- The Task Force suggested SFEnvironment also strive to incorporate recycled-content tile and cork flooring into the office. Barbara Bernardini has samples of each that she will share with SFEnvironment.
  - The only appropriate application for recycled-content tile may be in the kitchen on the second floor-which will *not* be accessible to the public. Nonetheless, the process of procuring and installing recycled-content tile, and, once in use, assessing its durability and maintenance, will provide valuable first-hand information to the REB program.

c. Visitacion Valley Clubhouse

- Andy Malone, the project architect, has been working on the building's exteriors. The project will go before the Arts Commission next Monday. After obtaining the Arts Commission's approval, Andy will be doing the building's working drawings, including specifying materials and systems, for the next four months.

d. 525 Golden Gate

- Francesca Vietor and Ellen Rubinstein met with Tony Irons to discuss this project, as well as others with which the City Architect's Office is involved. Tony is very enthusiastic about making 525 Golden Gate a model green building for San Francisco. In fact, the Mayor will be announcing the 525 Golden Gate green building project at his Earth Day breakfast on April 21.
- Ellen will try to obtain more information about the project's schedule and report back at the next Task Force meeting.

e. Mission New Park

- Since the March bond measures that provide funding for the City's parks were successful, there may now be funding for a building at Mission New Park. Ellen will try to learn more about the project's status and report back at the next Task Force meeting.

3. *Pilot Project Selection Criteria-Draft Screening Tools*

- Ellen Rubinstein presented a draft screening tool with which proposed pilot projects can be evaluated. Based on this draft screening tool, the Task Force decided that three conditions are necessary for a proposed pilot project to be considered further, namely:

  a) Funding is available;

b) Client or client-department buys-in to project; and

c) Innovative (to CCSF) resource-efficient building element(s)will be included in the project's design.

- The Task Force found that the following criteria are important to track, but are not grounds for eliminating a proposed pilot project from further consideration:

a) Project is in design phase by a specified date; and

b) Project provides public education opportunity.

4. ***REB Guideline Development***

- (This topic was merged with #5, below)

5. ***Green Building Guidelines and Rating Tools Developed by Other Organizations***

- A subcommittee of the Task Force is in the process of reviewing green building guidelines and rating systems developed by other agencies to identify those with relevance to the REB program.
- The Task Force is resistant to selecting a single set of guidelines or rating system at this early stage. Instead, the Task Force would like to work with the relevant guidelines/rating systems identified by the subcommittee and apply these to REB pilot projects. This way, the Task Force will gain "field" experience with each of the relevant systems and can use this first-hand experience to determine which guidelines/rating systems work best for the City of San Francisco.

6. ***Briefing on "Innovations and Tools in Reaching 50% and Beyond: An Interactive Videoconference on Recycling and Waste Reduction"***

- Barbara Bernardini reported that the videoconference focused on case studies; the videoconference provided very little information about green buildings.
- Barbara is interested in working with the Department of Building Inspection to incorporate recycling language into the construction and demolition (C&D)debris permitting process. She thinks this will be more effective than an ordinance in increasing C&D debris diversion from landfill.
- Barbara will be attending the First Annual Recycled-Content Materials Trade Show (sponsored by the California Integrated Waste Management Board) on May 10 in Sacramento.

7. ***Announcements***

- The REB Task Force needs to approve each meeting's minutes before the minutes can be posted on SFEnvironment's website. "Approval of previous meeting's minutes" will therefore appear as an agenda item on all future Task Force meeting agendas.
- As soon as possible, the Task Force would like to establish and document the process that we will follow for a typical pilot project (including the agencies involved at each stage). John Deakin, Tara Lamont, and Ellen Rubinstein will meet to develop a preliminary process and will present their findings at the next Task Force meeting.

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

4.7

NOTICE & AGENDA

Resource-Efficient Building Task Force Meeting

May 10, 2000, 1: 30 p.m.

30 Van Ness Ave., Suite 4100

0/00

1.	Adoption of Meeting Minutes from April 12, 2000	*PROPOSED ACTION*
2.	Adoption of REB Task Force Bylaws	*PROPOSED ACTION*
3.	Affect of Restructuring of City agencies on REB Program	*DISCUSSION*
4.	Status of Pilot Projects	*DISCUSSION*
5.	Briefing on "Low-Energy, Sustainable Buildings Workshop"	*DISCUSSION*
6.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

Fax 5/2/00

DOCUMENTS DEPT.

MAY - 4 2000

SAN FRANCISCO
PUBLIC LIBRARY

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

All documents referenced above are available for review by contacting Ellen Rubinstein at the San Francisco Department of the Environment, 1540 Market Street, Suite 160, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force:

Rachel Arnstine O'Hara, Clerk
City Hall, Room 362
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-6171
Fax: (415) 554-6177
Email: Rachel_ArnstineO'Hara@ci.sf.ca.us

Copies of the Sunshine Ordinance can also be obtained from the San Francisco Public Library, and on the City's website at www.ci.sf.ca.us.

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

NOTICE & AGENDA

Resource-Efficient Building Task Force Meeting
June 14, 2000, 1: 30 p.m.
30 Van Ness Ave., Suite 4100

1.	Adoption of REB Task Force Meeting Minutes from May 10, 2000	*PROPOSED ACTION*
2.	Briefing on "Low-Energy, Sustainable Buildings Workshop"	*DISCUSSION*
3.	Briefing on May 25 Board of Supervisors' Public Health and Environment Committee Meeting: Photovoltaics/Renewable Energy Discussion	*DISCUSSION*
4.	Status of Pilot Projects	*DISCUSSION*
5.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

DOCUMENTS DEPT.
JUN 14 2000
SAN FRANCISCO
PUBLIC LIBRARY
Fax 6/12/00

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

All documents referenced above are available for review by contacting Ellen Rubinstein at the San Francisco Department of the Environment, 1540 Market Street, Suite 160, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force:

Rachel Arnstine O'Hara, Clerk
City Hall, Room 362
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-6171
Fax: (415) 554-6177
Email: Rachel_ArnstineO'Hara@ci.sf.ca.us

Copies of the Sunshine Ordinance can also be obtained from the San Francisco Public Library, and on the City's website at www.ci.sf.ca.us.

SF Environment

June 14, 2000

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

DOCUMENTS DEPT.
JUN 30 2006
SAN FRANCISCO
PUBLIC LIBRARY

Department of the Environment

Resource-Efficient Building (REB) Task Force Meeting

Minutes for June 14, 2000

Attendees

Arthur Bree Department of Building Inspection (DBI)

Roberto Lombardi Bureau of Construction Management (BCM, within DPW)

Jack Macy Solid Waste Management Program (SWMP, within DAS)

Ellen Rubinstein Department of the Environment (SFEnvironment)

Philip Sowers Bureau of Architecture (BOA, within DPW)

Departments Not Represented

Customer Service Bureau (within PUC)

Hetch Hetchy Water & Power (within PUC)

Agenda Items

1. Adoption of Meeting Minutes from May 10, 2000

   REB Task Force May 10, 2000 meeting minutes were unanimously approved.

2. Briefing on "Low-Energy, Sustainable Building Workshop"

   Phil Sowers provided an overview of the workshop, which was sponsored by the Sustainable Buildings Industry Council, including:

- The deliverables to expect from a consultant at various stages of building design in terms of siting/orientation, energy efficiency, materials, indoor air quality, etc.
- Energy-10 building simulation model: appears to be a very useful tool; can be learned in just a few hours; cost is $250, including training

1. Briefing on May 25 Board of Supervisors' Public Health and Environment Committee Meeting

The hearing, sponsored by Supervisor Yaki, focused on the feasibility of drafting photovoltaic (PV—or solar) energy legislation for CCSF.

- Speakers included: Francesca Vietor (Director, CCSF Department of the Environment), David Henzel (Hetch Hetchy Water & Power), Vince Schwent (California Energy Commission, Renewables Program), Bill Burke (Pacific Gas & Electric, Pacific Energy Center), and David Gottfried (WorldBuild Technologies). In addition, members of the pubic, including representatives from various CCSF agencies, the California Public Utilities Commission, advocacy groups, and solar power companies provided comments.
- All speakers were supportive of renewable energy sources in general, and solar energy in particular. The costs for solar energy have been going down in recent years, and the system efficiencies have been improving.
- The speakers emphasized, however, that a renewable energy program for CCSF should not be considered in isolation: *energy efficiency is also a key component of a sustainable energy policy.*
- Hetch Hetchy Water & Power already is planning to develop several small-scale renewable energy pilot projects.
- Supervisor Yaki was very enthusiastic about the prospect of developing solar energy sites in San Francisco. He will work with the City Attorney's Office, Department of the Environment, and Hetch Hetchy Water & Power to draft legislation for PVs on City emergency and other facilities.

1. Status of Pilot Projects

As of June 1, 2000, the Bureau of Architecture and the REB Task Force have selected a total of 8 pilot projects. This exceeds the requirement of the REB ordinance, which states that a total of 5-7 pilot projects must be selected by June 1, 2000.

The REB pilot projects are:

a. ***525 Golden Gate***

CCSF recently purchase the site (and the building that currently exists on the site) from the State of California. The existing building will be demolished and a new, exemplary "green" office building will be constructed in its place. The environmental impact report is currently underway and expected to be completed by the end of 2000.

b. ***California Academy of Sciences***

The Academy is currently negotiating its contract with the lead architect, a well-known "green" designer. The renovated facility will integrate numerous resource-efficient features into the building's design, as well as showcase these features in the museum's educational displays.

c. ***Department of the Environment: (SFEnvironment) New Office, 11 Grove Street***

SFEnvironment's new office is nearing completion; expected move-in date is mid- to late-July.

d. ***Laguna Honda Hospital***

Interviews for the project's Executive Architect will be held in mid-July. SFEnvironment is working with the project manager to incorporate interview questions that assess bidders' vision for, receptivity to, and prior experience with resource-efficient buildings.

e. ***Moscone Expansion (Moscone West)***

The "diversion of construction and demolition debris from landfill" portion of this project is a REB pilot project. If solar panels are installed on the roof (a concept that is currently in the initial phases of discussion), this pilot project may be expanded to include solar power generation as well.

f. ***Muni: Islais Creek***

This bus maintenance and storage facility is currently going through the approval processes at Muni and at the Arts Commission. The project architect is very receptive to working with the REB Task Force to help ensure the facility's resource-efficiency.

g. ***Visitacion Valley Clubhouse***

Design documents are now being completed for this project. Construction is expected to begin in late-2000 or early-2001.

h. ***West End Pavilion in Golden Gate Park***

Friends of Recreation & Parks are currently completing design and fund-raising for this clubhouse, which will include a living roof as well as other resource-efficient features.

1. Announcements

Ellen contacted the US Green Building Council (USGBC) to inquire about their giving a presentation at a future Task Force meeting. She'll let the Task Force know once the USGBC has responded.

4.7

12/00
unfolded
2

DEPARTMENT OF THE ENVIRONMENT
CITY AND COUNTY OF SAN FRANCISCO
FRANCESCA VIETOR, DIRECTOR

NOTICE OF CANCELLATION OF MEETING

THE RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING
SCHEDULED FOR 1:30 P.M. WEDNESDAY, JULY 12, 2000

IS CANCELED.

THE NEXT REGULAR MEETING OF THE RESOURCE-EFFICIENT BUILDING TASK FORCE WILL BE

WEDNESDAY, AUGUST 9, 2000
1:30 P.M.
IN SUITE 4100, 30 VAN NESS AVENUE

ELLEN RUBINSTEIN
RESOURCE-EFFICIENT BUILDING COORDINATOR

DOCUMENTS DEPT.

JUL 11 2000

SAN FRANCISCO
PUBLIC LIBRARY

1540 MARKET STREET, SUITE 160, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

DEPARTMENT OF THE ENVIRONMENT
CITY AND COUNTY OF SAN FRANCISCO
FRANCESCA VIETOR, DIRECTOR

4.7

9/00
Canceled

16/00
special

2

NOTICE OF REGULAR MEETING CANCELLATION AND SPECIAL MEETING SCHEDULING

THE REGULAR RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING
SCHEDULED FOR 1:30 P.M. WEDNESDAY, AUGUST 9, 2000

IS CANCELED.

INSTEAD, THE RESOURCE-EFFICIENT BUILDING TASK FORCE WILL HOLD A SPECIAL* MEETING ON

WEDNESDAY, AUGUST 16, 2000
1:30 P.M.
AT 11 GROVE STREET

ELLEN RUBINSTEIN
RESOURCE-EFFICIENT BUILDING COORDINATOR

DOCUMENTS DEPT.
AUG - 3 2000
SAN FRANCISCO
PUBLIC LIBRARY
Fax 8/1/00

* Note that this special meeting will take place at a new location.

11 GROVE STREET, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

NOTICE & AGENDA

Resource-Efficient Building Task Force Meeting
August 16, 2000, 1: 30 p.m.
11 Grove Street

1.	Tour of 11 Grove Street	*DISCUSSION*
2.	Adoption of REB Task Force Meeting Minutes from June 14, 2000	*PROPOSED ACTION*
3.	Briefing on California Green Building Collaborative Meetings	*DISCUSSION*
4.	New California Integrated Waste Management Board Grants	*DISCUSSION*
5.	Briefing on California Resource Recovery Association Conference	*DISCUSSION*
6.	Status of Pilot Projects	*DISCUSSION*
7.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

DOCUMENTS DEPT.
AUG 16 2000
SAN FRANCISCO
PUBLIC LIBRARY
Fax 8/11/00

11 GROVE STREET, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX (415) 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

All documents referenced above are available for review by contacting Ellen Rubinstein at the San Francisco Department of the Environment, 1540 Market Street, Suite 160, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE.

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force:

Rachel Arnstine O'Hara, Clerk
City Hall, Room 362
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-6171
Fax: (415) 554-6177
Email: Rachel_ArnstineO'Hara@ci.sf.ca.us

Copies of the Sunshine Ordinance can also be obtained from the San Francisco Public Library, and on the City's website at www.ci.sf.ca.us.

E-
584.7
*1
9/13/00
&
10/1/00
c.2

F
84.7
.1
9/13/00
Cancelled
&
10/11/00
c.2

DEPARTMENT OF THE ENVIRONMENT
CITY AND COUNTY OF SAN FRANCISCO
FRANCESCA VIETOR, DIRECTOR

NOTICE OF MEETING CANCELLATION;

NOTICE OF LOCATION CHANGE AND CONSIDERATION OF AMENDMENTS TO REB BYLAWS* AT NEXT MEETING

THE RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING SCHEDULED FOR 1:30 P.M. WEDNESDAY, SEPTEMBER 13, 2000

IS CANCELED.

THE NEXT REGULAR MEETING OF THE RESOURCE-EFFICIENT BUILDING TASK FORCE WILL BE

WEDNESDAY, OCTOBER 11, 2000
1:30 P.M.
AT 11 GROVE STREET**

* Note that the REB Task Force will consider amending its bylaws at the October 11, 2000 meeting. Notice of the October REB Task Force meeting and the agenda will be given at least 72 hours in advance of the meeting. The bylaws will be available 10 days prior to the meeting. To request a copy, please contact the Resource-Efficient Building Coordinator, Ellen Rubinstein, at 415-554-6397 or e-mail ellen_rubinstein@ci.sf.ca.us

** Note that this meeting will take place at a new location.

DOCUMENTS DEPT.
SEP - 8 2000
SAN FRANCISCO
PUBLIC LIBRARY

11 GROVE STREET, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

4.7

1/1/00
Cancelle

DOCUMENTS DEPT.
OCT 1 1 2000
SAN FRANCISCO
PUBLIC LIBRARY

DEPARTMENT OF THE ENVIRONMENT
CITY AND COUNTY OF SAN FRANCISCO
FRANCESCA VIETOR, DIRECTOR

.7

11/00
Cancelled

NOTICE OF MEETING CANCELLATION;

NOTICE OF LOCATION CHANGE AND CONSIDERATION OF AMENDMENTS TO REB BYLAWS* AT NEXT MEETING

THE RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING SCHEDULED FOR 1:30 P.M. WEDNESDAY, OCTOBER 11, 2000

IS CANCELED.

THE NEXT REGULAR MEETING OF THE RESOURCE-EFFICIENT BUILDING TASK FORCE WILL BE

WEDNESDAY, NOVEMBER 8, 2000
1:30 P.M.
AT 11 GROVE STREET**

* Note that the REB Task Force will consider amending its bylaws at the November 8, 2000 meeting. Notice of the October REB Task Force meeting and the agenda will be given at least 72 hours in advance of the meeting. The bylaws will be available 10 days prior to the meeting. To request a copy, please contact the Resource-Efficient Building Coordinator at 415-554-6390.

** Note that this meeting will take place at a new location.

11 GROVE STREET, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

4.7

03/01

DOCUMENTS DEPT.

JUN - 1 2001

SAN FRANCISCO
PUBLIC LIBRARY

4.7

3/01

DEPARTMENT OF THE ENVIRONMENT

CITY AND COUNTY OF SAN FRANCISCO

FRANCESCA VIETOR, DIRECTOR

NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force Meeting
June 13, 2001, 1: 30 p.m.
11 Grove Street

1.	Introductions	*DISCUSSION*
2.	Adoption of REB Task Force Meeting Minutes from August 16, 2000	*ACTION*
3.	REB Overview—Staffing, Funding and Design Assistance	*DISCUSSION*
4.	REB Training Program Update	*DISCUSSION*
5.	Pilot Project Updates	*DISCUSSION*
6.	Proposal to Adopt LEED ™ Silver Designation for all new City projects	*DISCUSSION*
7.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]
The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

11 GROVE STREET, SAN FRANCISCO, CALIFORNIA 94102
WWW.CI.SF.CA.US/ENVIRONMENT
TELEPHONE (415) 554-6390 FAX (415) 554-6393 E-MAIL: ENVIRONMENT@CI.SF.CA.US

Accessibility of Meeting Location

The meeting room at 11 Grove Street is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

June 13, 2001

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

DOCUMENTS DEPT.
JUN 30 2006
SAN FRANCISCO
PUBLIC LIBRARY

RESOURCE-EFFICIENT BUILDING (REB) TASK FORCE MEETING
MINUTES FOR JUNE 13, 2001
Attendees
Russell Abel Assistant City Architect, Bureau of Architecture
Arthur Bree Department of Building Inspection (DBI)
Cal Broomhead Resource Efficiency Program Manager, SF Environment
Kevin Drew Solid Waste Management Program
Scott Edmondson SF Planning Department
Karen Heckman Occupational Safety and Health Section, Dept. of Public Health
Kimberly Knox Water Department, City and County of SF
Jack Macy Organics Recycling Coordinator, Solid Waste Management Prog.
Alicia Mariscal SF Environment REB Intern
Mark Palmer Resource Efficient Building Coordinator, SF Environment
Philip Sowers Bureau of Architecture (BOA, within DPW)

Departments Not Represented
Hetch Hetchy Water & Power
Bureau of Construction Management
City Attorney's Office

Agenda Items

1. Introductions

2. Adoption of REB Task Force Meeting Minutes from August 16, 2000
REB Task Force August 16, 2000 meeting minutes was unanimously approved.

3. REB Overview-Staffing, Funding and Design Assistance
Mark Palmer was hired as the Resource Efficient Building Coordinator in January of 2001.
Department funding, grants, contracts and consultants were reviewed.

4. REB Training Program Update
First BOA training was presented by Global Green on March 21st: "Green Building Overview". PowerPoint presentation was handed out. Additional trainings are under development for presentation in the fall. Reviewed the purpose of Toolkit.

5. Pilot Project Updates
Provided handouts on pilot projects and the 11 Grove Street case study.

a. Laguna Honda Hospital
Schematic design phase. Sustainability workshop held May 7. LEED Silver designation is the goal.
Russell Abel pointed out that major project budgets should include escalation of cost considerations.
b. California Academy of Sciences
Beginning schematic design. Sustainability workshop planned.
c. Muni: Islais Creek
Midway design development. Still opportunities for input.
d. Visitacion Valley Clubhouse
Near design completion.
e. 525 Golden Gate Avenue-New City Office Building
Conceptual design phase. Sustainability workshop planned. Lynn Simon has been employed as the green consultant for this project.
f. Moscone Expansion C&D only (Moscone West)
Completed.
g. West End Pavilion in Golden Gate Park
Completed.
h. NEW: Golden Gate Park Concourse
Design alternative #4 chosen. Schematic Design and EIR beginning.

Additional Comments:
· July - August: Putting Construction and Demolition Waste language into Auto Documents--standardized form for all City building projects.
· Mark Palmer is working on mandatory measures.
· Need help from others to determine level of compliance and get mandatory items into AutoDocs.

6. Proposal to Adopt LEED ™ Silver Designation for all new City projects

· Green rating - LEED handout was reviewed. Flexibility of the LEED system was emphasized.

· Incentives: Suggested as a possible motivating force. Different ones are needed for different departments. However, it was also acknowledged that incentives are usually the first items to be cut from a budget.

· Discussion of green building improving the productivity and satisfaction of

employees.

· Suggestion: Use LEED to evaluate recently built buildings in SF to learn valuable lessons which can be applied in the future.

· Suggesting LEED Silver: Debatable without agreement on whether city buildings are currently making certification level or not.

· REB Ordinance: Mandatory Measures

1. Construction and Demolition - Solid Waste Management - developing a template
2. Commissioning - Bureau of Architecture - part of AutoDocs
3. Water - PUC
4. IAQ - DPH

7. Announcements

· Next meeting of the REB Task Force is on July 11, 2001. Russell Abel will check on the
availability of a conference room at the Bureau of Architecture (BOA).

· LEED training workshop: September 7, 2001 in SF. Ten people at the BOA responded yes within three hours of notification!

· DBI had a workshop on new Title 24 - Martin Dodd from ASHRAE - an Indoor Air Quality Seminar is scheduled for November.

· On June 19, 2001: There will be a meeting on the Global Green toolkit and City design processes.

4.7

1/01

1.

2.

3.

4.

5.

7.

Pul

All
Dep
5:3

Air
In c
mu
atte
ind

Departm
Telepho
Email: E

SF Environment

WILLIE L. BROWN, JR.
Mayor

4.7

9/01

NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force Meeting
July 19, 2001, 1: 30 p.m.
30 Van Ness
5th Floor Conference Room (BOE)

1. Introductions — *DISCUSSION*
2. Adoption of REB Task Force Meeting Minutes from June 13, 2001 — *ACTION*
3. REB Update: Training & Pilot Projects — *DISCUSSION*
4. REB Ordinance—Mandatory Measures (see attachment) — *DISCUSSION*
   a. Review Ordinance
   b. Review current status of compliance
   c. Data acquisition and reporting
   d. Report deadline next meeting, Aug. 8, 2001
5. REB Ordinance—Proposed Changes—Commissioning — *DISCUSSION*
7. Announcements — *DISCUSSION*

DOCUMENTS DEPT.
JUL 12 2001
SAN FRANCISCO
PUBLIC LIBRARY

07-12-01A11:04 RCVD

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

CHAPTER 82
RESOURCE EFFICIENCY REQUIREMENTS FOR CITY-OWNED FACILITIES AND CITY LEASEHOLDS (Existing Bldgs)- Legislation becomes effective on July 3, 1999.

SECTION	TIME PERIOD	ACTION:	DEPT.
82.6	Effective Immediately	Exemption Process	DENV
82.4 (a)	Within 90 days of the effective date of this Chapter	The Commission shall issue guidelines to all City Departments to assist them in determining which of the following provisions in this Chapter apply to them	Commission on the Environment
82.4 (b)	Within 90 days of the effective date of this Chapter	Negotiate and secure contracts with one or more vendors that all City Departments may use for the purchase and installation of 1.6-gallon-per-flush valves and tank toilets. The contract shall include a list of approved toilets that shall be the only toilets purchased.	PUC
82.4 (b)	Within 90 days of the effective date of this Chapter	Establish a procedure by which City Departments may contract with the DPW Bureau of Building Repair for the installation of such toilets.	PUC
82.4 (c)	Within 90 days of the effective date of this Chapter	Negotiate and secure a contract with one or more vendors for the purchase and installation by City Departments of 1.5 gallon/minute shower heads.	PUC
82.4 (f)	Within 90 days of the effective date of this Chapter	Provide informational guidelines for development of indoor air quality maintenance plans to all City departments identified in the Ordinance.	DENV
82.4 (f)	Within 90 days of the development of above guidelines	All City Departments identified in subsection (f) (1) shall develop and implement indoor air quality maintenance plans.	DENV
82.4 (b)	Beginning 90 days after the effective date of this Ordinance	All City Departments purchasing toilets shall ensure that all toilets are replaced with toilets that use no more than 1.6 gallons of water per flush.	PUC
82.4 (e)	Commencing 90 days after the effective date of this Chapter	All fluorescent lamps discarded by City Departments shall be recycled.	SWMP
82.4 (e)	Commencing 90 days after the effective date of this Chapter	Establish a program for collecting and recycling discarded fluorescent tubes.	SWMP
82.4 (f)	Commencing 90 days after the effective date of this Ordinance	All City Departments persuant to subsection (f) (2) (4) (A), guidelines, shall include in their contracts for Construction Projects provisions as outlined for pollutent source control.	DENV
82.1	No later than 6 months after Effective Date of this Chapter	Local governments develop source reduction, reuse, recycling, and composting programs to reduce the tonnage of solid waste disposed in landfills by 50 percent.	SWMP
82.7	Within 3 years of the effective date of this Chapter	Resource Efficient Building Program shall submit to the Board of Supervisors a report on the effects of this Chapter.	DENV
82.4 (b)	The earlier of, the time of remodeling, or when 2 or more toilets and/or urinals are replaced ina single bathroom; or by June 30, 2005.	All City Departments listed in this section shall ensure that all toilets are replaced with toilets that use no more than 1.6 gallons of water per flush.	PUC
82.4 (c)	By June 30, 2005	All City Departments listed in this section shall ensure that all shower heads are replaced with shower heads using no more than 1.5 gallon/minute.	PUC
82.4 (b)	Between July 1, 2005 and June 23, 2007	Shall inspect all buildings subject to this requirement to ensure that all toilets have been installed as required by this subsection	San Francisco Water Dept.

Th
pro
roc
pro

Ac

Th
Civ
Ful
Ne
sta
& I
614
adj
auc
hea

Sta

Th
eth
or a

KN
Fra
vie
to c
peo

FO
RE
FO
Pla
Do

Departm
Telephon
Email: E

SF Environment

WILLIE L. BROWN, JR.
Mayor

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

July 19, 2001

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

DOCUMENTS DEPT.
JUN 30 2006
SAN FRANCISCO
PUBLIC LIBRARY

RESOURCE-EFFICIENT BUILDING (REB) TASK FORCE MEETING
MINUTES FOR JULY 19, 2001
Members Present:
Russell Abel Bureau of Architecture
Kevin Drew Solid Waste Management Program
Roberto Lombardi Bureau of Construction Management
Kimberly Knox San Francisco Water Department
Jeff Lai Department of Building Inspection (DBI)
Mark Palmer SF Environment

Other Attendees:
Karen Heckman Occupational Safety and Health Section, Dept. of Public Health

Mark Dorian Bureau of Architecture
Rona Sandler City Attorney's Office
Departments or Pilot Projects Not Represented:
Hetch Hetchy Water and Power within the PUC
Laguna Honda Hospital (P)
525 Golden Gate Avenue (P)
California Academy of Sciences (P)

Agenda Items

1. Introductions

2. Adoption of REB Task Force Meeting Minutes from June 13, 2001
REB Task Force June 13, 2001 meeting minutes were unanimously approved. Rona Sandler clarified official REB Task Force membership. Filling of vacant positions and formal acceptance of members to the Task Force will be initiated by the Deputy Director of SF Environment.

3. REB Overview-Training & Pilot Projects
Mark Palmer reviewed design status on Laguna Honda Hospital, 525 Golden Gate Office Building, and California Academy of Sciences, and the schedule of the upcoming REB training workshops.

4. REB Ordinance-Mandatory Measures
The REB Ordinance was reviewed regarding existing city buildings and leaseholds. Data collection is underway to determine current levels of compliance by various city departments. Reports on compliance are due at the next Task Force meeting, August 8, 2001:

Water Efficiency: Kim Knox
Energy Efficiency: Hetch Hetchy Water & Power
Fluorescent Lamp Recycling: Kevin Drew
Indoor Air Quality: Karen Heckman
Storage Area for Recyclables: Kevin Drew
C&D Waste Management: Kevin Drew

Reasons for non-compliance were discussed along with possible incentives to be offered for departmental compliance.

5. REB Ordinance-Proposed Changes--Commissioning
Mark Palmer discussed the need to revise the REB Ordinance regarding Commissioning. Mark will task REB consultant, Brown Vence and Associates (BVA) with analysis of the ordinance and recommendations for revised ordinance language, in coordination with BOA and Pilot Project design teams.

6. Announcements

· Next meeting of the REB Task Force is on August 8, 2001 at 5th Floor Conference Room, 30 Van Ness.

08-07-01 A09:14

SF Environment

WILLIE L. BROWN, JR.
Mayor

DOCUMENTS DEPT.
AUG - 7 2001
SAN FRANCISCO
PUBLIC LIBRARY

4.7

8/01

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force Meeting
Wed. Aug. 8, 2001, 1: 30 p.m.
30 Van Ness
5th Floor BOE Mechanical Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of REB Task Force Meeting Minutes from July 19, 2001	*ACTION*
3.	REB Update: Training & Pilot Projects	*DISCUSSION*
4.	REB Ordinance—Existing City Buildings and Leaseholds--Review current status of compliance	*DISCUSSION*

- Water Efficiency
- Energy Efficiency
- Fluorescent Lamp Recycling
- Indoor Air Quality
- Storage Area for Recyclables
- C&D Waste Management

5.	REB Ordinance—Proposed Changes—Commissioning	*DISCUSSION*
7.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

SF Environment

WILLIE L. BROWN, JR.
Mayor

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

August 08, 2001

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

DOCUMENTS DEPT.
JUN 30 2006
SAN FRANCISCO
PUBLIC LIBRARY

RESOURCE-EFFICIENT BUILDING (REB) TASK FORCE MEETING
MINUTES FOR AUGUST 8, 2001
Members Present:
Kevin Drew Solid Waste Management Program
Jack Macy Solid Waste Management Program
Mark Dorian Bureau of Architecture
Mark Palmer SF Environment

Other Attendees:
Karen Heckman Occupational Safety and Health Section, Dept. of Public Health

Russell Abel Bureau of Architecture
Philp Sowers Bureau of Architecture
Russ Abel Bureau of Architecture
Departments or Pilot Projects Not Represented:
Hetch Hetchy Water and Power, PUC
SF Water Department, PUC
Bureau of Construction Management
Department of Building Inspection
Recreation and Parks
Laguna Honda Hospital (Pilot Project)
California Academy of Sciences (Pilot Project)

Agenda Items

1. Introductions

2. Adoption of REB Task Force Meeting Minutes from July 19, 2001
REB Task Force July 19, 2001 meeting minutes were unanimously approved.

3. Task Force Membership
Clarification was made regarding Current Voting Members, and Other Attendees. It was agreed that letters to department heads would be sent by the Director of SF Environment thanking them for the participation of all Current Members and Other Attendees. It was also agreed that letters of invitation would be sent to additional city department heads and selected Pilot Projects not yet represented on the Task Force.

4. REB Overview-Training & Pilot Projects
Mark Palmer reviewed design status of REB Pilot Projects, and the schedule of the upcoming REB training workshops. Additionally he reported that 32 city employees are now signed up for the LEED (Leadership in Energy and Environmental Design) Training Workshop to be held on Sept. 7th.

5. REB Ordinance-Mandatory Measures
Data collection is underway to determine current levels of compliance by various city departments. Data gathered to date are preliminary, and reports are expected at the next Task Force meeting.

Water Efficiency: Kim Knox
Energy Efficiency: Hetch Hetchy Water & Power
Fluorescent Lamp Recycling: Kevin Drew
Indoor Air Quality: Mark Palmer
Storage Area for Recyclables: Kevin Drew
C&D Waste Management: Kevin Drew

6. REB Ordinance-Proposed Changes--Commissioning
Proposed changes to the Commissioning portion of the REB Ordinance were discussed. Energy consultants BVA will prepare a report on industry standards, and the BOA will prepare a "white paper" to address potential changes to the Ordinance.

7. Announcements
· Next meeting of the REB Task Force is on September 12, 2001 at 5th Floor Conference Room, 30 Van Ness.

SF Environment

WILLIE L. BROWN, JR.
Mayor

DOCUMENTS DEPT.
AUG 3 1 2001
SAN FRANCISCO
PUBLIC LIBRARY

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force Meeting
Wed. Sept 12, 2001, 1: 30 p.m.
30 Van Ness
5th Floor BOE Mechanical Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of REB Task Force Meeting Minutes from July 19, 2001	*ACTION*
3.	REB Update: Pilot Projects, REB Training, and LEED	*DISCUSSION*
4.	REB Ordinance—Existing City Buildings and Leaseholds--Review current status of compliance	*DISCUSSION*

- Water Efficiency
- Energy Efficiency
- Fluorescent Lamp Recycling
- Indoor Air Quality
- Storage Area for Recyclables
- C&D Waste Management

5.	City Budget process—operating vs. capital budgets	*DISCUSSION*
6.	REB Ordinance—Proposed Changes—Commissioning	*DISCUSSION*
7.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

SF Environment

WILLIE L. BROWN, JR.
Mayor

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

September 12, 2001

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

DOCUMENTS DEPT.
JUN 30 2006
SAN FRANCISCO
PUBLIC LIBRARY

RESOURCE-EFFICIENT BUILDING (REB) TASK FORCE MEETING
MINUTES FOR SEPTEMBER 12, 2001
Members Present:
Mark Dorian Bureau of Architecture
Roberto Lombardi Bureau of Construction Management
Mark Palmer SF Environment

Other Attendees:
Wing Ma Department of Building Inspection
Russell Abel Bureau of Architecture
Peter O'Donell SF Environment
Departments or Pilot Projects Not Represented:
Hetch Hetchy Water and Power, PUC
SF Water Department, PUC
Solid Waste Management Program
Department of Public Health
Water Pollution Prevention, PUC
PUC, energy efficiency (in lieu of BEC)
Recreation and Parks
Laguna Honda Hospital (Pilot Project)
California Academy of Sciences (Pilot Project)

Agenda Items

1. Introductions

2. Adoption of REB Task Force Meeting Minutes from Aug. 8
REB Task Force did not have a quorum. Minutes from the meeting of Aug. 8th were not approved.

3. Task Force Membership
Copies of letters thanking department directors for Task Force membership and attendance were handed out.

4. REB Overview-Pilot Projects
Mark Palmer reviewed design status of REB Pilot Projects, specifically Laguna Honda Hospital Replacement Project and budget constraints. Additional funding will be necessary to achieve all the sustainability goals originally set by the design team and consultants.

5. SEC. 82.4 RESOURCE EFFICIENCY REQUIREMENTS FOR CITY BUILDINGS
Due to lack of attendance, compliance data is still incomplete. This is now a high priority as we approach the deadline for a report to the Board of Supervisors. Reports are expected at the next Task Force meeting.

Water Efficiency: Kim Knox
Energy Efficiency: Hetch Hetchy Water & Power
Fluorescent Lamp Recycling: Kevin Drew
Indoor Air Quality: Mark Palmer
Storage Area for Recyclables: Kevin Drew
C&D Waste Management: Kevin Drew

6. REB Ordinance-Proposed Changes--Commissioning
BOA will prepare a "white paper" to address potential changes to the Ordinance regarding commissioning.

7. Announcements
· Next meeting of the REB Task Force is 1:30pm on October 10, 2001 at 5th Floor Conference Room, 30 Van Ness.

4.7

10/01

SF Environment

WILLIE L. BROWN, JR.
Mayor

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force Meeting
Wed. October 10, 2001, 1: 30 p.m.
30 Van Ness
5th Floor BOE Mechanical Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of REB Task Force Meeting Minutes from Sept. 12 & August 8, 2001	*ACTION*
3.	REB Update: Pilot Projects, REB Training, and LEED	*DISCUSSION*
4.	**SEC. 82.4 RESOURCE EFFICIENCY REQUIREMENTS FOR CITY BUILDINGS**	*DISCUSSION*

Reporting on compliance--Existing City Buildings and Leaseholds

- **Water Efficiency: Kim Knox**
- **Energy Efficiency: Hetch Hetchy Water & Power**
- **Fluorescent Lamp Recycling: Kevin Drew**
- **Indoor Air Quality: Mark Palmer**
- **Storage Area for Recyclables: Kevin Drew**
- **C&D Waste Management: Kevin Drew**

5.	City Budget process—operating vs. capital budgets	*DISCUSSION*
6.	REB Ordinance—Proposed Changes—Commissioning	*DISCUSSION*
7.	Announcements	*DISCUSSION*

DOCUMENTS DEPT.
OCT - 5 2001
SAN FRANCISCO
PUBLIC LIBRARY

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

SF Environment

WILLIE L. BROWN, JR.
Mayor

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

October 10, 2001

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

DOCUMENTS DEPT.
JUN 30 2006
SAN FRANCISCO
PUBLIC LIBRARY

RESOURCE-EFFICIENT BUILDING (REB) TASK FORCE MEETING
MINUTES FOR OCTOBER 10, 2001
Members Present:
Mark Dorian Bureau of Architecture
Roberto Lombardi Bureau of Construction Management
Mark Palmer SF Environment
Kevin Drew SF Environment-Solid Waste Management

Other Attendees:
Henry Kwan Department of Building Inspection
Russell Abel Bureau of Architecture
Joan Edwards J Edwards & Associates
Departments or Pilot Projects Not Represented:
Customer Service Bureau, SF Water, PUC
SFPUC, energy efficiency
SF Public Libraries
Recreation and Parks (Pilot Projects)
Laguna Honda Hospital, DPH (Pilot Project)
California Academy of Sciences (Pilot Project)

Agenda Items

1. Introductions

2. Adoption of REB Task Force Meeting Minutes from Aug. 8
REB Task Force did not have a quorum. Minutes from the previous 2 meetings were not approved.

3. REB Overview-Pilot Projects
Mark Palmer reviewed design status of REB Pilot Projects, specifically Laguna Honda Hospital Replacement Project and the Administrative Office Building at 525 Golden Gate Avenue.

4. SEC. 82.4 RESOURCE EFFICIENCY REQUIREMENTS FOR CITY BUILDINGS
In reviewing the number of city construction projects in design and construction during the last 2 years, the consensus of those present at the meeting was that our efforts should be directed at upcoming projects rather than collecting historical data.

5. REB Ordinance-Proposed Changes--Commissioning
Russ Abel of BOA presented an outline of the issues surrounding building commissioning. These issues will be examined and formulated into proposed changes to the ordinace by BOA's Green Team, and reported back to the REB Task Force.

6. Final Report to the Board of Supervisors
The consensus of those present at the meeting was to begin the preparation of our Final Report to the BOS. This final report is due at the end of the 3-year term of the REB Program, June, 30, 2001. Since this date is in the midst of City budget negotiations, it was felt that a draft report should be submitted toward the end of this calendar year, with the final report to be submitted June 30th. See separate attachment for ordinace details of the Final Report.

7. Announcements
· Next meeting of the REB Task Force is 1:30pm on November 14, 2001 at 5th Floor Mechanical Conference Room, 30 Van Ness.

SF Environment

WILLIE L. BROWN, JR.
Mayor

MEETING NOTICE & DRAFT AGENDA

DOCUMENTS DEPT.
NOV - 9 2001
SAN FRANCISCO
PUBLIC LIBRARY

Resource-Efficient Building Task Force Meeting
Wed. Novembner 14, 2001, 1: 30 p.m.
30 Van Ness
5th Floor BOE Mechanical Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of REB Task Force Meeting Minutes from October 10, Sept. 12, & August 8, 2001	*ACTION*
3.	REB Update: Pilot Projects, REB Training, and LEED	*DISCUSSION*
4.	REB Ordinance—BOA Green Team Report—Commissioning	*DISCUSSION*
5.	REB Task Force Final Report to the Board of Supervisors	*DISCUSSION*
6.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Ac

Th
Ci
Fu
Ne
sta
&
61
ad
au
he

St

Th
eth
or

KN
Fra
vie
to
pe

FO
RE
FO
Pla
Do

Departm
elepho
mail: E

SF Environment

WILLIE L. BROWN, JR.
Mayor

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

November 14, 2001

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

RESOURCE-EFFICIENT BUILDING (REB) TASK FORCE MEETING
MINUTES FOR NOVEMBER 14, 2001
Members Present:
Kevin Drew SF Environment-Solid Waste Management
Kim Knox SFPUC-SF Water
William Peden SFPUC-Power
Matt Smyth SF Public Library
Roberto Lombardi Bureau of Construction Management
Mark Palmer SF Environment

DOCUMENTS DEPT.
JUN 30 2006
SAN FRANCISCO
PUBLIC LIBRARY

Other Attendees:
Phil Sowers Bureau of Architecture
Departments or Pilot Projects Not Represented:
Recreation and Parks (Pilot Projects)
Laguna Honda Hospital, DPH (Pilot Project)
California Academy of Sciences (Pilot Project)

Agenda Items

1. Introductions

2. Adoption of REB Task Force Meeting Minutes
Minutes from REB Task Force Meetings of October 14, September 12, and August 8, 2001 were approved as written.

3. REB Update
Mark Palmer reviewed the status of the Green Building Training Program, and the Pilot Projects. Discussion:
a) Life-cycle budgeting for San Francisco's Administrative Office Building at 525 Golden Gate Avenue.
b) Administration of the voter-approved Solar Revenue Bond. William Peden will give an update on the Solar Bond at the next Task Force meeting.
c) Estimate review of Schematic Design for Laguna Honda Hospital by Oppenheim Lewis.

4. REB Ordinance-Proposed Changes--Commissioning
Changes to the Building Commissioning portion of the REB Ordinance are being addressed by BOA's Green Team, and recommendations will be discussed at the next Task Force Meeting.

5. REB Task Force Report to the Board of Supervisors
Draft report to be submitted in January. Sub-category narrative reports are due by the next REB Task Force Meeting:
a. Water Efficiency-departmental compliance-showerhead and toilet replacement report by Kim Knox
b. Energy Conservation-departmental compliance-new and replacement lighting report by William Peden
c. C&D Waste Management-selected project examples by Kevin Drew
d. Fluorescent Lamp Recycling-departmental compliance by Kevin Drew
e. Storage of Recyclables-departmental compliance by Kevin Drew

6. SF Public Library
Matt Smyth presented a listing of the upcoming Library projects: 5 new construction and 19 remodel/additions financed by $106M Library Bond Issue.

7. Announcements
Next meeting of the REB Task Force is 1:30pm on December 12, 2001 at 5th Floor Mechanical Conference Room, 30 Van Ness.

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

DOCUMENTS DEPT.

DEC - 7 2001

SAN FRANCISCO
PUBLIC LIBRARY

12-07-01P02:50 RCVD

4.7

12/01

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force Meeting
Wed. December 12, 2001, 1: 30 p.m.
30 Van Ness
5th Floor BOE Mechanical Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of REB Task Force Meeting Minutes of November 14, 2001	*ACTION*
3.	REB Update: REB Training and Pilot Projects, SF Public Library meeting.	*PRESENTATION AND DISCUSSION*
4.	REB Ordinance—BOA Green Team Recommendations—Building Commissioning	*DISCUSSION*
5.	REB Task Force Report to the Board of Supervisors Subcategory reports by Kim Knox, William Peden, and Kevin Drew REB Ordinance review by Brown Vence & Associates	*DISCUSSION*
6.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

December 12, 2001

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

DOCUMENTS DEPT.
JUN 30 2006
SAN FRANCISCO
PUBLIC LIBRARY

RESOURCE-EFFICIENT BUILDING (REB) TASK FORCE MEETING
MINUTES FOR DECEMBER 12, 2001
Members Present:
Kevin Drew SF Environment-Solid Waste Management
Bill Peden SFPUC-Power
Matt Smyth SF Public Library
Roberto Lombardi DPW/Bureau of Construction Management
Mark Palmer SF Environment
Nelsen Ng Laguna Honda Hospital
Russ Abel DPW/BOA

Other Attendees:
Cal Broomhead SF Environment

Departments or Pilot Projects Not Represented:
Recreation and Parks (Pilot Projects)
California Academy of Sciences (Pilot Project)
Kim Knox SFPUC-SF Water

Agenda Items

1. Introductions
We welcome Nelsen Ng as REB's Task Force newest representative from Laguna Honda Hospital.

2. Adoption of REB Task Force Meeting Minutes
Minutes from REB Task Force Meetings of November 14 were approved as written.

3. REB Update
Mark Palmer gave a power point presentation on the Green Building Program and Green Building Pilot Projects.

4. REB Ordinance-Proposed Changes--Commissioning
Changes to the Building Commissioning portion of the REB Ordinance are being addressed by BOA's Green Team, and recommendations will be discussed at the next Task Force Meeting. Mark Palmer will forward BVA commissioning report to Russ Abel.

5. SF Public Library-Matt Smyth presented utility records from existing libraries.

6. REB Task Force Report to the Board of Supervisors
Draft report to be submitted in March 2002. Sub-category narrative reports are due by the next REB Task Force Meeting:
a. Water Efficiency-Kim Knox's report stated that no retrofit projects have been undertaken.
b. Energy Conservation-no report.
c. C&D Waste Management-Kevin Drew's report is due at January meeting.
d. Fluorescent Lamp Recycling- Kevin Drew's report is due at January meeting.

7. Announcements
Next meeting of the REB Task Force is 1:30pm on January 9, 2002 at 5th Floor Mechanical Conference Room, 30 Van Ness.

SF Environment

WILLIE L. BROWN, JR. Mayor

JARED BLUMENFELD, Director

SF
84.7
1
9/02
ft
c.2

DOCUMENTS DEPT.
JAN - 3 2002
SAN FRANCISCO
PUBLIC LIBRARY

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force Meeting
Wed. January 9, 2002, 1: 30 p.m.
30 Van Ness
5th Floor BOE Mechanical Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of REB Task Force Meeting Minutes of December 12, 2001	*ACTION*
3.	REB Update: REB Training and Pilot Projects	*DISCUSSION*
4.	REB Ordinance—BOA Green Team Recommendations—Building Commissioning	*DISCUSSION*
5.	REB Task Force Report to the Board of Supervisors Subcategory reports by Kim Knox, William Peden, and Kevin Drew REB Ordinance review by Brown Vence & Associates. Review of Seattle supplement to LEED.	*DISCUSSION*
6.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

102

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

4.7
/02

SF Environment

WILLIE L. BROWN, JR. Mayor JARED Blumenfeld, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE MEETING MINUTES FOR JANUARY 9, 2002

DOCUMENTS DEPT.
JAN 7 2003
SAN FRANCISCO PUBLIC LIBRARY

Members Present:

Kevin Drew	SF Environment
Bill Peden	SFPUC-Power
Matt Smyth	SF Public Library
Mark Palmer	SF Environment
Nelsen Ng	Laguna Honda Hospital
Russ Abel	DPW/BOA
Kim Knox	SFPUC-SF Water
Karen Heckman	DPH-OSH Section
Pat Kociolek	California Academy of Sciences

Other Attendees:

Alexa Kielty	SF Environment

Departments or Pilot Projects Not Represented:
Recreation and Parks (Pilot Projects)

Agenda Items

1. **Introductions**--We welcome Pat Kociolek as REB's Task Force newest representative from the California Academy of Sciences.

2. **Adoption of Resource Efficient Design Task Force Meeting Minutes**--Minutes from Resource Efficient Design Task Force Meetings of December 12, 2001 were approved as written.

3. **REB Ordinance—Proposed Changes—Commissioning**--Recommendations for possible changes to the Building Commissioning portion of the REB Ordinance were discussed. Possible canidates for commissioning agents were and commissioning timelines were also discussed.

4. **Green Building Pilot Projects**

Laguna Honda Hospital replacement Project
Design development is well underway. The intent of the team is to achieve a LEED Certified rating.

525 Golden Gate Administrative Office Building
Schematic Design phase is complete. Design Development will begin after the Project Manager receives approval from the Mayor's Budget Office for budget figures submitted with the Schematic Design documents. The REB Task Force feels that this budget approval is essential to demonstrate that Green Building is a priority in San Francisco. The demolition of the existing building is schedules to begin by April.

Golden Gate Concourse Authority Parking Garage
Schematic Design is in progress. A LEED/ Sustainability workshop is scheduled for later in January.

California Academy of Sciences
Pat Kociolek presented background on the Academy's reconstruction project. Schematic Design is in progress. The design team has an environmental agenda to integrate the building as a display of sustainability. It was suggested that the Academy initiates a formal environmental goal-setting (LEED) workshop.

5. **Announcements**
Next meeting of the Task Force is 1:30pm on February 13th at 1:30pm, Mechanical Conference Room, 30 Van Ness.

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

/13/
SF
84.7
1
2/13/02
aft

DOCUMENTS DEPT.

FEB - 6 2002

SAN FRANCISCO
PUBLIC LIBRARY

02-06-02P04:47 RCVD

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting
Wed. February 13, 2002, 1: 30 p.m.
30 Van Ness
5th Floor BOE Mechanical Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of January 9, 2002	*ACTION*
3.	REB Update: REB Training and Pilot Projects	*DISCUSSION*
4.	REB Ordinance—BOA Green Team Recommendations—Building Commissioning	*DISCUSSION*
5.	Process for: a. Report to Commission on the Environment and Board of Supervisors by BOA, Resource Efficient Design Task Force, Pilot Project Departments, with input from the public. b. Recommeded Ordinance Amendment c. Compliance Guidelines—San Francisco LEED	*DISCUSSION*
6.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

(13)

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

:4.7
2/13/02

SF Environment

WILLIE L. BROWN, JR. Mayor JARED Blumenfeld, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE MEETING MINUTES FOR FEBRUARY 13, 2002

DOCUMENTS DEPT.
JAN 7 2003
SAN FRANCISCO PUBLIC LIBRARY

Members Present:

Kevin Drew	SF Environment
Bill Peden	SFPUC-Power
Matt Smyth	SF Public Library
Mark Dorian	DPW/BOA
Russ Abel	DPW/BOA
Roberto Lombardi	DPW/BCM

Other Attendees:

Kristal Aliyas	SF Environment

Departments or Pilot Projects Not Represented:

Nelsen Ng	Laguna Honda Hospital
Kim Knox	SFPUC-SF Water
Karen Heckman	DPH-OSH Section
Pat Kociolek	California Academy of Sciences
	Recreation and Parks

Agenda Items

1. **Adoption of Resource Efficient Design Task Force Meeting Minutes**--Minutes from Resource Efficient Design Task Force Meetings of January 9, 2001 were approved as written.

2. **REB Update: REB Training & Pilot Projects – DISCUSSION**
The goal for the 525 Golden Gate building is to attain a LEED Silver Rating. This should include a calculation of surplus points because there is an average of three points lost during application. The topic of San Francisco's rate of power versus the market rate was discussed.

3. **REB Ordinance—Proposed Changes—Commissioning—DISCUSSION.** The ordinance amendment process has been agreed upon. The process includes presenting to the Commission on the Environment meeting on February 19, 2002 with an outline. Afterwards, a presentation will be given at the Planning & Policy Committee Meeting of the Commission on February 28, 2002 on the status of the revision. At the March 19, 2002 Commission on the Environment meeting, a final presentation will be given based on the recommendations from the Planning & Policy Committee. In April, the proposed ordinance will be presented to the Board of Supervisors.

(SUBSEQUENT INFORMATION: the above schedule has been revised. Details will be discussed at the March 13th meeting.)

4. **Announcements**
Next Task Force meeting scheduled for Wednesday, 03/13/02 at 1:30 PM, Mechanical Conference Room, 5th Floor 30 Van Ness.

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

03-07-02P01:11 RCVD

F
84.7
1
3/13/02
att

MEETING NOTICE & DRAFT AGENDA

DOCUMENTS DEPT.
MAR - 7 2002
SAN FRANCISCO
PUBLIC LIBRARY

Resource-Efficient Design Task Force Meeting
Wed. March 13, 2002, 1: 30 p.m.
30 Van Ness
5th Floor BOE Mechanical Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of February 13, 2002	*ACTION*
3.	REB Update: REB Training and Pilot Projects	*DISCUSSION*
4.	REB Ordinance—REB Program Report, Draft of Ordinance Amendment, Commissioning	*DISCUSSION*
5.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

F
584.7
L
1/13/02

SF
847
2
/13/02

SF Environment

WILLIE L. BROWN, JR. Mayor JARED Blumenfeld, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE MEETING MINUTES FOR MARCH 13, 2002

DOCUMENTS DEPT.
JAN 7 2003
SAN FRANCISCO
PUBLIC LIBRARY

Members Present:

Kevin Drew	SF Environment
Mark Palmer	SF Environment
Bill Peden	SFPUC-Power
Matt Smyth	SF Public Library
Russ Abel	DPW/BOA
Roberto Lombardi	DPW/BCM

Other Attendees:

Kristal Aliyas	SF Environment

Departments or Pilot Projects Not Represented:

Nelsen Ng	Laguna Honda Hospital
Kim Knox	SFPUC-SF Water
Karen Heckman	DPH-OSH Section
Pat Kociolek	California Academy of Sciences
( )	Recreation and Parks

Agenda Items

1. **Adoption of Resource Efficient Design Task Force Meeting Minutes**--Minutes from Resource Efficient Design Task Force Meetings of February 13, 2001 were approved as corrected. Roberto Lombardi was added to the Members Present List.

2. **REB Update: REB Training & Pilot Projects – DISCUSSION**
Mark Palmer gave a brief update on Pilot Projects.

3. **REB Ordinance—REB Program Report, Draft of Ordinance Amendment, Commissioning — DISCUSSION.** Mark Palmer described the contents of the SFE/BOA report due by June 30, 2002. Mark presented the proposed green building flowchart showing how future City projects will be reviewed for environmental sustainability. Mark also presented the narrative upon which the Ordinance amendment will be drafted. The Task Force discussed various aspects of the amendment. Progress to date will be presented at the Planning & Policy Committee meeting of SF Environment Commission on March 28th at 6pm. Presentation of the draft amendment and Green Building Report will be made at the full SF Environment Commision meeting on April 16th, 6pm.

4. **Task Force Meeting Time**—By consensus, the meeting time for the Task Force will be changed to 12:30pm beginning next meeting, April 10, 2002. Date and location remain the same.

5. **Announcements**
Next Task Force meeting scheduled for Wednesday, 04/10/02 at 12:30 PM, Mechanical Conference Room, 5th Floor 30 Van Ness.

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

SF
284.7
.1
4/10/0
not

1.

2.

3.

4.

5.

P

A
D
S

A
li
m
a
i

T
p
r
P

Depa
Telep
Email:

SF
E84.7
.1
4/10/02
draft

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

DOCUMENTS DEPT.
APR - 1 2002
SAN FRANCISCO
PUBLIC LIBRARY

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wed. April 10, 2002, 12: 30 p.m.

30 Van Ness

5th Floor BOE Mechanical Conference Room

04-01-02P02:09 RCVD

1.	Introductions	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of March 13, 2002	*ACTION*
3.	REB Update: REB Training and Pilot Projects	*DISCUSSION*
4.	REB Ordinance Amendment—Progress to date	*DISCUSSION*
5.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

F
E94.9
2
10/02

M
Ka
M
Bi
Ka
M
M
Ro

O
Ro

De
Ne
Ki
Pa
(n

Ag

1. A
E

2. R
D
O
be
de
an

3. A
N
Ro

.F
E84.T
2
10/02

SF Environment

WILLIE L. BROWN, JR. Mayor JARED Blumenfeld, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE MEETING MINUTES FOR APRIL 10, 2002

DOCUMENTS DEPT.
JAN 7 2003
SAN FRANCISCO
PUBLIC LIBRARY

Members Present:

Kevin Drew	SF Environment
Mark Palmer	SF Environment
Bill Idzerda (for Bill Peden)	SFPUC-Power
Karen Heckman	DPH-OSH Section
Matt Smyth	SF Public Library
Mark Dorian	DPW-BOA
Roberto Lombardi	DPW/BCM

Other Attendees:

Russ Abel	DPW/BOA

Departments or Pilot Projects Not Represented:

Nelsen Ng	Laguna Honda Hospital
Kim Knox	SFPUC-SF Water
Pat Kociolek	California Academy of Sciences
(no designee)	Recreation and Parks

Agenda Items

1. **Adoption of Resource Efficient Design Task Force Meeting Minutes**--Minutes from Resource Efficient Design Task Force Meetings of March 13, 2001 were approved.

2. **REB Ordinance—REB Program Report, Draft of Ordinance Amendment, Commissioning — DISCUSSION.** Russ Abel presented the proposed changes to the Commissioning section of the REB Ordinance. Mark Palmer presented the revised green building flowchart showing how LEED Silver will be applied to all future City projects. Additional work is required to further define the thresholds for designation as a LEED project. Mark will be presenting the draft Green Building report and the draft amendment to the Commission on the Environment on May 21st.

3. **Announcements**
   Next Task Force meeting scheduled for Wednesday, 5/8/02 at **12:30 PM**, Mechanical Conference Room, 5th Floor 30 Van Ness.

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

1.

2.

3.

4.

F
t.7
1
18/02
++

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

MEETING NOTICE & DRAFT AGENDA

DOCUMENTS DEPT.
MAY - 6 2002
SAN FRANCISCO
PUBLIC LIBRARY

Resource-Efficient Design Task Force Meeting

Wed. May 8, 2002, 12: 30 p.m.

30 Van Ness

5th Floor BOE Mechanical Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of April 10, 2002	*ACTION*
3.	3 Year Green Building Report and REB Ordinance Amendment—Progress to date	*DISCUSSION*
4.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

A

T
C
F
#7
M
F
in
th
eq
by

St

Th
eth
ac

K
Fr
vie
co
an

FO
RE
FO
Pla
Do

Departm
Stephen
Churchill, E

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

F
84.7
2
18/02

SF Environment

WILLIE L. BROWN, JR. Mayor JARED Blumenfeld, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE MEETING MINUTES FOR MAY 8, 2002

DOCUMENTS DEPT.
JAN 7 2003
SAN FRANCISCO
PUBLIC LIBRARY

Members Present:

Mark Palmer	SF Environment
Karen Heckman	DPH
Bill Peden	SFPUC-Power
Matt Smyth	SF Public Library

Other Attendees:

David Leung	DBI
Russ Abel	DPW/BOA
Bill Idzerda	SFPUC-Power

Departments or Pilot Projects Not Represented:

Nelsen Ng	Laguna Honda Hospital
Kim Knox	SFPUC-SF Water
Pat Kociolek	California Academy of Sciences
(no designee)	Recreation and Parks

Agenda Items

1. **Adoption of Resource Efficient Design Task Force Meeting Minutes--**Minutes from Resource Efficient Design Task Force Meetings of April 10, 2001 were not approved due to lack of a quorum.

2. **REB Ordinance—Draft REB Program Report, Draft of Ordinance Amendment**

   Draft of the Green Building Report 1999-2002 was discussed:
   Strong points: Green Building Training Program and Green Building Pilot Projects.
   Weak point: Departmental compliance with Resource Efficiency Requirements.

   Draft outline of the REB Ordinance amendment was discussed:
   LEED Silver will be proposed new city standard.
   Resource Efficiency Requirements need updating and enforcement mechanisms.

3. **Announcements**
   Next Task Force meeting scheduled for Wednesday, 6/13/02 at **12:30 PM**, Mechanical Conference Room, 5th Floor 30 Van Ness.

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

SF Environment

June 13, 2002 Cancelled

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

Agenda

The June 13, 2002 REB Task Force Meeting is cancelled. Next meeting will be July 11, 2002, in the 5th Floor Mechanical Conference Room, 30 Van Ness. If you have any questions please call Mark Palmer, Green Building Coordinator at 415-355-3710.

DOCUMENTS DEPT.
APR 14 2004
SAN FRANCISCO
PUBLIC LIBRARY

84.7
1
/13/02
cancelled

Copyright © 1999-2004 City & County of San Francisco. All rights reserved.

SF Environment

July 11, 2002 Cancelled

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

Agenda

The July 11, 2002 REB Task Force Meeting is cancelled. Next meeting will be August 14, 2002 in the 5th Floor Mechanical Conference Room, 30 Van Ness. If you have any questions please call Mark Palmer, Green Building Coordinator at 415-355-3710.

DOCUMENTS DEPT.
APR 14 2004
SAN FRANCISCO
PUBLIC LIBRARY

84.7
1
11/02
cancelled

Copyright © 1999-2004 City & County of San Francisco. All rights reserved.

4.7

14/02

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

DOCUMENTS DEPT.

AUG - 3 2002

SAN FRANCISCO
PUBLIC LIBRARY

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wed. August 14, 2002, 12: 30 p.m.

30 Van Ness

5th Floor BOE Mechanical Conference Room

08-03-02P12:21 RCVD

1. Introductions *DISCUSSION*

2. Adoption of Task Force Meeting Minutes of April 10, 2002 and May 8, 2002 *ACTION*

3. **Review of Green Building Program Expenditures** *DISCUSSION*
   - CIWMB grant—green building training program and green building design toolkit
   - BVA contract—pilot project design review, SF LEED Compliance Manual, site planning workshop, green building materials exhibits, green building materials resource guide, web-based design toolkit, residential design guidelines, design assistance and guidelines for MOH

4. **Green Building Report 1999-2002**—review and comment on draft report *DISCUSSION*

5. **Amendment to the REB Ordinance**—review and comment on draft amendment *DISCUSSION*

6. Announcements *DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 554-6390 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

Me
Mar
Kar
Bill
Mat
Mar
Kim

Oth
Dav
Rus
Reb
Juli

Dep
Neb
Pat
(no

Age

1. Ad
Eff
did

2. RE

Dr
bac

3. An
Ne
An
for

Depart
Telepho
Email:

4.7

4/02

SF Environment

WILLIE L. BROWN, JR. Mayor JARED Blumenfeld, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE MEETING
MINUTES FOR AUGUST 14, 2002

DOCUMENTS DEPT.

SEP - 6 2002

SAN FRANCISCO
PUBLIC LIBRARY

Members Present:

Mark Palmer	SF Environment
Karen Heckman	DPH
Bill Peden	SFPUC-Power
Matt Smyth	SF Public Library
Mark Dorian	DPW/BOA
Kim Knox	SFPUC-SF Water

Other Attendees:

David Leung	DBI
Russ Abel	DPW/BOA
Rebecca Saroyan	Deputy City Attorney
Julia Curtis	SF Environment

Departments or Pilot Projects Not Represented:

Nelsen Ng	Laguna Honda Hospital
Pat Kociolek	California Academy of Sciences
(no designee)	Recreation and Parks

Agenda Items

1. **Adoption of Resource Efficient Design Task Force Meeting Minutes**--Minutes from Resource Efficient Design Task Force Meetings of April 10, 2002 and May 8, 2002 were approved (the Task Force did not meet in the months of June and July, 2002).

2. **REB Ordinance—Draft REB Program Report, Draft of Ordinance Amendment**

   Draft of the Green Building Report 1999-2002 was issued to all attendees and comments were requested back within 1 week:

3. **Announcements**

   Next Task Force meeting is scheduled for Wednesday, September 11, 2002 at **1:30 PM**, Bureau of Architecture Large Conference Room, 4th Floor 30 Van Ness. **(Please note change of location and time for this meeting and future meetings.)**

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

SF
84.7
1
/11/02
att

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wednesday, September 11, 2002, 1: 30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room
(Please note new meeting time and location)

1.	Introductions	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of August 14, 2002	*ACTION*
3.	**Green Building Report 1999-2002**— comments on Final Report	*DISCUSSION*
4.	**Amendment to the REB Ordinance**—review and comment on current draft recommendations for the REB Ordinance.	*DISCUSSION*
5.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT.

SEP - 6 2002

SAN FRANCISCO
PUBLIC LIBRARY

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF
E84.7
#2
9/11/02

SF Environment

WILLIE L. BROWN, JR. Mayor JARED Blumenfeld, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE MEETING
MINUTES FOR SEPTEMBER 11, 2002
Bureau of Architecture

DOCUMENTS DEPT.
JAN 7 2003
SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Palmer	SF Environment	(Absent)
Karen Heckman	DPH	(Absent)
Bill Peden	SFPUC-Power	(Absent)
Matt Smyth	SF Public Library	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Present)

Other Attendees:

David Leung	DBI	(Present)
Russ Abel	DPW/BOA	(Present)
Rebecca Saroyan	Deputy City Attorney	(Present)
Julia Curtis	SF Environment	(Present)

Departments or Pilot Projects Not Represented:

Nelson Ng	Laguna Honda Hospital	(Absent)
Pat Kociolek	California Academy of Sciences	(Absent)
(no designee)	Recreation and Parks	

A quorum was present at the meeting.

Agenda Items

1. **Adoption of Resource Efficient Design Task Force Meeting Minutes**--Minutes from Resource Efficient Design Task Force Meetings of August 14, 2002 were Approved as Revised; changes included a revised attendees list (Bill Peden was absent), and a statement was added that "A quorum was present".

2. **REB Program Report, Draft of Ordinance Amendment**

   The Final Report is at the printers; SFE anticipates it being available by next week. All members of the Task Force will receive copies.

3. **REB Ordinance, Draft of Ordinance Amendment**

   The current Draft Ordinance was distributed in two forms: One with all previous revisions marked and one with all previous revisions Accepted. Members were asked to review both copies and make any comments, either electronically or by hard copy, by Wednesday, 9/18, to Russ Abel. All comments received will be reviewed and responded to by BOA, SFE and the City Attorney's office.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

The group discussed the process of "rolling out" the recommended Ordinance changes, which will consist of a series of meetings with the department heads of the 6 departments with contracting authority and the Library, possibly others; to be followed by some open meetings with any remaining City departments.

4. Announcements

Next Task Force meeting is scheduled for Wednesday, October 9, 2002 at 1:30 PM, Bureau of Architecture Large Conference Room, 4th Floor, 30 Van Ness.

F
84.7
1
10/9/02
aft
c.2

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wednesday, October 9, 2002, 1: 30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of September 11, 2002	*ACTION*
3.	**Green Building Report 1999-2002**— comments on Final Reports received	*DISCUSSION*
4.	**Amendment to the REB Ordinance**—review and comment on current draft recommendations for the REB Ordinance.	*DISCUSSION*
5.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT.
JAN 7 2003
SAN FRANCISCO
PUBLIC LIBRARY

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF
E84.7
42
10/9/02

SF Environment

WILLIE L. BROWN, JR. Mayor JARED Blumenfeld, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE MEETING
MINUTES FOR OCTOBER 9, 2002
Bureau of Architecture

DOCUMENTS DEPT.
JAN 7 2003
SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Absent)
Bill Peden	SFPUC-HHWP	(Present)
Roberto Lombardi	DPW/BCM	(Absent)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)
Matt Smyth	SF Public Library	(Present)

Other Attendees:

Russ Abel	DPW/BOA	(Present)
Karen Heckman	DPH	(Present)
Rebecca Saroyan	Deputy City Attorney	(Present)
Jan Stensland	SF Environment	(Present)

Departments or Pilot Projects Not Represented:

Nelson Ng	Laguna Honda Hospital	(Absent)
Pat Kociolek	California Academy of Sciences	(Absent)
(no designee)	Recreation and Parks	(Absent)

A quorum was present at the meeting.

Agenda Items

1. **Introduction and Announcement** — Jan Stensland, the new Green Building Coordinator in the Department of the Environment was introduced to the Task Force. Russ Able is the first City staff member to become a LEED Accredited Professional.

2. **Adoption of Task Force Meeting Mintutes of September 11, 2002**. Minutes from Resource Efficient Design Task Force Meetings of September 11, 2002 were Approved.

3. **Green Building Report 1999-2002** – Printed copies of the Green Building Report were given to those present at the meeting. Those members not present will be sent a copy. Comments on the report are as follows:
   - David Leung asked if the Design Tool Kit was ready. Mark Palmer responded that it was about to go to print but in a limited number of print copies. It will be more readily available in a CD-ROM format and on the web site. The private sector will also be encouraged to use it.

4. **REB Ordinance, Draft of LEED Silver Ordinance Amendment** – Discussion and review was held concerning the current draft recommendations for the REB Ordinace. Comments and questions are as follows:

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- Steve Kava (Office of the Mayor) asked why the City was not going for the LEED Gold Rating and what kind of incentives were in place to encourage compliance. Mark Palmer responded that the City aspires to the Gold standard and projects would be encouraged to strive for that rating, however, it was felt that starting at Silver would be a more easily achievable first step.
- Bill Peden asked how many LEED Gold buildings there were now in the USA.. As a follow up, Jan Stensland found 7 Gold projects under the LEED Version 2.0 and one Gold project under the LEED Version 1.0 for a total of 8.
- Matt Smyth asked about commissioning. Mark Palmer stated that the PEC (Pacific Energy Center) is partnering with the Department of the Environment for training of building operators.
- Mark Palmer also mentioned that the LEED-EB (Existing Building) version is in the development process. Additional versions of LEED (EB, Residential, Interiors) will be reviewed for City use as they are finalized.
- Meetings with each of the Department Heads are being held to review the LEED Silver Amendment. The goal is to get the final version to the Board in November.

5. New Business

- Another week will be given for comments on the REB Ordinance. Members are asked to send additional comments to Mark Palmer by the close of business on Wednesday, October 16, 2002.
- It was recommended that members attend a presentation by Steven Strong on PV (photvolataic cells) on either October 14, 2002 at the PEC or October 15, 2002 at SF Planning/DBI.

6. Annoucements

- The Next Task Force meeting is scheduled for Wednesday, Novemeber 13, 2002 at 1:30 PM, Bureau of Architecture Large Conference Room, 4th Floor, 30 Van Ness.

34.7
1
1/13/02
aft
1.2

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wednesday, November 13, 2002, 1: 30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of October 9, 2002	*ACTION*
3.	**Amendment to the REB Ordinance**—review and comment on current draft recommendations for the LEED Silver Amendment.	*DISCUSSION*
4.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT.
JAN 7 2003
SAN FRANCISCO
PUBLIC LIBRARY

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF
E84.7
42
11/13/02

SF Environment

WILLIE L. BROWN, JR. Mayor JARED Blumenfeld, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE WORK SESSION
MINUTES FOR NOVEMBER 13, 2002
Bureau of Architecture

DOCUMENTS DEPT.
JAN 7 2003
SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Absent)
Bill Peden	SFPUC-HHWP	(Absent)
Roberto Lombardi	DPW/BCM	(Absent)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Absent)
Karen Heckman	DPH	(Present)
Rebecca Saroyan	Deputy City Attorney	(Present)
Jan Stensland	SF Environment	(Absent)
Matt Smyth	SF Public Library	(Absent)

Departments or Pilot Projects Not Represented:

Nelson Ng	Laguna Honda Hospital	(Absent)
Pat Kociolek	California Academy of Sciences	(Absent)
(no designee)	Recreation and Parks	(Absent)

A quorum was not present at the meeting.

Agenda Items

1. **Introduction and Announcements** — No quorum was present at his meeting. It was agreed by the members and representative present that a work session be substituted for the scheduled meeting of the task force. It was suggested by Rebecca Saroyan, Deputy City Attorney, and agreed upon by the Task Force members and representatives present, that the REB Task Force shall institute a **MANDATORY RSVP** for purposes of establishing whether a quorum will be present at all future meetings. This is especially important as the REB Task Force prepares to approve the proposed LEED Silver amendment to the REB Ordinance. The **amendment is now scheduled to be introduced to the Board of Supervisors on December 16, 2002.** The next meeting of the Task Force on **Decemer 11, 2002 will be the last opportunity** to review, discuss and provide input on the proposed amendment. This is one of the Task Force's **most important duties** as described in the REB Ordinance, Chapter 82.8:

(i) Reports to Board of Supervisors. Within three years of the effective date of this Chapter, the Bureau of Architecture, in consultation with the **Resource-Efficiency Design Task Force** and participating City Departments and with input from interested members of the public, shall submit to the Board of Supervisors a report on the effects of this Section, including but not limited to, the following:

(2) A proposed system of criteria for evaluating the resource-efficiency of future City Construction Projects…

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

2. **Adoption of Task Force Meeting Mintutes of October 9, 2002**. Since their was no quorum present, the minutes from the October 9, 2002 were not approved.

3. **Handouts of Green Building Program Documents**–Mark Palmer handed out copies of the Green Building Report 1999-2002, the Green Building Guidelines for Residential New Construction and Remodeling, and the Green Building Materials Guide. Additional copies of all documents are available at the EcoCenter, 11 Grove Street. The Green Building Toolkit is in final form and ready for printing and distribution. CD copies of the Toolkit will be available by the time the ordinance is introduced.

4. **REB Task Force Membership**—It was the consensus of those present that the Task Force membership remains at seven official members, with other attendees designated as "Other Representatives."

5. **REB Ordinance, Draft of LEED Silver Ordinance Amendment** – Discussion and review was held concerning the current draft recommendations for amendment to the REB Ordinace. Comments and questions are as follows:

   - Definition of "Construction Project." Mark Palmer handed out two versions of the definition, one in the original Ordinance and one in the proposed amendment. Several suggestions were made toward crafting one definition that would be applicable for all references within the ordinance and the amendment. Work is continuing on this definition, especially as it relates to projects on City property, that are operated and maintained by the City, but are privately funded, e.g. California Academy of Sciences, and other privately funded projects within Golden Gate Park.

   - Definition of "Commissioning Project." Mark Dorian suggested that "owner's process" be changed to "City Department's process." Mark Dorian also suggested that the phrase "operated and maintained per the project intent" be changed to "operated and maintained as designed." It was the consensus of those present that these proposed changes clarify the definition.

   - Rebecca Saroyan explained that when the proposed amendment is presented to the Board of Supervisors, all original language that has been striken, needs to be shown as such, so that all proposed changes can be seen while referencing the original language. Once passed by the Board, then the Ordinance with the amendment will show only the newly agreed upon language, and the striken passages will be deleted from the Administrative Code.

6. **New Business**
   - Karen Heckman suggested that SF Environment uses materials and resources from both the EPA (for public health) and CalOSHA (for occupational health) as it proceeds with drafting Indoor Air Quality (IAQ) Guidelines for City Departments. The Ordinance requires that City Departments use these Guidelines in preparation of their Departmental IAQ Management Plans.

7. **Annoucements**
   - The Next Task Force meeting is scheduled for Wednesday, December 11, 2002 at 1:30 PM, Bureau of Architecture Large Conference Room, 4th Floor, 30 Van Ness.

F
84.7
1
/11/02
tt

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

DOCUMENTS DEPT.
JAN 7 2003
SAN FRANCISCO
PUBLIC LIBRARY

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wednesday, December 11, 2002, 1: 30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1. Introductions and Announcements *DISCUSSION*

2. Adoption of Task Force Meeting Minutes of October 9, 2002 and November 13, 2002. *ACTION*

3. **REB Task Force Adoption of Amendment to the REB Ordinance**—review, comment and adopt final proposed Amendment to the REB Ordinance. This Amendment will set LEED Silver as the standard for all future City Construction Projects of 5000 square feet or more. Final proposed amenment will be sent out to Task Force Members and Other Representatives prior to this meeting. *ACTION*

4. Announcements *DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF
E84.7
72
2/11/02

SF Environment

WILLIE L. BROWN, JR. Mayor JARED Blumenfeld, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE WORK SESSION MINUTES FOR DECEMBER 11, 2002

Bureau of Architecture

Members:

Mark Palmer	SF Environment	(Absent)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Present)
Bill Peden	SFPUC-HHWP	(Present)
Roberto Lombardi	DPW/BCM	(Present)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

DOCUMENTS DEPT.
JAN 7 2003
SAN FRANCISCO
PUBLIC LIBRARY

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Karen Heckman	DPH	(Absent)
Rebecca Saroyan	Deputy City Attorney	(Absent)
Jan Stensland	SF Environment	(Present)
Matt Smyth	SF Public Library	(Present)

Departments or Pilot Projects Not Represented:

Nelson Ng	Laguna Honda Hospital	(Absent)
Pat Kociolek	California Academy of Sciences	(Absent)
(no designee)	Recreation and Parks	(Absent)

A quorum was present at the meeting.

Agenda Items

1. Introduction and Announcements —The Ordinance amendment is now scheduled to be introduced to the Board of Supervisors at their first regular meeting of 2003.

2. **Adoption of Task Force Meeting Mintutes of October 9, 2002 and November 13, 2002**. Minutes of the last two meetings were approved.

3. **REB Ordinance, Draft of LEED Silver Ordinance Amendment** – Discussion and review of the current draft of the Ordinance, dated 12/10/02 was held; comments and issues discussed were as follows:

   - Concern was expressed by DBI about the title of the group: DBI membership in the Resource Efficient Building Design Task Force could be taken to imply that DBI performs "Design". Discussion resolved the concern by concluding that the Task Force's mission is to improve the 'Design Process', not to perform "Design".

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- PUC requested clarification on two issues:
  A. Is the continuous involvement of a LEED Accredited Professional required and necessary? The answer is probably yes, depending on the complexity of the project, however, the LEED rating system does not require continuous involvement.
  B. Are all projects required to be LEED Silver? Projects under 5000 Sq. Ft. are encouraged, not required; larger projects will be required to achieve a LEED Silver Rating if it is reasonably attainable, unless they can make a case for unreasonable hardship.

- The Task Force had a group discussion about various procedural matters; further discussion with the City Attorney is required before final determinations on these issues can be reached:
  A. Who will have final authority on projects? The Task Force wishes to have the final authority; it intends to form a subcommittee to review projects and make recommendations back to the Task Force for approval/disapproval.
  B. What would be the Appeal process, if a sponsoring department did not want to accept the Task Force decision? Discussion with the City Attorney pending.
  C. Some Task Force members requested clarification of the basis of members authority to make, and liability arising out of, Task Force decisions.

- A Motion was made and carried to adopt the Ordinance in its present form, unless resolution of the issues described above requires changes/additions.

4. New Business

- No new business.

5. Annoucements

- The Next Task Force meeting is scheduled for Wednesday, January 8, 2003 at 1:30 PM, Bureau of Architecture, 30 Van Ness, 4th Floor, Large Conference Room.

F
84.7
1
8/03

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wednesday, January 8, 2003, 1: 30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of December 11, 2002.	*ACTION*
3.	**Amendment to the REB Ordinance**—review, comment and adopt updates to proposed Amendment to the REB Ordinance. Final proposed amendment will be sent out to Task Force Members and Other Representatives prior to this meeting.	*ACTION*
4.	Presentation and overview of Green Building Design Tool Kit.	*DISCUSSION*
5.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT.

JAN - 3 2003

SAN FRANCISCO
PUBLIC LIBRARY

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

34.7
2
1/8/03

SF Environment

WILLIE L. BROWN, JR. Mayor JARED Blumenfeld, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE WORK SESSION
MINUTES FOR JANUARY 8, 2003
Bureau of Architecture

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Present)
Bill Peden	SFPUC-HHWP	(Absent)
Roberto Lombardi	DPW/BCM	(Absent)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Karen Heckman	DPH	(Absent)
Rebecca Saroyan	Deputy City Attorney	(Present)
Jan Stensland	SF Environment	(Present)
Matt Smyth	SF Public Library	(Absent)

Departments or Pilot Projects Not Represented:

Nelson Ng	Laguna Honda Hospital	(Absent)
Pat Kociolek	California Academy of Sciences	(Absent)
(no designee)	Recreation and Parks	(Absent)

DOCUMENTS DEPT.

FEB 11 2003

SAN FRANCISCO
PUBLIC LIBRARY

A quorum was present at the meeting.

Agenda Items

1. Introduction and Announcements —

2. **Adoption of Task Force Meeting Mintutes of January 8, 2003**. The minutes from the December 11, 2002 meeting were approved.

3. **REB Ordinance, Draft of LEED Silver Ordinance Amendment** – Discussion and review was held concerning the current draft recommendations for amendment to the REB Ordinace. Comments and questions are as follows:

   - Concern was expressed regarding the number of voting members from the Department of the Environment who would be members of the Task Force. Discussion included the representative size of departments and including a wide range of expertise. One suggestion was to remove the Solid Waste representative from the Task Force as that position has been absorbed into the Department of the Environment. It was decided to take the issue back to the Director of the Department of the Environment for review.
   - Additional discussion revolved around the issue of projects less than 5000 square feet. It was explained that given the large number of these small projects and the total number of square feet involved, it was important to be able to track the greening process for these projects. These small projects are only required to try for as many points as they can and to report them for informational purposes. One inquiry was related to possible the incentives for these small projects.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

4. **New Business**
   - No new business was presented.

5. **Annoucements**
   - The Next Task Force meeting is scheduled for Wednesday, February 12, 2003 at 1:30 PM, Bureau of Architecture Large Conference Room, 4th Floor, 30 Van Ness.

F
84.7
1
2-4
1/12/03

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wednesday, Febuary 12, 2003, 1: 30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of January 8, 2003.	*ACTION*
3.	**Amendment to the REB Ordinance**—update on status of Amendment to the REB Ordinance.	*ACTION*
4.	Review of Administrative Code Chapter 21.A.10	*DISCUSSION*
5.	Training update	*DISCUSSION*
6.	Presentation and overview of Green Building Design Tool Kit.	*DISCUSSION*
7.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT.
FEB 11 2003
SAN FRANCISCO
PUBLIC LIBRARY

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

4. **Resource Conservation Ordinance**
   - Chapter 21.A.10 – PVC-free Plastics of the Resource Conservation Ordinance of the current Administrative Code was discussed and shared with the Task Force.

5. **New Business**
   - All ordinances that concern the environment will be moved out of the Administrative Code and into a new Environmental Code. It was asked if this will include all environmental ordinances for the City or just those introduced by the Department of the Environment - CCSF.

6. **Annoucements**
   - The Headquarters for the PUC is on a fast track renovation project and is going 'green'. The Department is looking into becoming a LEED-CI (Commercial Interiors) Pilot Project. Initial indications are that it should easily make the Silver level.
   - A list of recommended trainings for green buildings is scheduled to be sent within the next week or so to each member of the Task Force.
   - The Next Task Force meeting is scheduled for Wednesday, March 12, 2003 at 1:30 PM, Bureau of Architecture Large Conference Room, 4th Floor, 30 Van Ness.

P
3/12/03
SF
E84.7
#2
2/12/03

SF Environment

WILLIE L. BROWN, JR. Mayor JARED Blumenfeld, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE WORK SESSION
MINUTES FOR FEBUARY 12, 2003
Bureau of Architecture

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Present)
Bill Peden	SFPUC-HHWP	(Present)
Roberto Lombardi	DPW/BCM	(Present)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Karen Heckman	DPH	(Absent)
Bill Idzerda	SFPUC-HHWP	(Present)
Rebecca Saroyan	Deputy City Attorney	(Absent)
Matt Smyth	SF Public Library	(Absent)
Jan Stensland	SF Environment	(Present)

DOCUMENTS DEPT.
MAR - 3 2003
SAN FRANCISCO
PUBLIC LIBRARY

Departments or Pilot Projects Not Represented:

Nelson Ng	Laguna Honda Hospital	(Absent)
Pat Kociolek	California Academy of Sciences	(Absent)
(no designee)	Recreation and Parks	(Absent)

A quorum was present at the meeting.

Agenda Items

1. Introduction and Announcements —

2. **Adoption of Task Force Meeting Minutes of Febuary 12, 2003**. The minutes from the January 8, 2003 meeting were approved.

3. **REB Ordinance, Draft of LEED Silver Ordinance Amendment** – Discussion and review was held concerning the current draft recommendations for amendment to the REB Ordinace. Comments and questions are as follows:

   - The following modifications to the Ammendment were agreed upon pending the review of the Director:

   1. For projects less than 5000 sf, make a specific reference that the Initial Sustainability Assessment does not have to be performed by a LEED Accredited Professional.

   2. In the definition of "Construction Project," delete the word: "maintenance."

   3. Regarding the SFPUC representative to the REB Task Force, let the Director of the SFPUC make the appointment without specifying any division.

   - The Port has agreed not to continue with a request for exemption from the Ordinance.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

F
4.7
1
12/03

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wednesday, March 12, 2003, 1: 30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of February 12, 2003.	*ACTION*
3.	Presentation and overview of Green Building Compliance Guide for San Francisco Municipal Buildings.	*DISCUSSION*
4.	New Business	*DISCUSSION*
5.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT
MAR - 3 2003
SAN FRANCISCO
PUBLIC LIBRARY

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

34.7
2
12/03

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE WORK SESSION
MINUTES FOR MARCH 12, 2003
Bureau of Architecture

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Absent)
Bill Peden	SFPUC-HHWP	(Absent)
Roberto Lombardi	DPW/BCM	(Present)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Karen Heckman	DPH	(Absent)
Bill Idzerda	SFPUC-HHWP	(Present)
Rebecca Saroyan	Deputy City Attorney	(Absent)
Matt Smyth	SF Public Library	(Absent)
Jan Stensland	SF Environment	(Present)

DOCUMENTS DEPT.
APR - 2 2003
SAN FRANCISCO
PUBLIC LIBRARY

Departments or Pilot Projects Not Represented:

Nelson Ng	Laguna Honda Hospital	(Absent)
Pat Kociolek	California Academy of Sciences	(Absent)
(no designee)	Recreation and Parks	(Absent)

A quorum was present at the meeting.

Agenda Items

1. Introductions and Announcements

2. **Adoption of Task Force Meeting Minutes of Febuary 12, 2003**. The minutes from the February 12, 2003 meeting were approved with the following modifications:

   a) Revised sentence for: Item 3. REB Ordinance, Draft of LEED Silver Ordinance Amendment.

   "Regarding the SFPUC member to the REB Task Force, let the General Manager of the SFPUC make the appointment without specifying any division."

   b) Revised sentence for: Item 5. New Business.
   "All ordinances that concern the environment will be moved out of the Administrative Code and into a new chapter called the Environmental Code."

   c) Revised sentence for: Item 6. Announcements.
   "The Headquarters for the PUC is on a fast track renovation project and is going 'green'. The Department is looking into becoming a LEED-CI (Commercial Interiors) Pilot Project. Initial indications are that it should make the Silver level."

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

3. REB Ordinance, Draft of LEED Silver Ordinance Amendment –

a) MUNI has developed a map for the Compliance Guide that shows all locations within the City that are within ¼ mile of two public transportation routes. . More than 90% of the buildings in San Francisco meet this LEED public transportation credit requirement. This provides for an automatic point for nearly every project the City does as well as projects in the private sector. An electronic copy of the map will be sent to all REB Task Force members and representatives and SFE will look into posting it on their web site.

b) The structure of the subcommittee that reviews the Initial Sustainability Assessments was discussed. The City attorney will be asked about the authority for reviews and the required structure of the committee as it pertains to the number of members and frequency of meetings.

c) A question was asked regarding the review process for exemption requests and whether or not they go to the Task Force Members for review prior to being sent to the Director of the Department of the Environment .

4. New Business

- All ordinances that concern the environment will be moved out of the Administrative Code and into a new Environmental Code. It was asked if this will include all environmental ordinances for the City or just those introduced by the Department of the Environment - CCSF.

5. Annoucements

- Pat Martel, General Manager of the SFPUC, has requested that green building measures be incorporated into the 1155 Market Street project for the SFPUC Headquarters project. This is a major renovation involving the entire 11 floors, HVAC upgrades, and energy efficient retrofitting. The project was accepted as a LEED-CI (Commercial Interiors) Pilot Project and the goal is a LEED Silver rating.
- Jan Stensland will investigate opportunities for City staff to participate in LEED-CI and other LEED training in the Bay Area.
- The Next Task Force meeting is scheduled for Wednesday, April 9, 2003 at 1:30 PM, Bureau of Architecture Large Conference Room, 4th Floor, 30 Van Ness.

F
4.7
1
9/03

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wednesday, April 9, 2003, 1: 30 p.m.

30 Van Ness

4th Floor, BOA Large Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of March 12, 2003.	*ACTION*
3.	LEED Silver Amendment – Review of Commissioning Costs	*DISCUSSION*
4.	Incentives and Rewards for City Departments' Green Building Projects	*DISCUSSION*
5.	New Business	*DISCUSSION*
6.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT.

APR - 2 2003

SAN FRANCISCO
PUBLIC LIBRARY

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393 • 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

4.7

9/03

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE WORK SESSION
MINUTES FOR APRIL 9, 2003
Bureau of Architecture

Members:

Mark Palmer	SF Environment	(Absent)
Mark Dorian	DPW/BOA	(Absent)
Kim Knox	SFPUC-SF Water	(Absent)
Bill Peden	SFPUC-HHWP	(Absent)
Roberto Lombardi	DPW/BCM	(Absent)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Karen Heckman	DPH	(Absent)
Bill Idzerda	SFPUC-HHWP	(Absent)
Rebecca Saroyan	Deputy City Attorney	(Absent)
Matt Smyth	SF Public Library	(Absent)
Jan Stensland	SF Environment	(Present)

Departments or Pilot Projects Not Represented:

Nelson Ng	Laguna Honda Hospital	(Absent)
Pat Kociolek	California Academy of Sciences	(Absent)
(no designee)	Recreation and Parks	(Absent)

A quorum was not present at the meeting.

Due to lack of quorum no business was conducted.

The date of the next REB Task Force meeting will be May 14, 2003.

DOCUMENTS DEPT.

APR 2 9 2003

SAN FRANCISCO
PUBLIC LIBRARY

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

4.7
1
1
4/03

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wednesday, May 14, 2003, 1: 30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of March 12, 2003 and April 9, 2003.	*ACTION*
3.	LEED Silver Amendment – Review of Commissioning Costs	*DISCUSSION*
4.	Incentives and Rewards for City Departments' Green Building Projects	*DISCUSSION*
5.	New Business	*DISCUSSION*
6.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT.
APR 2 9 2003
SAN FRANCISCO
PUBLIC LIBRARY

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

4.7
2
14/03

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE WORK SESSION
MINUTES FOR MAY 14, 2003
Bureau of Architecture

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Present)
Bill Peden	SFPUC-HHWP	(Absent)
Roberto Lombardi	DPW/BCM	(Present)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Karen Heckman	DPH	(Absent)
Bill Idzerda	SFPUC-HHWP	(Present)
Cheryl Lee	SF Environment	(Present)
Rebecca Saroyan	Deputy City Attorney	(Absent)
Matt Smyth	SF Public Library	(Present)
Jan Stensland	SF Environment	(Present)

Departments or Pilot Projects Not Represented:

Nelson Ng	Laguna Honda Hospital	(Absent)
Pat Kociolek	California Academy of Sciences	(Absent)
(no designee)	Recreation and Parks	(Absent)

A quorum was present at the meeting.

Agenda Items

1. Introductions and Announcements
   - Cheryl Lee – newest SF Environment staff member of Green Building program
   - June 7th Living Classroom/Playground on display from 10 am – 2 pm at 300 Seneca

2. Adoption of REB Task Force meeting minutes of March 12, 2003 and April 9, 2003
   - Minutes of the last two meetings were approved as written.

3. LEED Silver Amendment – Review of Commissioning Costs
   - Commissioning Costs postponed
   - Ordinance will be referred to Land Use Committee, but date is not set, earliest could be is June 9th
   - Notes on latest version/version introduced April 22, 2003
     - There will be a new Environmental Code which leads to new section numbering (new Environmental Code could be adopted as early as June 2, 2003)
     - LEED Silver will be attained at no additional cost to the City
     - Precautionary Principle (page 4) applies to every area of environmental decision making
     - Document will be one overall ordinance, although have been working under the title of LEED Silver Amendment
   - other thoughts on Ordinance
     - Ordinance has broad support by Supervisors

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- LEED CI (commercial interiors) and LEED EB (exisiting buildings) will be project specific options under the ordinance
- Reframe "cost savings" to cost of not going "green"

4. Incentives and Rewards of City Departments' Green Building Projects
   - Ideas and possibilities
     - Mayoral proclamation
     - Department head to receive plaque presented by mayor or one large plaque in SFE with winning department name added each year
     - Recognition for whole project team – send to a training to learn more about resource efficient building
     - Submit building for awards on a national level

5. New Business
   - Bringing LEED training to the City
     - Need at least 20 people for a workshop to be brought to the city
     - One day, intermediate level training
     - SFE working on funding to cover some of the costs
   - ½ day introductory LEED training
     - more Life-cycle cost analysis based for the administrative levels
     - funding now established

6. Announcements
   - Energy-Efficient mortgages are now available
   - Realtors now specializing in selling resource-efficient residences

The date of the next REB Task Force meeting will be June 11, 2003.

F
84.7
1

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wednesday, June 11, 2003, 1: 30 p.m.

30 Van Ness

4th Floor, BOA Large Conference Room

DOCUMENTS DEPT.
MAY 29 2003
SAN FRANCISCO
PUBLIC LIBRARY

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of May 14, 2003.	*ACTION*
3.	LEED Silver Amendment – Review of Commissioning Costs	*DISCUSSION*
4.	Green Building Compliance Guide for San Francisco Municipal Buildings – Review and Finalize	*DISCUSSION*
5.	New Business	*DISCUSSION*
6.	Announcements	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

F
84.7
2
7/11/03

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE WORK SESSION
MINUTES FOR JUNE 11, 2003
Bureau of Architecture

DOCUMENTS DEPT.
JUL - 3 2003
SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Present)
Bill Peden	SFPUC-HHWP	(Present)
Roberto Lombardi	DPW/BCM	(Absent)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Karen Heckman	DPH	(Present)
Bill Idzerda	SFPUC-HHWP	(Absent)
Cheryl Lee	SF Environment	(Present)
Rebecca Saroyan	Deputy City Attorney	(Absent)
Matt Smyth	SF Public Library	(Absent)
Jan Stensland	SF Environment	(Present)

Departments or Pilot Projects Not Represented:

Nelson Ng	Laguna Honda Hospital	(Absent)
Pat Kociolek	California Academy of Sciences	(Absent)
(no designee)	Recreation and Parks	(Absent)

A quorum was present at the meeting.

Agenda Items

1. Introductions and Announcements
   - Tonight, June 11th – Eco Fair at Anshen + Allen (901 Market St., SF)
   - June 12th – Certified Wood lecture at PEC
   - Friday, June 20th, 10 AM @ BoA debriefing of solar array project with PowerLite
   - Monday, June 23rd, 1-3 PM PVC Pipes – fact finding and issues with alternatives with Jamie Harvie and Tom Lent
   - July 2nd, Green Building Materials in San Jose with the PEC
   - Precautionary Principle Ordinance passed in the Land Use Committee on June 9, 2003, now goes in front of the full Board of Supervisors
   - The Resource Efficiency Requirements and Green Building Standards will go in front of the Rules Committee, but date for hearing has not been determined

2. Adoption of REB Task Force meeting minutes of May 14, 2003
   - Minutes of the last two meetings were approved as written. (Dorian, Leung)

3. LEED Silver Amendment – Review of Commissioning Costs
   - Would like to add a paragraph to the ordinance that will require training of appropriate department employees as necessary to implement LEED Silver projects.
   - Mark Palmer presented a review of classes and presentations he attended regarding Commissioning Costs

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- It was discussed how currently it is hard finding a willing party to perform the required third party commissioning
- Suggested an RFQ done to acquire a list of professionals capable of performing commissionings

4. Green Building Compliance Guide for San Francisco Municipal Buildings
    - A few items identified as still needing for document to be complete
        - How to identify a Commissioning Authority
            - A subcommittee was formed to discuss this issue (Palmer, Abel and Izerda)
    - Need to add Cal-OSHA regulations for Indoor Environmental Quality section

5. New Business
    - Environmental Building News Subscription
        - SFE will be able to host group subscription, but need funding and group members from departments
    - The Tool Kit has been printed and waiting to receive full order
    - Recommend reading Cradle to Cradle by William McDonough

6. Announcements

The date of the next REB Task Force meeting will be July 9, 2003.

1.

2.

3.

4.

5.

6.

Pu
AI
De
5:

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

F
S84.7
#1
7/9/03
draft

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wednesday, July 9, 2003, 1: 30 p.m.

30 Van Ness

4th Floor, BOA Large Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of June 11, 2003.	*ACTION*
3.	LEED / Green Building Database – Demonstration and discussion	*DISCUSSION*
4.	Green Building Compliance Guide for San Francisco Municipal Buildings • Review Commissioning Subcommittee progress	*DISCUSSION*
5.	New Business	*DISCUSSION*
6.	Announcements	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT.
JUL - 3 2003
SAN FRANCISCO
PUBLIC LIBRARY

07-03-03P12:59 RCVD

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

F
84.7
2
19/03

RESOURCE-EFFICIENT DESIGN TASK FORCE WORK SESSION
MINUTES FOR JULY 9, 2003
Bureau of Architecture

DOCUMENTS DEPT.
AUG - 7 2003
SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Present)
Bill Peden	SFPUC-HHWP	(Absent)
Roberto Lombardi	DPW/BCM	(Present)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Karen Heckman	DPH	(Absent)
Bill Idzerda	SFPUC-HHWP	(Absent)
Cheryl Lee	SF Environment	(Present)
Rebecca Saroyan	Deputy City Attorney	(Absent)
Matt Smyth	SF Public Library	(Absent)
Jan Stensland	SF Environment	(Present)

Departments or Pilot Projects Not Represented:

Nelson Ng	Laguna Honda Hospital	(Absent)
Pat Kociolek	California Academy of Sciences	(Absent)
(no designee)	Recreation and Parks	(Absent)

A quorum was present at the meeting.

Agenda Items

1. Introductions and Announcements
   - Greg Braswell and Ryan Roble from Bureau of Engineering were introduced and will be leading the demonstration related with Agenda item #3
   - SFE's Green Building program has put together a comprehensive task list for the program, it includes nine main task areas, with numerous tasks in each area, color coded based on staff member's responsibility for the task
   - San Francisco's Tools of the Trade: Practical Tools for Green Building Design and Analysis (also referred to as: Green Building Toolkit) has been completed. It is both in CD-ROM form and available shortly online at the SFE Green Building website

2. Adoption of REB Task Force meeting minutes of June 11, 2003
   - Minutes of the last two meetings were approved as submitted.

3. LEED ™ / Green Building Project Monitoring Database – Demonstration and Discussion
   - Greg Braswell and Ryan Roble of Bureau of Engineering led a demonstration of a database that is in development, which will be used to identify, monitor, evaluate and report on the City's green building projects
   - The database is also being developed to add environmental metrics so the environmental benefits of green building projects will be quantifiable both in terms of cost savings and environmental savings, i.e. $XX saved on energy costs and XX tons of reduced carbon emissions.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

4. Green Building Compliance Guide for San Francisco Municipal Buildings – Review of Commissioning Subcommittee progress
    - The new LEED Reference Guide v.2.1defines a scope of work and range of costs for Commissioning, and how to identify a Commissioning agent.
    - The Compliance Guide will contain these references.

5. New Business
    - No new business discussed

6. Announcements
    - SFPUC has undergone recent restructuring and employees will be moving to different divisions and taking on new job tasks

The date of the next REB Task Force meeting will be August 13, 2003.

1.

2.

3.

4.

5.

6.

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

DOCUMENTS DEPT.

AUG - 7 2003

SAN FRANCISCO
PUBLIC LIBRARY

SF
584.7
#1
8/13/03

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wednesday, August 13, 2003, 1: 30 p.m.

30 Van Ness

4th Floor, BOA Large Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of July 9, 2003.	*ACTION*
3.	LEED / Green Building Project Monitoring Database – Demonstration (Beta version) and discussion	*DISCUSSION*
4.	Costs and Financial Benefits of LEED Silver • Review of financial report for Budget Analyst	*DISCUSSION*
5.	New Business	*DISCUSSION*
6.	Announcements	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT DESIGN TASK FORCE WORK SESSION
MINUTES FOR AUGUST 13, 2003

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Absent)
Bill Idzerda	SFPUC-HHWP	(Present)
Roberto Lombardi	DPW/BCM	(Absent)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Karen Heckman	DPH	(Absent)
Cheryl Lee	SF Environment	(Present)
Rona Sandler	Deputy City Attorney	(Absent)
Matt Smyth	SF Public Library	(Absent)
Jan Stensland	SF Environment	(Present)

Departments or Pilot Projects Not Represented:

Nelson Ng	Laguna Honda Hospital	(Absent)
Pat Kociolek	California Academy of Sciences	(Absent)
(no designee)	Recreation and Parks	(Absent)

A quorum was present at the meeting.

Agenda Items

1. Introductions and Announcements
   - No announcements or introductions

2. Adoption of REB Task Force meeting minutes of July 9, 2003
   - Minutes of the last meeting were approved with the following corrections:
     Item 2: Adoption of REB Task Force meeting minutes of June 11, 2003:
     "Minutes of the last meeting were approved as submitted."

3. LEED™ / Green Building Project Monitoring Database – Demonstration and Discussion
   - Greg Braswell and Frank Busch of Bureau of Engineering led a demonstration of a municipal construction project database that will be used to identify, monitor, evaluate and report on the effects and progress of the City's green building projects
   - A sample project was entered to understand the concept, use and benefits of the database as well as to get feedback on improvements and changes.

4. Cost and Financial Benefits of LEED Silver
   - Discussion was postponed.

5. New Business
   - No new business discussed

6. Announcements
   - No announcements

The date of the next REB Task Force meeting will be September 10, 2003.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

DOCUMENTS DEPT.

SEP - 4 2003

SAN FRANCISCO
PUBLIC LIBRARY

F
E84.7
#1
7/10/03
draft

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wednesday, September 10, 2003, 1:30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of August 13, 2003.	*ACTION*
3.	Cost and Financial Benefits of LEED Silver ▪ Discussion of report	*DISCUSSION*
3.	Revision of LEED Silver Amendment	*DISCUSSION*
4.	Land Use Committee hearing of LEED Silver Amendment ▪ Testimony and letters	*DISCUSSION*
5.	New Business	*DISCUSSION*
6.	Announcements	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

DOCUMENTS DEPT.

OCT - 6 2003

SAN FRANCISCO
PUBLIC LIBRARY

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Design Task Force Meeting

Wednesday, October 8, 2003, 1:30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of August 13, 2003.	*ACTION*
3.	LEED Silver Amendment ▪ Highlight of latest changes	*DISCUSSION*
4.	Cost and Financial Benefits of LEED Silver ▪ Discussion of report	*DISCUSSION*
5.	Land Use Committee hearing of LEED Silver Amendment ▪ Testimony and letters	*DISCUSSION*
6.	LEED Project Database ▪ Update on progress	*DISCUSSION*
7.	San Francisco Unified School District ▪ Progress towards approving California High Performance Schools standards	*DISCUSSION*
8.	San Francisco Redevelopment Agency ▪ Update on progress towards Green Building Initiatives	*DISCUSSION*
9.	New Business	*DISCUSSION*
10.	Announcements	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE WORK SESSION
MINUTES FOR OCTOBER 8, 2003

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Absent)
Bill Peden	SFPUC-HHWP	(Present)
Roberto Lombardi	DPW/BCM	(Present)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Absent)
Karen Heckman	DPH	(Absent)
Cheryl Lee	SF Environment	(Present)
Rona Sandler	Deputy City Attorney	(Absent)
Matt Smyth	SF Public Library	(Present)
Jan Stensland	SF Environment	(Present)

A quorum was present at the meeting.

Agenda Items

1. Introductions and Announcements
   - Introductions:
     - Debbie Raphael, SF Environment, Toxics Reduction Production manager
     - Danielle Dowers, SFPUC, Utility Specialist

2. Adoption of REB Task Force meeting minutes of August 13, 2003
   - Minutes of the last meeting were approved. (Lombardi, Leung)

3. LEED Silver Amendment – Highlight of latest changes
   - Cleaned up language
   - Rearranged paragraphs for better flow
   - Delineated duties of departments, for both implementation of ordinance and as a result of ordinance
   - Added required trainings for departments
   - Clarified waiver process

4. Cost and Financial Benefits of LEED Silver
   - Distributed latest draft version, plus web link to State report on cost-analysis of green buildings
   - Suggested using actual projects for examples or comparisons

5. Land Use Committee hearing of LEED Silver Amendment
   - Date of hearing not scheduled yet, will be needing letters and testimony

6. LEED Project Database – Update on progress
   - Working on Phase II: adding environmental metrics, built-in calculators and adding real estate data

7. San Francisco Unified School District – Progress towards approving California High Performance Schools standards
   - Working with Building and Grounds committee, Panama Bartholomy from the state offices is involved in project
   - Need to work to find a point person with school district to undertake green building issues

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

8. San Francisco Redevelopment Agency – Update on progress towards Green Building Initiatives
    - Transbay terminal a $1.7 billion project, working to make green with input from SPUR and other interested parties.

9. New Business
    - None discussed

10. Announcements
    - UC Merced has announced plans to attain LEED Silver certification for new campus, plus whole UC system has adopted a green building policy
    - Next meeting: December 10, 2003 (Novenber meeting cancelled)

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

DOCUMENTS DEPT.

DEC 0 8 2003

SAN FRANCISCO
PUBLIC LIBRARY

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force Meeting

Wednesday, December 10, 2003, 1:30 p.m.

30 Van Ness

4th Floor, BOA Large Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of October 8, 2003.	*ACTION*
3.	LEED Silver Amendment ▪ Update on status of Amendment	*DISCUSSION*
4.	GreenBuild, annual USGBC conference ▪ Overview/summary of event, talks and news from this year's conference	*DISCUSSION*
5.	Commission on Environment ▪ January presentation to CoE regarding Green Building program	*DISCUSSION*
6.	New Business	*DISCUSSION*
7.	Announcements	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE WORK SESSION
MINUTES FOR DECEMBER 10, 2003

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Absent)
Bill Idzerda	SFPUC-HHWP	(Present)
Roberto Lombardi	DPW/BCM	(Present)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

DOCUMENTS DEPT.
JAN 12 2004
SAN FRANCISCO
PUBLIC LIBRARY

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Danielle Dowers	SFPUC-HHWP	(Present)
Karen Heckman	DPH	(Absent)
Dirk Kellum	SF Airport	(Present)
Cheryl Lee	SF Environment	(Present)
Rona Sandler	Deputy City Attorney	(Absent)
Matt Smyth	SF Public Library	(Absent)
Jan Stensland	SF Environment	(Present)

A quorum was present at the meeting.

Agenda Items

F
84.7
12
12/10/03

1. Introductions and Announcements
   - Introduction:
     - Dirk Kellum, Associate Architect with San Francisco Airport

2. Adoption of REB Task Force meeting minutes of October 8, 2003
   - Minutes of the last meeting were approved. (Dorian, Leung)

3. LEED Silver Amendment – Update on status of Amendment
   - Language has now been approved by Dept. of Envt. And City Attorney
   - Meeting with Supervisor Ammiano in January
   - Last changes include: no longer requiring sign-off before receiving building permit due to different types of contracting in City departments, requiring City staff to attend training and expanded Task Force to include members from Muni and the Port
   - LEED Intermediate training for City staff taking place Thursday, January 8th @ 75 Hawthorne (EPA Reg. 9 headquarters. Training is for those who intend to become LEED accredited professionals.
   - A study group will be starting for those who wish to become LAPs and take the exam before April 2004, after which exam will change to being shorter, but harder. A new study guide has come out and working to get more copies to loan out

4. GreenBuild, annual USGBC conference
   - 2003 BuildingGreen Top-10 Product list
   - Large tradeshow area with both old and new products. New products include tiles made from recycled glass and new engineered wood products
   - AIA Masterspec – 01352: now a section on LEED. Includes a summary of LEED requirements and credits, ideal for contract language and adding to City boiler plate contracts possibly
   - Embodied energy: the total energy it takes to create/produce a project. It's been found that as products and projects get more efficient and longer lasting the embodied energy is increasing, so it will soon become a larger focus as this amount is attempted to be minimized

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- Presentation on document produced by California Sustainable Design Task Force on how to manage LEED projects and keep them on budget
- There will be a publication of the top 10 presentations available and looking to order a copy to share
- Conference will be in Portland, Oregon next year, the week of November 8th-13th

5. Commission on Environment
   - Green Building program of the Department of the Environment will be presenting at next Commission meeting: Wednesday, January 14, 2004. Presenation will include an overview of the program including the strategic plan, current projects, such as Laguna Honda Hospital replacement project and collaboration with other groups and programs

6. New Business
   - None discussed

7. Announcements
   - School bond passed and a core advisory group including representatives from the federal, state and municipal level, are working together with the school district to help implement greener more sustainable schools
   - New 18-story federal building planned for 7th and Mission going for LEED Gold certification
   - SFPUC working to enable better access on energy data for properties. Looking at incorporation GIS and facility I.D.s to make database linkable to other databases
   - 4 City projects registered with USGBC: Laguna Honda Hospital, California Academy of Sciences, SFPUC (1155 Market St.) and 10th & Market (city office building)
   - State credit for photovoltaics currently $3.80/Watt which covers about 15-20% of instillation costs, was to go down to $3.60/Watt but is being changed to $0.80/Watt
   - Chronicle editorial from today (12/10/03) discussing Bush administration's energy bill. Plans include hydrogen to be produced by nuclear plants and re-authorization of Price-Anderson Act among many other ideas
   - Another mentioned idea discussed in an article was production of cement by burning of carpet instead of fossil fuels

The next meeting: January 14, 2004

SF Environment

WILLIE L. BROWN, JR. Mayor JARED BLUMENFELD, Director

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force Meeting

Wednesday, January 14, 2004, 1:30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

SF
E84.7
#1
1/14/04
draft

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of December 10, 2003.	*ACTION*
3.	LEED Intermediate training ▪ Review of workshop	*DISCUSSION*
4.	LEED Silver Amendment ▪ Update on status	*DISCUSSION*
5.	Green Building Tours	*DISCUSSION*
6.	New Business	*DISCUSSION*
7.	Announcements	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT.
JAN 12 2004
SAN FRANCISCO
PUBLIC LIBRARY
01-12-04A09:32

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audio tapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE WORK SESSION
MINUTES FOR JANUARY 14, 2004

DOCUMENTS DEPT.

FEB - 6 2004

SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Present)
Bill Idzerda	SFPUC-HHWP	(Present)
Roberto Lombardi	DPW/BCM	(Absent)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Danielle Dowers	SFPUC-HHWP	(Present)
Karen Heckman	DPH	(Absent)
Cheryl Lee	SF Environment	(Present)
Rona Sandler	Deputy City Attorney	(Absent)
Matt Smyth	SF Public Library	(Absent)
Jan Stensland	SF Environment	(Present)
Melissa Stephenson	SF Airport	(Present)

A quorum was present at the meeting.

Agenda Items

1. Introductions and Announcements
   - Introduction:
     - Melissa Stephenson, Architect with San Francisco International Airport

2. Adoption of REB Task Force meeting minutes of December 10, 2003
   - Minutes of the last meeting were approved.

3. LEED Intermediate Training
   - It took place, January 8, 2004. 36 attendees. Training was well-received, the Game was especially enjoyable and helpful.
   - Trainer was Lynn Simon – attendees appreciated her experience and tips from going through the process herself.
   - At training gave away as door prizes subscriptions to Green Building Suite, which includes a 3-year subscription to EBN newsletter. We will give out same prize for first 25 people who become LEED accredited by Jun 15, 2004.
4. LEED Silver Amendment – Update on status of Amendment
   - Currently waiting for a meetng with Supervisor Ammiano, once that occurs a hearing before the Land Use Committee of the Board of Supervisors will be scheduled
   - Ordinance will continue to require resource conservation elements of original ordinance, such as low-flow toilet requirements, lamp requirements, etc.
   - In reaching LEED Silver certification level, all projects will be required to have additional commissioning as one of the LEED points attained in their scorecard. The Compliance Guide will assist project managers in being able to meet this requirement

5. Green Building Tours
   - Scheduling two, half day tours for 20 people each, possibly going to one or both of the LEED Gold buildings in the area (Capitol East End and Hewlett Foundation)
   - The tours would be an ideal situation to invite the legal aides of the Land Use Committee members on

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

6. New Business
   - None discussed

7. Announcements
   - Study group starting for those interested in taking LEED Accreditation exam. The first three brown bag sessions have been schedule: January 29th, February 12th and February 27th. Location will be BoA 4th floor conference room (30 Van Ness)
   - ARUP has finished energy report for Laguna Honda Hospital. They performed modeling for two different systems, depending on system chosen, LHH will be between 28 and 31% more efficient than Title 24, which will save the City over $7 million during the first 10 years of operation.
   - Commission on Environment meeting tonight. Green Building program will be presenting overview as well have speakers from Laguna Honda Hospital and Transbay Terminal projects
   - Web-based LEED demonstration/presentation: Tuesday, January 20, 2004 at the Pacific Energy Center
   - Pacific Energy Center: California Public Utilities Commission possibly stopping funding for center. There is a campaign underway to send letters and e-mails of support to CPUC
   - LEED Introductory training: will take place in near future, date, time and location TBD
   - New hire for SFE's Green Building program: Richard Chien, 5640 position, starting January 26, 2004

The next meeting: February 11, 2004

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

DOCUMENTS DEPT.

FEB - 6 2004

SAN FRANCISCO
PUBLIC LIBRARY

F
C84.7
#1
2/11/04
draft

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force Meeting

Wednesday, February 11, 2004, 1:30 p.m.

30 Van Ness

4th Floor, BOA Large Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of January 14, 2004.	*ACTION*
3.	LEED Study Group ▪ Overview and review of first workshop	*DISCUSSION*
4.	LEED Silver Amendment ▪ Update on status	*DISCUSSION*
5.	Commission on Environment ▪ Review of presentation and feedback	*DISCUSSION*
6.	REB TF on March 10, 2004 ▪ Presentation by design team for California Academy of Sciences. Meeting and presentation will be held at the new offices of Chong Partners Architecture at 405 Howard Street, 5th Floor, (@ 1st St.). Experiences will be shared on the opportunities and barriers to achieving a LEED Platinum rating. Their new offices are in a new green building designed by Studios Architecture. http://www.ghcp.com/ideas.asp http://www.calacademy.org/newacademy/index.php http://www.webcor.com/complete.html?proj_id=59	*DISCUSSION*
7.	New Business	*DISCUSSION*
8.	Announcements	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

DOCUMENTS DEPT.

FEB 24 2004

SAN FRANCISCO
PUBLIC LIBRARY

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force
Special Meeting

Wednesday, March 10, 2004, 1:30 p.m.
405 Howard St (@ 1st Street), 5th Floor

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of January 14, 2004.	*ACTION*
3.	Letter of Support for LEED Silver Ordinance	*DISCUSSION*
4.	Tour of offices of Chong Partners Architecture. ▪ New offices are a LEED CI pilot project	*DISCUSSION*
5.	California Academy of Sciences ▪ Presentation by design team for California Academy of Sciences. Experiences will be shared on the opportunities and barriers to achieving a LEED Platinum rating. http://www.calacademy.org/newacademy/index.php	*DISCUSSION*
6.	New Business	*DISCUSSION*
7.	Announcements	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE WORK SESSION
MINUTES FOR MARCH 10, 2004

DOCUMENTS DEPT.

APR - 9 2004

SAN FRANCISCO
PUBLIC LIBRARY

4.7
10/04

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Absent)
Bill Peden	SFPUC-HHWP	(Present)
Roberto Lombardi	DPW/BCM	(Absent)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Danielle Dowers	SFPUC-HHWP	(Absent)
Karen Heckman	DPH	(Absent)
Amir Kolieni	SF International Airport	(Present)
Cheryl Lee	SF Environment	(Present)
Rona Sandler	Deputy City Attorney	(Absent)
Matt Smyth	SF Public Library	(Absent)
Jan Stensland	SF Environment	(Present)
Melissa Stephenson	SF International Airport	(Present)

A quorum was present at the meeting.

Agenda Items

1. Introductions and Announcements
   - Introduction:
     - Kyle Glenn, Julianne Park and Dorian Chiao hosts and presenters from Chong Partners Architecture
   - Announcements:
     - SFE has the incentive of 25 EBN subscriptions for first 25 workers to become LEED Accredited professionals
     - Working on getting funding to pay for the exam for the first 20 City employers to become LEED Accredited professionals

2. Adoption of REB Task Force meeting minutes of January 14, 2003
   - Minutes of the last meeting were approved.

3. Letter of Support from REB Task Force for LEED Silver Ordinance
   - Letter reviewed, accepted and signed

4. California Academy of Sciences project presentation by Chong Partners Architecture
   - Chong partnered with architect Renzo Piano from Genoa, Italy, engineering and LEED consulting by ARUP.
   - Core mission and history of CAS. Academy has many functions: aquarium, history museum, research institution, planetarium and more. It is also a community and cultural resource for children, visitors and research
   - Facility is currently 12 or 13 buildings, with all being demolished except African Hall (1931). Many of the buildings have serious damage due to the 1989 earthquake
   - Renzo Piano based new design on photograph from the 1940s of the Academy at the time and the surrounding area
   - New building will have slightly smaller footprint, but more square footage.

- Roof: roofline low slung with the shape of the roof having two larger dome shapes for the planetarium and living rainforest exhibit. It will be a living roof planted with native Northern California plants. After much testing and experimenting it has been determined to have 5.5 inches of soil with approximately 6 different species of seasonal plants. Worked with Rana Creek in Carmel Valley on the design and implementation of the living roof. There will also be a viewing deck for visitors to see the roof
- Design has also incorporated PV and glazing on the overhang at the perimeter of the building.
- New Academy will also have an alligator swamp and incorporate the seahorse railing as in the old Academy
- The new Academy is designed to achieve a LEED Platinum rating, design currently has 52 definite credits and 6 possible credits
- Some of LEED credit features include: low flow and auto sensor water fixtures, natural daylighting and ventilation, high efficiency lighting, 30-40% less energy use than code requires, operable windows, 100% post-industrial steel, etc.

5. Tour of offices of Chong Partners Architecture
   - LEED CI (Commercial Interiors) pilot project
   - Features: large floor plate, underfloor ventilation, lots of daylighting, bike and shower rooms, access to public transportation, Brownfield location, low VOC's, etc

6. New Business
   - None discussed

7. Announcements
   - No announcements

The next meeting: April 14, 2004

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

DOCUMENTS DEPT.

APR - 9 2004

SAN FRANCISCO
PUBLIC LIBRARY

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force

Wednesday, April 14, 2004, 1:30 p.m.

30 Van Ness

4th Floor, BOA Large Conference Room

F
S847
#1
4/14/04

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of March 10, 2004.	*ACTION*
3.	LEED Silver Ordinance Update ▪ Board of Supervisors Budget Analyst determination	*DISCUSSION*
4.	Update on Green Building Pilot Projects and New City Green Building Projects	*DISCUSSION*
5.	New Business	*DISCUSSION*
6.	Announcements	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE WORK SESSION MINUTES FOR APRIL 14, 2004

DOCUMENTS DEPT.

MAY - 5 2004

SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Absent)
Kim Knox	SFPUC-SF Water	(Absent)
Bill Peden	SFPUC-HHWP	(Present)
Roberto Lombardi	DPW/BCM	(Present)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Danielle Dowers	SFPUC-HHWP	(Present)
Karen Heckman	DPH	(Absent)
Amir Kolieni	SF International Airport	(Absent)
Cheryl Lee	SF Environment	(Absent)
Rona Sandler	Deputy City Attorney	(Absent)
Matt Smyth	SF Public Library	(Absent)
Jan Stensland	SF Environment	(Absent)
Melissa Stephenson	SF International Airport	(Absent)
Rich Chien	SF Environment	(Present)

A quorum was present at the meeting.

Agenda Items

1. Introductions and Announcements
   - Announcements:
     - Russ Abel announced that Irene Aquino (BOA) passed her LEED exam and is now the fourth City employee to become a LEED Accredited Professional.

2. Adoption of REB Task Force meeting minutes of March 10, 2004
   - Minutes of the last meeting were approved.

3. LEED Silver Ordinance update
   - Mark Palmer (MP) announced that the City's Budget Analyst will not require further analysis of the proposed LEED Silver Ordinance and stated the Ordinance will have no negative fiscal impact on the City's budget.
   - MP also reported that there has been a tentative hearing date established for the LEED Ordinance before the Land Use Committee of the Board of Supervisors. The tentative date is April 26, 2004 at 1:00pm. MP is soliciting letters of support for the hearing and has confirmed four speakers to provide public testimony in support of the Ordinance.

4. Update on Green Building Pilot projects and New City Green Building Projects
   - MP gave a PowerPoint presentation updating the status of the Green Building Program's Pilot Projects.
   - After the presentation, Russ Abel suggested that MP provide SFE's Director with audio-visual materials (similar to those presented in MP's PowerPoint) for the hearing.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

5. New Business
   - Danielle Dowers (SFPUC) announced that the SFPUC, working in conjunction with SFE staff, is embarking on a comprehensive energy efficiency plan for city departments. MUNI and the Port of SF will be the first departments to receive audits and efficiency upgrades, followed by other departments.
   - SFPUC is also making efforts to incorporate photovoltaics and other energy efficiency measures into the development design of the shipyard.
   - Roberto Lombardi (DPW/BCM) stated that there are some concerns from members of SF's Earthquake Response Team regarding the City's fleet of Compressed Natural Gas (CNG) Vehicles. The concerns are based on the relative frequent need of refueling these vehicles, and the shortage of refueling stations. These factors may present a significant challenge to City staff that are required to respond in case of an emergency. MP suggested that these concerns be directed to Rick Ruvolo (SFE's Clean Air Program).

6. Announcements
   - No announcements

The next meeting: May 12, 2004

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

DOCUMENTS DEPT.
MAY - 5 2004
SAN FRANCISCO
PUBLIC LIBRARY
05-05-04A09:55 RCVD

SF
F 94 7
#1
5/12/04
special
draft

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force
Special Meeting

Wednesday, May 12, 2004, 1:30 p.m.
30 Van Ness
5th Floor, Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of April 14, 2004.	*ACTION*
3.	LEED Silver Ordinance Update	*DISCUSSION*
4.	Presentation on Building Information Modeling (BIM) by representatives from Stanford University's Center for Integrated Facilities Engineering	*DISCUSSION*
5.	Discuss applicability of BIM for City projects and possible demonstration/pilot project	*DISCUSSION*
6.	New Business	*DISCUSSION*
7.	Announcements	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE WORK SESSION
MINUTES FOR MAY 12, 2004

DOCUMENTS DEPT.

JUN - 3 2004

SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Absent)
Bill Peden	SFPUC-HHWP	(Absent)
Roberto Lombardi	DPW/BCM	(Present)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Danielle Dowers	SFPUC-HHWP	(Absent)
Karen Heckman	DPH	(Absent)
Amir Kolieni	SF International Airport	(Absent)
Cheryl Lee	SF Environment	(Absent)
Bill Izderda	SFPUC/HHWP	(Present)
Matt Smyth	SF Public Library	(Absent)
Melissa Stephenson	SF International Airport	(Present)
Jorge Alfaro	DPW/BOA	(Present)
Lang Huey	MUNI	(Present)
Damon Louie	RPD	(Present)
Tapio Koivu	VTT	(Present)
John Haymaker	CIFE	(Present)
Daniel Gonzales	Design Village	(Present)
Andrew Mole	ARUP	(Present)
Howard Yao	Chong Partners Architecture	(Present)
Dorian Chau	Chong Partners Architecture	(Present)
Rich Chien	SF Environment	(Present)

A quorum was present at the meeting.

Agenda Items

1. Introductions and Announcements
   - Announcements

2. Adoption of REB Task Force meeting minutes of March 10, 2004
   - Minutes of the last meeting were approved.

3. LEED Silver Ordinance Update
   - Mark Palmer (MP) announced that the LEED Siver Amendment to the Resource-Efficient Building Ordinance passed its first full Board of Supervisors reading on Monday May 11. The second and final reading is scheduled for the next Tuesday, May 18.
   - MP explained that if the second reading passes the Board, the Ordinance would go into effect 120 days after, sometime in late August or early September 2004.

4. Presentation on Building Information Modeling (BIM) by representatives from Stanford University's Center for Integrated Facilities Engineering (CIFE) and from Tapio Koivu of Technical Research Institute of Finland (VTT).
   - John Haymaker from CIFE gave an overview of 4D modeling software, highlighting its use as a construction-scheduling tool through architect and contractor coordination. He also mentioned the Virtual

Building Environments (VBE) project, a research project focused on integrating energy modeling and whole building modeling softwares, conducted as a joint effort between LBNL, CIFE, and VTT.

- Tapio Koivu of VTT gave a presentation on the activities and research of Technological Research Institute of Finland (VTT). Following up on what John Haymanker explained, the VBE project uses 3D models and virtual buildings to trouble-shoot construction scheduling processes in advance of real-time construction. They are also developing the use of model servers that are a repository of model inputs accessible by project stakeholders. He also mentioned the development of the "LCA-House" database of commonly used building materials and their related environmental impact data.
- Howard Yao and Dorian Chau of Chong Partners Architecture shared their experiences of using 4D Modeling software for the California Academy of Sciences project. They described working in collaboration with WEBCOR (contractor) and Graphisoft (3D modeling software) in creating 4D models of the building and receiving advanced data on cost estimation and constructability of the project.

5. Discussion on the applicability of BIM for City projects and possible demonstration/pilot project.
    - A brief discussion took place on possible collaborations between CIFE, VTT, and the San Francisco city departments. Jorge Alfaro of SF DPW/BOA suggested a focused pilot project on waterproofing detailing for roofing projects. Others pointed out that many of the City's design professionals might not have the necessary drafting software to facilitate smooth integration with virtual building software environments. Daniel Gonzalez (Design Village) stated that compatibilities between versions of electronic drafting softwares could be overcome by re-drawing 3D models from other older versions of electronic drafting softwares.

6. Announcements
    - No announcements

The next meeting: June 9, 2004

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

DOCUMENTS DEPT.

JUN - 3 2004

SAN FRANCISCO
PUBLIC LIBRARY

F
E84.7
#1
6/9/04

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force

Wednesday, June 9, 2004, 1:30 p.m.

30 Van Ness

4th Floor, BOA Large Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of May 12, 2004.	*ACTION*
3.	Follow-up on Building Information Modeling Pilot Project	*DISCUSSION*
4.	Discuss the process to add a member of the public to the Task Force--per new Chapter 7 of the Environment Code	*DISCUSSION*
5.	Establish a LEED project review committee of the REB Task Force	*DISCUSSION*
6.	Review the project flowchart and discuss the process of LEED project review	*DISCUSSION*
7.	New Business	*DISCUSSION*
8.	Announcements	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

DOCUMENTS DEPT.
JUL 9 - 2004
SAN FRANCISCO
PUBLIC LIBRARY

847
1
14/04
draft

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force

Wednesday, July 14, 2004, 1:30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of June 9, 2004.	*ACTION*
3.	Review REB Task Force Public Member applications	*DISCUSSION*
4.	Review LEED Project Flowchart	*DISCUSSION*
5.	Green Building and Integrated Design Approach (Jennifer Sanguinetti and John Andary from KEEN Engineering)	*PRESENTATION*
6.	Question and Answer	*DISCUSSION*
7.	New Business	*DISCUSSION*
8.	Announcements	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

RESOURCE-EFFICIENT BUILDING TASK FORCE WORK SESSION MINUTES FOR JUNE 9, 2004

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Absent)
Bill Idzerda	SFPUC/HHWP	(Present)
Roberto Lombardi	DPW/BCM	(Absent)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Absent)
Danielle Dowers	SFPUC-HHWP	(Present)
Karen Heckman	DPH	(Absent)
Amir Kolieni	SF International Airport	(Present)
Matt Smyth	SF Public Library	(Absent)
Melissa Stephenson	SF International Airport	(Present)
Rich Chien	SF Environment	(Present)

A quorum was present at the meeting.

Agenda Items

1. Introductions and Announcements
   - No announcements

2. Adoption of REB Task Force meeting minutes of May 12, 2004
   - Minutes of the last meeting were approved.

3. Follow up on Building Information Modeling Pilot Project
   - Mark Palmer (MP) announced that he is coordinating with members of Stanford University's Center for Integrated Facilities Engineering (CIFE) group to determine if there are possibilities for collaboration with CCSF projects. There may also be a potential tie-in with the environmental metrics project that SF Environment staff is currently working on. These inputs may also provide good data for green building reporting required by the Ordinance.

4. Discuss the process to add a member of the public to the Task Force – per new Chapter 7 of the Environment Code.
   - MP explained SF Environment's preliminary approach to appointing a member of the public to the REB Task Force. Officially, this member will be a Mayoral appointee. However, based on input from the Task Force, the Director of SFE will make a recommendation to the Mayor.
   - The Task Force discussed possible criteria and/or suggestions on how to choose this member, which included:
     - A) Have a strong interest in green building.
     - B) Work in the design/construction industries.
     - C) Be a LEED Accredited Professional
   - The Task Force will look to organizations such as SPUR, the Presidio Sustainable Development Group, AIASF, Northern California Chapter of USGBC, and private sector firms such as KEEN Engineering.
   - A general question was raised regarding any possible conflicts of interest of having private contractors on the Task Force. David Leung (DL) shared his experience with the various Committees coordinated through DBI that have members who are licensed architects and engineers. According to DL, there have been no negative consequences resulting from these arrangements.

5. Establish a LEED project review committee of the REB Task Force
    - MP suggested that there might be three (3) members of the Task Force on the special Project Review Committee. Possible city departments represented might include Department of Public Works/Bureau of Architecture, Bureau of Construction Management, and SF Environment. Mark Dorian (MD) asked for some clarification as to the responsibilities and duties of this Committee. Specifically, MD questioned the level of authority that the Task Force might or might not have over CCSF building projects. Bill Idzerda suggested an additional "LEED Ordinance" checklist be added to the normal building permit approval process. DL expressed concern of adding more administrative and regulatory duties to already overburdened DBI staff, and strongly suggested against that. MP suggested that reviewing the project flowchart might inform this discussion (see below).
    - Amir Koleni (AK) explained the specific approvals and regulations required by airport construction projects, and how these may affect possible compliance with the Ordinance. AK also asked about Airport representation on the Task Force. MP stated the final Ordinance clearly delineates the new roster of City departments that comprise the REB Task Force, and this list includes a member of the SF Airport and SF Public Library.
    - After reviewing the project flowchart, the Task Force agreed that there should be three (3) members of the project review committee, with rotating representation from different departments at one (1) year intervals.

6. Review the project flowchart and discuss the process of LEED project review
    - The Task Force reviewed the draft version of the project flowchart. The Task Force suggested changes and clarifications. SFE will incorporate the changes into future versions that will be included in the Green Building Compliance Guide currently in development.

7. New Business
    - No announcements

8. Announcements

The next meeting: July 14, 2004

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE WORK SESSION MINUTES FOR JULY 14, 2004

DOCUMENTS DEPT.

AUG - 6 2004

SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Absent)
Bill Idzerda	SFPUC/HHWP	(Absent)
Roberto Lombardi	DPW/BCM	(Absent)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Absent)
Danielle Dowers	SFPUC-HHWP	(Present)
Karen Heckman	DPH	(Absent)
Amir Kolieni	SF International Airport	(Present)
Matt Smyth	SF Public Library	(Absent)
Melissa Stephenson	SF International Airport	(Present)
Rich Chien	SF Environment	(Present)
Jun Caranto	DPW/BOE Contract Admin.	(Present)
Peter Wong	DPW/BOA	(Present)
Edmund Shum	DPW/BOA	(Present)
Brian Henderson	DPW/BOE (mech.)	(Present)
Teming Hsueh	DPW/BOE (struct.)	(Present)
Maurice Chee	DPW/BOE (mech.)	(Present)
Lang Huey	MUNI (mech.)	(Present)
Gabriela Cardona	SFRA (architect)	(Present)
Albert Eng	SFPUC (mech.)	(Present)
Sue Chen	DPW/BOE	(Present)
Jane Wang	MUNI	(Present)
David Hu	DBI (mech.)	(Present)
Frank Busch	DPW/BOE	(Present)

A quorum was present at the meeting.

Agenda Items

1. Introductions and Announcements
   - Mark Palmer (MP) announced he is coordinating with media outlets and USGBC for an upcoming press release for the recently passed Green Building Ordinance. MP also announced possible future dates for the Green Building Ordinance LEED Silver Kick-Off Event, to be held on September 14 and 16. Jared Blumenfeld (Director, SF Environment), and Mayor Newsom are being asked to introduce the event. Details are being still being developed by SFE staff. Russ Abel (RA) announced two new LEED Accreditted Professionals at BOA: John Zoranovich and Glenn Hunt.

2. Adoption of REB Task Force meeting minutes of May 12, 2004
   - Minutes of the last meeting were not approved due to a lack of quroum.

3. Review REB Task Force Public Member applications
   - MP shared biographies of applicants to become the Public Member of the reconfigured REB Task Force. MP explained that SFE's Director will make a recommendation to the Mayor , who will then officially appoint this member.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

4. Review LEED Project Flowchart
    - The Task Force offered additional feedback on the LEED Project Flowchart, a diagram that illustrates the key administrative steps required for compliance with the Green Building Ordinance. This will be included in the Ordinance Compliance Guide being developed by SFE.

5. Presenatation: Green Building and Integrated Design Approch by KEEN Engineering
    - Jennifer Sanguinetti, P.E. and John Andary, P.E from KEEN Engineeering gave a presentation on the Integrated Design Approach to City design staff. Apporximately 20 people in attendance.

6. New Business
    - No announcements

7. Announcements

The next meeting: September 8, 2004

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

DOCUMENTS DEPT.

AUG - 6 2004

SAN FRANCISCO
PUBLIC LIBRARY

847
1
/11/04
Draft

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force

Wednesday, August 11, 2004, 1:30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions and Announcements	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of June 9, 2004, and July 14, 2004	*ACTION*
3.	Update on REB Task Force reconfiguration	*DISCUSSION*
4.	Possible agendas for future REB Task Force meetings	
5.	Waterless Urinals Appeals Hearing	*DISCUSSION*
8.	Green Building Compliance Guide for San Francisco Municipal Building Projects **(DRAFT)**	*DISCUSSION*
7.	LEED Silver Ordinance Kick-off Event for Department Decision Makers	*DISCUSSION*
8.	Demonstration of SF GreenPRINT (San Francisco Green **B**uilding **P**roject **R**eporting and **IN**formation **T**ool)	*DISCUSSION*
9.	New Business	*DISCUSSION*
10.	Announcements	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE WORK SESSION
MINUTES FOR AUGUST 11, 2004

DOCUMENTS DEPT.

SEP - 3 2004

SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Palmer	SF Environment	(Present)
Mark Dorian	DPW/BOA	(Present)
Kim Knox	SFPUC-SF Water	(Absent)
Bill Idzerda	SFPUC/HHWP	(Present)
Roberto Lombardi	DPW/BCM	(Present)
Kevin Drew	SWMP/SF Environment	(Absent)
David Leung	DBI	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Danielle Dowers	SFPUC-HHWP	(Present)
Karen Heckman	DPH	(Absent)
Amir Kolieni	SF International Airport	(Present)
Matt Smyth	SF Public Library	(Present)
Melissa Stephenson	SF International Airport	(Absent)
Rich Chien	SF Environment	(Present)
Maurice Chee	DPW/BOE (mech.)	(Present)
Dana Haasz	SFPUC	(Present)

A quorum was present at the meeting.

Agenda Items

84.7
2
/11/04

1. Introductions and Announcements

2. Adoption of REB Task Force meeting minutes of June 9 and July 14, 2004
   - Minutes of the last two meetings were approved.

3. Update of REB Task Force reconfiguration
   - MP explained that new REB Task Force members will be appointed prior to the Kick-off event (see item #7 below). Bill Idzerda asked if there would be only one (1) representative from SFPUC/Hetch Hetchy. MP confirmed only one (1) voting member from SFPUC/Hetch Hetchy will be on the reconfigured Task Force. Additional representatives from any Department are always welcome to participate in REB Task Force meetings.

4. Possible Agendas for Future REB Task Force meetings
   - MP presented a tentative schedule to the Task Force for possible future meeting agenda items, including:
     - 9/8/04-Archie Stephens and David Troup from HOK to present on the LEED documentation process
     - 10/13/04-Indoor Air Quality Guidelines for City Departments
     - 11/10/04-No meeting in November (Greenbuild Conference in Portland)

5. Waterless Urinals Appeals Hearing
   - MP announced that the State plumbers' trade union was appealing the State's acceptance criteria for zero water-use urinals for state-owned facilities and public schools. MP will testify in a public hearing in favor of upholding the acceptance criteria in late August. Due to extensive testimony, the hearing was continued to Sept. 24, 2004 in Sacramento.

6. Green Building Compliance Guide for San Francisco Municipal Building Projects **(DRAFT)**

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- Danielle Dowers (DD) stated SFPUC will be presenting a set of comments regarding ways that PUC will be able to give energy efficiency assistance on existing building retrofits.

7. LEED Silver Ordinance Kick-off Events planned for mid-September through mid-October
   - **Press Event**—Coordinated local and national press event to announce the adoption of LEED Silver for San Francisco municipal buildings. USGBC is participating.
   - **Introduction to the LEED Silver Ordinance for Decision-Makers--** Mayor, SFE Director, and SFE Staff will introduce the Green Building Program and the LEED Silver standard to Department Directors and key staff. REB Task Force members from each Department will be acknowledged.
   - **Introduction to LEED for Project Staff**—SFE Staff and consultants will conduct a half-day introduction to LEED.
   -

8. Demonstration of SF GreenPRINT (San Francisco Green **B**uilding **P**roject **R**eporting and **IN**formation **T**ool)
   - RC and MP gave a short demonstration of SF GreenPRINT, the new project monitoring and reporting tool for new City building projects.
   - DD wanted to coordinate with SFE staff on metrics section for energy calculations (esp. gas usage).

9. New Business
   - No announcements

10. Announcements
    - Russ Abel announced that DPW/BOA had three new LAP's. They are James Ng, Linda Alonso, and Kent Ford. John Zoranovich (also a LAP) is taking early retirement from BOA. (Total #)
    - DD announced that Office of Contract Administration (OCA), SFPUC, and SFE are collaborating on environmentally-preferable purchasing criteria for renewing the City's lamps contract, especially looking at the areas of energy efficiency and low-mercury content.

The next meeting: October 13, 2004

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

DOCUMENTS DEPT.

SEP - 3 2004

SAN FRANCISCO
PUBLIC LIBRARY

09-03-04P01:49 RCVD

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force

Wednesday, September 8, 2004, 1:30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions	*DISCUSSION*
2.	Presentation: LEED Documentation Process by Archie Stephens and David Troup of HOK Inc.	*PRESENTATION*
3.	Announcements	*DISCUSSION*
4.	Adoption of Task Force Meeting Minutes of August 11, 2004	*ACTION*
5.	Project Compliance Work Flow: Russell Abel	*DISCUSSION*
6.	Compliance Guide status and update	*DISCUSSION*
7.	REB Task Force new members	*DISCUSSION*
8.	New Business	*DISCUSSION*
9.	Announcements	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING
MINUTES FOR SEPTEMBER 8, 2004

DOCUMENTS DEPT.

OCT - 8 2004

SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Dorian	DPW/BOA	(Present)
Danielle Dowers	SFPUC	(Present)
Lizzy Hirsch	Recreation and Parks	(Present)
Dan Hodapp	SF Port	(Present)
Amir Koleini	SF Airport	(Present)
Roberto Lombardi	DPW/BCM	(Absent)
David Leung	DBI	(Present)
William Neilson	MUNI	(Present)
Mark Palmer	SF Environment	(Present)
Matt Smyth	SFPL	(Absent)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Maurice Chee	DPW/BOE (mech.)	(Absent)
Rich Chien	SF Environment	(Present)
Dana Haasz	SFPUC	(Absent)
Karen Heckman	DPH	(Absent)
Bill Idzerda	SFPUC/Hetch Hetchy	(Present)
Dirk Kellum	SF International Airport	(Present)
Melissa Stephenson	SF International Airport	(Absent)

A quorum was present at the meeting.

Agenda Items

34.7
2
8/04

1. Introductions
   - MP introduced Archie Stephens, Director of Interiors, HOK, Inc., and David Troup, Mechanical Engineer, HOK, Inc.

2. Presentation: LEED Documentation Process by Archie Stephens (AS) and David Troup (DT) of HOK Inc.
   - AS and DT discussed their experiences with the LEED Documentation process for the renovation of their new office space (a LEED-CI pilot project). Some key things they emphasized were:
     - At the very beginning of the design process, set the LEED rating target. In general, the LEED points of interest are the "yes" points and the "maybe" points ("no" points identified early on generally won't play a significant role later in the project). **The key is to hold on to the "yes" points and then convert the "maybe" points to "yes" points.**
     - Create and distribute the **Responsibility Matrix** early on in the design process. The Responsibility Matrix identifies key project team personnel and assigns LEED credit documentation repsonsibilties to that person. Note that these team members will usually be responsible for collecting documentation for multiple LEED credits.
     - The design team should also identify a key **LEED Point Person** for the entire project. This person will likely be a senior level staff person who will be able to coordinate all aspects of the LEED documentation process (i.e. coordinate with consultants, contractors, owner's representatives, etc.).
     - Develop a **Project Binder** early in the design process. This will serve as the clearing house for all LEED documentation. Create tabbed dividers for the credits that will require documentation (the "yes" points and the "maybe" points). Fill in the sections with letter templates, drawings (either 8 ½"x11" or folded 11"x17" sheets), letters, and other required exhibits. At or near complaetion of 100% Construction Document phase, remove the unlikely "maybe" point sections. Note that some exhibits will require a detailed level of design so they may not be available until the very end of the design process.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- It is important to **distribute the LEED Letter Templates and other submittal requirements to general contractors as early as possible**. The contractor may also have a designated LEED point person, so know who this is and coordinate directly with them. Also, **clearly communicate to the other members of the design team regarding the LEED Letter Templates and other submittal formats that may be required.**

3. Announcements
   - Dirk Kellum announced that he successfully passed the LEED Accreditation exam, making **24** the total number of LEED Accredited Professionals in the City.

4. Adoption of Task Force Meeting Minutes of August 11, 2004
   - The minutes were adopted.

5. Project Compliance Work Flow: Russell Abel
   - Russell Abel presented a discussion item: "REB Task Force Project Review Process." Points of discussion/clarification included the following (**clarifications in bold**):
     - REB Task Force (TF) forms subcommittee (of 3?) to review project submittals.
       - **1 Architect**
       - **1 Construction Management personnel**
       - **1 SF Environment personnel**
       - **At least 1 shall be a LEED Accredited Professional**
     - Sponsoring Departments submit conceptual design for all habitable projects >5000 sq. ft. for Approval or **Waiver Request. Project registration of SF GreenPRINT constitutes an official submittal to the REB Task Force.** (Projects <5000 sq. ft. to be submitted for data basing purposes only.) Submittal to include LEED checklist, plans, elevations and sections, and the building budget in a presentation by the design team. **The REB Task Force may request may request additional information or a project presentation by a sponsoring department for certain projects.**
     - TF makes recommendation to Department of Environment for final action by Director. **For waiver requests only.**
     - Projects targeting LEED **Silver** Certification or higher are to be Registered with the USGBC and Certified upon completion.
     - Projects not qualifying for LEED **Silver** will be expected to be "…as Green as is practicable."

6. Compliance Guide status and update
   - MP updated the Task Force on the Compliance Guide status.
     - The Compliance Guide is in its final editing (currently going through peer review process).
     - The Kick-off Event is still in the planning stages but is scheduled to go forward (coordinating with the Mayor's office). The LEED training is also in the plannnng stages.

7. REB Task Force new members
   - MP distributed the reconfigured Green Building Task Force Member List 09-08-04. Note that the Public Member has yet to be appointed by the Mayor.

8. New Business
   - Danielle Dowers (DD) suggested a future Task Force meeting presentation on the status of the LEED-EB rating system.
   - MP announced that the REB Task Force Bylaws need to be amended to address the reconfiguration of Task Force membership.
   - William Neilson (WN) brought up the issue of the Additional Commissioning requirement from the new Ordinance. A meeting was scheduled to further clarify the requirements.

9. Announcements

   The next meeting: October 13, 2004

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

DOCUMENTS DEPT.
OCT - 8 2004
SAN FRANCISCO
PUBLIC LIBRARY

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force

Wednesday, October 13, 2004, 1:30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions	*DISCUSSION*
2.	Announcements	*DISCUSSION*
3.	Adoption of Task Force Meeting Minutes of September 8, 2004	*ACTION*
4.	Review and Comment on Green Building Compliance Guide	*DISCUSSION*
5.	Building Commissioning: Fundamental and Additional	*DISCUSSION*
6.	Adoption process for Green Building Compliance Guide	*DISCUSSION*
7.	New Business	*DISCUSSION*
8.	Public Comment	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

November 22, 2004

Department of the Environment

Meetings

Resource-Efficient Buildings (REB) Task Force

DOCUMENTS DEPT.
JUN 30 2006
SAN FRANCISCO
PUBLIC LIBRARY

MEETING Notice & DRAFT Agenda

Resource-Efficient Building Task Force

SPECIAL MEETING

Monday, November 22, 2004, 11:00 a.m.

30 Van Ness

4th Floor, BOA Large Conference Room

1.	Introductions	*DISCUSSION*
2.	Announcements	*DISCUSSION*
3.	Adoption of Task Force Meeting Minutes of October 13, 2004	*ACTION*
4.	Adoption of San Francisco Green Building Guide	*ACTION*
5.	New Business	*DISCUSSION*
6.	Public Comment	*DISCUSSION*

Public comment will be taken on each item.

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these

individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING
MINUTES FOR NOVEMBER 22, 2004

DOCUMENTS DEPT.

JAN - 7 2005

SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Dorian	DPW/BOA	(Present)
Danielle Dowers	SFPUC	(Present)
Lizzy Hirsch	Recreation and Parks	(Absent)
Dan Hodapp	SF Port	(Present)
Amir Koleini	SF Airport	(Absent)
Roberto Lombardi	DPW/BCM	(Absent)
David Leung	DBI	(Present)
William Neilson	MUNI	(Present)
Mark Palmer	SF Environment	(Absent)
Matt Smyth	SFPL	(Present)

Other Representatives:

Russ Abel	DPW/BOA	(Present)
Maurice Chee	DPW/BOE (mech.)	(Absent)
Rich Chien	SF Environment	(Present)
Dana Haasz	SFPUC	(Absent)
Karen Heckman	DPH	(Absent)
Bill Idzerda	SFPUC/Hetch Hetchy	(Absent)
Dirk Kellum	SF International Airport	(Present)
Melissa Stephenson	SF International Airport	(Absent)

94.7
2
122/04

A quorum was present at the meeting.

Agenda Items

1. Introductions

2. Announcements

3. Adoption of Task Force Meeting Minutes of October 13, 2004
   - There were no additions or corrections. The minutes were adopted as written.

4. Adoption of San Francisco Green Building Guide
   - Rich Chien (RC) described the process of the formal adoption of the Municipal Green Building Compliance Guide. He thanked the Task Force for their help and feedback on the development of the Compliance Guide and also emphasized that the Compliance Guide is a "living" document that will continue to be updated and improved.
   - Russ Abel (RA) thanked SF Environment for creating the Compliance Guide. William Neilson (WN) stated that it is a very helpful document.
   - RA made a motion to recommend adoption of the Municipal Green Building Complance Guide. WN seconded the motion. The motion was carried.
   - Jared Blumenfeld, Director of SF Environment, signed the regulation text, formally adopting the Compliance Guide as regulation of Chapter 7 of the Environment Code.

5. New Business
   - None.

6. Public Comment
   - None.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

Resource-Efficient Building Task Force

NOTICE OF MEETING CANCELLATION

Agenda

Wednesday, December 8, 2004, 1:30 p.m.
30 Van Ness

4th Floor, BOA Large Conference Room

The Wednesday, December 8, 2004 at 1:30 p.m. regularly scheduled meeting of the Resource Efficient Building (REB) Task Force is cancelled due to lack of quorum. The next regular meeting of the REB Task Force is scheduled for January 12, 2005 at 1:30 p.m. in BOA Large Conference Room, 4th Floor. An Agenda will be prepared and distributed 72 hours prior to the meeting. If you have any questions please contact the Rich Chien at (415) 355-3761.

Thank you.

DOCUMENTS DEPT.

DEC - 3 2004

SAN FRANCISCO
PUBLIC LIBRARY

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force

Wednesday, January 11, 2005, 1:30 p.m.

30 Van Ness

4th Floor, BOA Large Conference Room

F
847
1
1/11/05
draft

1.	Introductions including new REB Task Force Public Member: Raphael Sperry	*DISCUSSION*
2.	Announcements	*DISCUSSION*
3.	Distribution of San Francisco Municipal Green Building Compliance Guide	*DISCUSSION*
4.	Municipal Construction Project Updates for February meeting	*DISCUSSION*
5.	Demonstration of SF GreenPRINT (Green Building Project Reporting and Information Tool)	*DISCUSSION*
6.	New Business	*DISCUSSION*
7.	Public Comment	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT.

JAN - 7 2005

SAN FRANCISCO
PUBLIC LIBRARY

01-07-05P03:12 RCVD

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING
MINUTES FOR JANUARY 12, 2005

Members:

Mark Dorian (MD)	DPW/BOA	(Present)
Danielle Dowers (DD)	SFPUC	(Present)
Lizzy Hirsch (LH)	Recreation and Parks	(Excused)
Dan Hodapp (DH)	SF Port	(Present)
Amir Koleini (AK)	SF Airport	(Present)
Roberto Lombardi (RL)	DPW/BCM	(Present)
David Leung (DL)	DBI	(Present)
William Neilson (WN)	MUNI	(Present)
Mark Palmer (MP)	SF Environment	(Present)
Matt Smyth (MS)	SFPL	(Excused)
Raphael Sperry (RS)	Public	(Present)

Other Representatives:

Russ Abel (RA)	DPW/BOA	(Present)
Maurice Chee (MC)	DPW/BOE (mech.)	(Absent)
Rich Chien (RC)	SF Environment	(Present)
Denise Louie (DL)	Recreation and Parks	(Present)
Dana Haasz (DH)	SFPUC	(Absent)
Dirk Kellum (DK)	SF International Airport	(Absent)
Melissa Stephenson (MS)	SF International Airport	(Present)

4.7
2/05

DOCUMENTS DEPT.
FEB - 4 2005
SAN FRANCISCO
PUBLIC LIBRARY

A quorum was present at the meeting.

Agenda Items

1. Introductions
   - Raphael Sperry, new public member Task Force representative, introduced himself to the other members.

2. Announcements
   - None

3. Adoption of Task Force Special Meeting minutes of November 22, 2004
   - There were no additions or corrections. The minutes were adopted as written.

4. Distribution of San Francisco Municipal Green Building Compliance Guide
   - The completed Compliance Guide was distributed to all Task Force members it is available online at http://temp.sfgov.org/sfenvironment/aboutus/innovative/greenbldg/gb_compliance_guide.pdf

5. Municipal Construction Project Updates for February meeting
   - In an effort to collect information about upcoming construction projects, MP announced that Task Force members were to report on any new projects at the next meeting on February 12, 2005.
   - WN asked for clarification about which projects should be considered under the new Ordinance. RA explained that the Ordinance applies only to projects that have been budgeted after September 2004, when the Ordinance went into force. Projects budgeted (or estimated) before the Ordinance went into effect are exempt. MD noted that waivers are available for projects that have extenuating circumstances; these are described in the Ordinance.

6. Demonstration of SF GreenPRINT (Green Building Project Reporting and INformation Tool)
   - SF Environment staff gave a demonstration of SF GrenPRINT.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

7. New Business
    - MP stated that the tentative members for the first Project Review Committee are Mark Palmer, Russ Abel, and Roberto Lombardi. WN suggested that a public member be part of this committee; RS tentatively agreed, but it depended on time and scheduling conflicts. RA suggested developing a list of alternates for these committee members. The Task Force agreed that it would take further discussion to determine the final structure of this committee.
    - WN brought up the mandates and effective dates of the original REB Ordinance requirements (June 30, 2005 for water conservation upgrades). MP announced that in order to address this, a future REB Task Force meeting will feature Dana Haasz and Danielle Dowers from the SFPUC to discuss the implementation status of these requirements.
    - DD inquired about the status of upcoming green building trainings for departments (i.e. GreenPRINT etc.). MP explained that SF Environment is in the process of planning a schedule of green building trainings, including SF GreenPRINT trainings, for City departments. SFE will coordinate with DD and other PUC staff to include original resource-efficiency requirements and resources offered by PUC into the trainings.

8. Public Comment
    - None.

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

MEETING NOTICE & DRAFT AGENDA

Resource-Efficient Building Task Force

Wednesday, February 9, 2005, 1:30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

34.7
1
19/05
raft

1.	Introductions	*DISCUSSION*
2.	Announcements	*DISCUSSION*
3.	Municipal Construction Project Updates	*DISCUSSION*
4.	Summary of "LEED Cost Benefit Workshop" by Lisa Fay Mathiessen, February 2, 2005 @ AIASF.	*DISCUSSION*
5.	Distribute revised draft REB Task Force by-laws to be adopted at the next meeting.	*DISCUSSION*
6.	Project Review Committee	*DISCUSSION*
7.	New Business	*DISCUSSION*
8.	Public Comment	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT.
FEB - 4 2005
SAN FRANCISCO
PUBLIC LIBRARY

02-01-05P01:55 RCVD

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: Donna_Hall@ci.sf.ca.us

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING
DRAFT MINUTES FOR FEBRUARY 9, 2005

06-02-16 A08-29 EI

DOCUMENTS DEPT.

JUN - 2 2005

SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Dorian (MD)	DPW/BOA	(Present)
Danielle Dowers (DD)	SFPUC	(Present)
Lizzy Hirsch (LH)	Recreation and Parks	(Present)
Dan Hodapp (DH)	SF Port	(Present)
Amir Koleini (AK)	SF Airport	(Present)
Roberto Lombardi (RL)	DPW/BCM	(Present)
David Leung (DL)	DBI	(Present)
William Neilson (WN)	MUNI	(Present)
Mark Palmer (MP)	SF Environment	(Present)
Matt Smyth (MS)	SFPL	(Vacant)
Raphael Sperry (RS)	Public	(Present)

Other Representatives:

Russ Abel (RA)	DPW/BOA	(Present)
Maurice Chee (MC)	DPW/BOE (mech.)	(Absent)
Rich Chien (RC)	SF Environment	(Present)
Denise Louie (DL)	Recreation and Parks	(Absent)
Dana Haasz (DH)	SFPUC	(Absent)
Dirk Kellum (DK)	SF International Airport	(Absent)
Melissa Stephenson (MS)	SF International Airport	(Present)

A quorum was present at the meeting.

Agenda Items

1. Introductions

2. Adoption of Task Force Meeting Minutes of January 11, 2005
   - There were no additions or corrections. The minutes were adopted as written.

3. Announcements
   - Mark Palmer (MP) stated that Task Force member Matt Smyth (San Francisco Public Libraries/SFPL) has accepted a new position with the Bureau of Building Repair within Department of Public Works. MP is awaiting an appointment from the Director of SFPL to replace Matt's seat on the Task Force.
   - Russ Abel (RA) announced that the "Applying LEED-NC in Practice" workshop (formerly known as "LEED-NC Advanced Full-day" workshop) will be held on March 18 in San Jose.

4. Municipal Construction Project Updates
   - MP stated that the Department of Environment's office lease of 11 Grove Street is currently being re-negotiated, possibly including LEED-EB certification in the lease agreement. A preliminary assessment revealed that LEED Silver was within reach.
   - Dan Hodapp (DH) gave a summary of the Port's present and future building projects. Task Force discussed how LEED standards may apply to Port buildings and leaseholds. RFPs are being issued for some new projects, but some, such as the cruise ship terminal that was approved prior to adoption of the LEED Silver ordinance, will not have a LEED requirement. Waterfront museum projects that are in the planning stages are incorporating LEED Silver requirements. In general, RFPs need to be changed to incorporate LEED Silver requirements. DH discussed another project, Phase II of the Downtown Ferry Terminal. This project, located in the historic landmark Agricultural Center building at Washington and Embarcadero, will undergo a 3-year planning process with construction tentatively to begin inn 2008.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- William Neilson (WN) gave an update of MTA's building projects. The Islais Creek MUNI Facility, one of the City's green building pilot projects, is at 85% completion of design. Currently there is no set time to begin construction since funding for the project has been reallocated. WN also gave an overview of some of the other types of MTA projects. WN explained that underground rail projects such as the new Central Subway project, are not considered to be buildings by MTA. For example, such projects are not required to meet Title 24 energy codes, do not fall under the California Building Code and are not considered to be structures. Instead, MTA projects are reviewed and inspected by MTA building officials. WN did say that despite these circumstances, MTA/MUNI intends to follow the "spirit of the ordinance" as much as possible for its projects (with regard to materials, lighting). One specific example is a current specification for high-volume fly ash concrete.
- Amir Koeini (AK) followed with an update on Airport projects. Although in general there are no major new construction projects scheduled for the Airport, AK stated that there is a new cargo facility is currently in the RFQ stage. This project, which involves many different stakeholders, will be including LEED requirements. The majority of other construction projects consist of smaller projects such as lighting retrofits, mechanical upgrades/chiller resequencing projects, instituting recycling and composting programs, and continuing construction and demolition waste monitoring. The airport is also considering the installation of motion sensors for its mechanical walkways and escalators. AK stated that Melissa Stephenson (MS) is currently working on a revised carpet specification to require products that have greater recycled content (total of 100,000 sq. yards of carpet divided into sections that are replaced every 7-10 years). AK also added that an in-house "green team" has been established within the A+E departments.
- Roberto Lombardi (RL) updated the Task Force on his involvement on library projects, acting as the BCM construction manager for the library bond projects. RL noted first that BCM as a City department does not initiate construction projects. San Francisco Public Libraries is aware of the ordinance requirements, but since the projects were budgeted and funded prior to the passage of the ordinance they are not required to achieve LEED Silver. Nonetheless RL reported that the Potrero Branch Library project is attempting a voluntary LEED certification. RL also mentioned an ongoing problem at demolition sites where reusable and recyclable building elements are being discarded instead of salvaged. MP and RC will consult with SFE's recycling team about options to address this situation.
- Mark Dorian (MD) discussed BOA projects. He stated that BOA/DPW works on building design and construction projects for other City general fund departments. Like the Libraries, many of the current load of projects were budgeted and funded prior to adoption of the LEED Silver ordinance. MD mentioned the new SFPUC building that will be held to these requirements. He also stated that BOA's as-needed consultant contractors are required to include LAP's as part of the design team.
- Lizzy Hirsch (LH) described Recreation and Parks Departments projects. Currently Rec/Park is implementing a 10-year bond program (7 years left on the bond). Since these projects were also budgeted and funded prior to the LEED Silver ordinance, LH proposed to use this interim time to transition Rec/Park and DPW staff towards sustainable design practices. She emphasized that since DPW staff does most of the design for Rec/Park projects, any training and outreach should be directed accordingly.
- Danielle Dowers (DD) gave a summary of SFPUC projects. DD mentioned the new SFPUC project that will be a LEED Silver project; Kate Read (SFPUC) is the project manager and Stanley So (BOA/ DPW) is the architect. DD also mentioned the PUC's energy efficiency projects with City departments. Currently PUC is working with the Port and the MUNI/MTA on energy efficiency projects and large-scale lighting retrofits.
- David Leung (DL) described DBI's efforts in promoting green. Recently, the residential solar permitting process was streamlined and simplified; currently there are approximately 40 homes participating. DBI recently became a member of USGBC. The department's Sustainability Plan is still in progress. DBI has also allocated additional training budget funds for green building training for staff.

5. Summary of "LEED Cost Benefit Workshop" by Lisa Fay Mathiessen, February 2, 2005 @ AIASF.
   - MP briefly summarized this workshop. Of 90 buildings analyzed, there is no statistical correlation between whether or not a project was LEED certified and the construction cost of the project. Selected excerpts from the report were distributed to the Task Force.

6. Distribute revised draft REB Task Force by-laws.
    - Draft revision by-laws were distributed for Task Force review. These will be formally adopted in a future meeting.

7. Project Review Committee
    - MP clarified that the project review subcommittee members shall be appointed by the Chair of the Task Force (MP), and that the initial membership will consist of one member from SF Environment (MP), one member from BOA (RA), and one member from BCM (RL).

8. New Business
    - None.

9. Public Comment
    - None.

10. Adjournment

16-02-05 P02 09 AM

07 15 27A13

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING MINUTES FOR FEBRUARY 9, 2005

Members:

Mark Dorian (MD)	DPW/BOA	(Present)
Danielle Dowers (DD)	SFPUC	(Present)
Lizzy Hirsch (LH)	Recreation and Parks	(Present)
Dan Hodapp (DH)	SF Port	(Present)
Amir Koleini (AK)	SF Airport	(Present)
Roberto Lombardi (RL)	DPW/BCM	(Present)
David Leung (DL)	DBI	(Present)
William Neilson (WN)	MUNI	(Present)
Mark Palmer (MP)	SF Environment	(Present)
Matt Smyth (MS)	SFPL	(Vacant)
Raphael Sperry (RS)	Public	(Present)

Other Representatives:

Russ Abel (RA)	DPW/BOA	(Present)
Maurice Chee (MC)	DPW/BOE (mech.)	(Absent)
Rich Chien (RC)	SF Environment	(Present)
Denise Louie (DL)	Recreation and Parks	(Absent)
Dana Haasz (DH)	SFPUC	(Absent)
Dirk Kellum (DK)	SF International Airport	(Absent)
Melissa Stephenson (MS)	SF International Airport	(Present)

DOCUMENTS DEPT.

APR - 8 2005

SAN FRANCISCO
PUBLIC LIBRARY

A quorum was present at the meeting.

4.7

Agenda Items

/05

1. Introductions

2. Adoption of Task Force Meeting Minutes of January 11, 2005
   - There were no additions or corrections. The minutes were adopted as written.

3. Announcements
   - Mark Palmer (MP) stated that Task Force member Matt Smyth (San Francisco Public Libraries/SFPL) has accepted a new position with the Bureau of Building Repair within Department of Public Works. MP is awaiting an appointment from the Director of SFPL to replace Matt's seat on the Task Force.
   - Russ Abel (RA) announced that the "Applying LEED-NC in Practice" workshop (formerly known as "LEED-NC Advanced Full-day" workshop) will be held on March 18 in San Jose.

4. Municipal Construction Project Updates
   - MP stated that the Department of Environment's office lease of 11 Grove Street is currently being re-negotiated, possibly including LEED-EB certification in the lease agreement. A preliminary assessment revealed that LEED Silver was within reach.
   - Dan Hodapp (DH) gave a summary of the Port's present and future building projects. Task Force discussed how LEED standards may apply to Port buildings and leaseholds. RFPs are being issued for some new projects, but some, such as the cruise ship terminal that was approved prior to adoption of the LEED Silver ordinance, will not have a LEED requirement. Waterfront museum projects that are in the planning stages are incorporating LEED Silver requirements. In general, RFPs need to be changed to incorporate LEED Silver requirements. DH discussed another project, Phase II of the Downtown Ferry Terminal. This project, located in the historic landmark Agricultural Center building at Washington and Embarcadero, will undergo a 3-year planning process with construction tentatively to begin inn 2008.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- William Neilson (WN) gave an update of MTA's building projects. The Islais Creek MUNI Facility, one of the City's green building pilot projects, is at 85% completion of design. Currently there is no set time to begin construction since funding for the project has been reallocated. WN also gave an overview of some of the other types of MTA projects. WN explained that underground rail projects such as the new Central Subway project, are not considered to be buildings by MTA. For example, such projects are not required to meet Title 24 energy codes, do not fall under the California Building Code and are not considered to be structures. Instead, MTA projects are reviewed and inspected by MTA building officials. WN did say that despite these circumstances, MTA/MUNI intends to follow the "spirit of the ordinance" as much as possible for its projects (with regard to materials, lighting). One specific example is a current specification for high-volume fly ash concrete.
- Amir Koeini (AK) followed with an update on Airport projects. Although in general there are no major new construction projects scheduled for the Airport, AK stated that there is a new cargo facility is currently in the RFQ stage. This project, which involves many different stakeholders, will be including LEED requirements. The majority of other construction projects consist of smaller projects such as lighting retrofits, mechanical upgrades/chiller resequencing projects, instituting recycling and composting programs, and continuing construction and demolition waste monitoring. The airport is also considering the installation of motion sensors for its mechanical walkways and escalators. AK stated that Melissa Stephenson (MS) is currently working on a revised carpet specification to require products that have greater recycled content (total of 100,000 sq. yards of carpet divided into sections that are replaced every 7-10 years). AK also added that an in-house "green team" has been established within the A+E departments.
- Roberto Lombardi (RL) updated the Task Force on his involvement on library projects, acting as the BCM construction manager for the library bond projects. RL noted first that BCM as a City department does not initiate construction projects. San Francisco Public Libraries is aware of the ordinance requirements, but since the projects were budgeted and funded prior to the passage of the ordinance they are not required to achieve LEED Silver. Nonetheless RL reported that the Potrero Branch Library project is attempting a voluntary LEED certification. RL also mentioned an ongoing problem at demolition sites where reusable and recyclable building elements are being discarded instead of salvaged. MP and RC will consult with SFE's recycling team about options to address this situation.
- Mark Dorian (MD) discussed BOA projects. He stated that BOA/DPW works on building design and construction projects for other City general fund departments. Like the Libraries, many of the current load of projects were budgeted and funded prior to adoption of the LEED Silver ordinance. MD mentioned the new SFPUC building that will be held to these requirements. He also stated that BOA's as-needed consultant contractors are required to include LAP's as part of the design team.
- Lizzy Hirsch (LH) described Recreation and Parks Departments projects. Currently Rec/Park is implementing a 10-year bond program (7 years left on the bond). Since these projects were also budgeted and funded prior to the LEED Silver ordinance, LH proposed to use this interim time to transition Rec/Park and DPW staff towards sustainable design practices. She emphasized that since DPW staff does most of the design for Rec/Park projects, any training and outreach should be directed accordingly.
- Danielle Dowers (DD) gave a summary of SFPUC projects. DD mentioned the new SFPUC project that will be a LEED Silver project; Kate Read (SFPUC) is the project manager and Stanley So (BOA/ DPW) is the architect. DD also mentioned the PUC's energy efficiency projects with City departments. Currently PUC is working with the Port and the MUNI/MTA on energy efficiency projects and large-scale lighting retrofits.
- David Leung (DL) described DBI's efforts in promoting green. Recently, the residential solar permitting process was streamlined and simplified; currently there are approximately 40 homes participating. DBI recently became a member of USGBC. The department's Sustainability Plan is still in progress. DBI has also allocated additional training budget funds for green building training for staff.

5. Summary of "LEED Cost Benefit Workshop" by Lisa Fay Mathiessen, February 2, 2005 @ AIASF.
    - MP briefly summarized this workshop. Of 90 buildings analyzed, there is no statistical correlation between whether or not a project was LEED certified and the construction cost of the project. Selected excerpts from the report were distributed to the Task Force.

6. Distribute revised draft REB Task Force by-laws.
    - Draft revision by-laws were distributed for Task Force review. These will be formally adopted in a future meeting.

7. Project Review Committee
    - MP clarified that the project review subcommittee members shall be appointed by the Chair of the Task Force (MP), and that the initial membership will consist of one member from SF Environment (MP), one member from BOA (RA), and one member from BCM (RL).

8. New Business
    - None.

9. Public Comment
    - None.

10. Adjournment

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

DOCUMENTS DEPT.
MAR - 4 2005
SAN FRANCISCO
PUBLIC LIBRARY
03-04-05P01:40 RCVD

84.7
1
19/05
draft

MEETING NOTICE & DRAFT AGENDA

Resource Efficient Building Task Force

Wednesday, March 9, 2005, 1:30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of February 9, 2005	*ACTION*
3.	Announcements	*DISCUSSION*
4.	Revised REB by-laws	*DISCUSSION*
5.	2005 REB Task Force program calendar	*DISCUSSION*
6.	Report by Danielle Dowers, SFPUC, regarding SFPUC's Energy Efficiency Program and Design Review Services, and Resource Efficiency Requirements for City facilities	*DISCUSSION*
7.	New Business	*DISCUSSION*
8.	Public Comment	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE *(Chapter 67 of the San Francisco Administrative Code)* Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE. Donna Hall, Sunshine Ordinance Task Force, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 Phone: (415) 554-7724, Fax: (415) 554-7854 E-mail: adele.destro@sfgov.org

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING
DRAFT MINUTES FOR MARCH 9, 2005

Members:

Mark Dorian (MD)	DPW/BOA	(Present)
Danielle Dowers (DD)	SFPUC	(Present)
Lizzy Hirsch (LH)	Recreation and Parks	(Present)
Dan Hodapp (DH)	SF Port	(Present)
Amir Koleini (AK)	SF Airport	(excused)
Roberto Lombardi (RL)	DPW/BCM	(Present)
David Leung (DL)	DBI	(Present)
William Neilson (WN)	MUNI	(Present)
Mark Palmer (MP)	SF Environment	(excused)
	SFPL	(Vacant)
Raphael Sperry (RS)	Public	(Present)

Other Representatives:

Russ Abel (RA)	DPW/BOA	(Present)
Maurice Chee (MC)	DPW/BOE (mech.)	(Absent)
Rich Chien (RC)	SF Environment	(Present)
Denise Louie (DL)	Recreation and Parks	(Absent)
Dana Haasz (DH)	SFPUC	(Absent)
Dirk Kellum (DK)	SF International Airport	(Absent)
Melissa Stephenson (MS)	SF International Airport	(Present)

DOCUMENTS DEPT.

APR - 8 2005

SAN FRANCISCO
PUBLIC LIBRARY

A quorum was present at the meeting.

4 7

9/05
aft

Agenda Items

1. Introductions

2. Adoption of Task Force Meeting Minutes of January 11, 2005
   - There were several corrections. MS clarified that the Airport replaces carpet every 7-10 years. LH clarified that there is currently approximately 7 years left on the 10 year recreation and park bond.

3. Announcements
   - RC announced that SF Environment is looking into pursuing a LEED-EB certification as part of lease negotiations for their office space at 11 Grove Street. RC also stated that Laguna Honda Hospital is stiil on track to receive LEED certification for the project. The project has also notably removed PVC from roofing and carpet, but there is still a substantial amount of PVC in vinyl sheet flooring goods.

4. Distribute revised draft REB Task Force by-laws.
   - To be adopted at the next meeting.

5. Program calendar/training calendar
   - Dana Haasz of SFPUC Water Conservation group to present at next month's meeting. This will be a special meeting at 12:30 to accommodate Dana's schedule. The training calendar is a schedule of trainings (both general green building/LEED and SF GreenPRINT) MP and RC will be giving to City departments –dates need to be confirmed. RC asked TF members to confirm dates and have recommendations as to who should attend the trainings. DH suggested not having the Port trainings on Fridays as many employees who would benefit would not be able to attend.

6. Report by Danielle Dowers, SFPUC, regarding SFPUC's Energy Efficiency Program and Design Review Services, and Resource Efficiency Requirements for City facilities

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- SFPUC has been reorganized, now 6 asst. general managers (AGM's); Barbara Hale is the AGM for program that Danielle's group, energy efficiency, is part of sub-program energy services group; the renewables group is also in this same sub-program.

- Electricity Resource Plan (produced end of 2002) – energy crisis, shutting down BHVP plants and energy efficiency topics; set quantitative goals for the whole City, such as, reduction of 16 MW by 2005. Currently putting together progress report.

- Climate Action Plan (Sept 2004) – goal set by BOS to reduce GHG to 20% below 1990 levels by 2012, essentially 2.5 million tons of CO2/year, it includes specific actions and recommendations to meet goal.

- Moscone has a PV system with peak production of 675 kWand a lighting retrofit which resulted in a peak reduction of 800 kW.

- Mayor's "Clean energy, Clean Air" Program: initially targeting largest departments – MUNI, Port, SFO and some PUC divisions; as part of program have developed core and potential program services, area of overlap with REB TF – design review for new construction and renovation, program e-mail: energyefficiency@sfwater.org

- SFPUC provide product info and lamp recycling??, new lamp contract.

- Current services: SFUSD – design guidelines for bond projects; convention facilities – Cx of Moscone West; SFPUC – CDD emergency operations center, working with various partners (BoA, Alice Yan, Lynn Simon, who is LAP for project).

7. New Business
   - WN noted that Conflict of Interest Forms are due Apr. 1st, may apply to some of TF members. RC to check on requirement for RS (REB Task Force public member).

8. Public Comment

9. Adjournment

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

SPECIAL MEETING NOTICE & AGENDA

Resource Efficient Building Task Force

Wednesday, April 13, 2005, 12:30 p.m.

30 Van Ness

4th Floor, BOA Large Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of March 9, 2005	*ACTION*
3.	Announcements	*DISCUSSION*
4.	Report by Dana Haasz, SFPUC, regarding SFPUC's Water Conservation Programs	*DISCUSSION*
5.	Adopt revised REB by-laws	*ACTION*
6.	New Business	*DISCUSSION*
7.	Public Comment	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT.

APR - 8 2005

SAN FRANCISCO
PUBLIC LIBRARY

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

Know your rights under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Adele Destro, Interim Sunshine Task Force Administrator, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

Resource Efficient Building Task Force Bylaws

Section 1: Creation and Mission

The Resource-Efficient Building Task Force was established by the Resource Efficiency Requirements and Green Building Standards Ordinance, codified at San Francisco Environment Code Chapter 7, for the purpose of overseeing and assisting in making City Buildings resource efficient.

Section 2: Regular Meetings

Regular meetings shall be held on the second Wednesday of each month at 1:30. Meetings shall be held at 30 Van Ness Avenue, Suite 4100, Main Conference Room

Section 3: Membership and Chair

(a) The Task Force membership consists of eleven (11) members: a representative from each of the following City Departments and one member of the public appointed by the Mayor:

(1) Department of the Environment;

(2) Bureau of Architecture within the Department of Public Works (DPW);

(3) San Francisco Public Utilities Commission (SFPUC);

(4) San Francisco Recreation and Parks Department;

(5) Bureau of Construction Management within DPW;

(6) San Francisco Municipal Transportation Agency;

(7) Department of Building Inspection;

(8) Port of San Francisco;

(9) San Francisco International Airport;

(10) San Francisco Public Library

(11) Public member

The Department of the Environment's representative shall serve as the Chair of the Task Force. At least one member of the Task Force shall be a LEED Accredited Professional.

(b) The Task Force Chair, at his or her discretion, may establish subcommittees or working groups on an ad-hoc basis to perform tasks or functions as necessary.

Section 4: Quorum

At all meetings of the Task Force, the presence of a majority of the members shall constitute a quorum. Therefore, based on the membership of eleven, six members constitute a quorum. A majority of affirmative votes by members who are present is required for the approval of any matter.

Notwithstanding the above, the Task Force shall seek to establish consensus among its members and shall attempt to gain each member's approval of an action whenever possible.

Section 5: Public Participation

Each person wishing to speak on an item before the Task Force shall be permitted to make one three-minute presentation. Time limits shall be applied uniformly to all members of the public wishing to testify.

Section 6: Amendment of Bylaws

These bylaws shall be reviewed as necessary and may be amended at any regular meeting of the Task Force, provided such proposed amendments are circulated in writing to all Task Force members and noticed to the public at least ten (10) days prior to such meeting.

Section 7: Compliance with Applicable Laws

The Task Force shall comply with all applicable laws, including but not limited to the Ralph M. Brown Act (Cal. Government Code Section 54950 *et seq.*) and the San Francisco Sunshine Ordinance (San Francisco Administrative Code Section 67.1 *et seq.*) in publishing notices, agendas, and minutes and carrying out its operations and functions. Where publication or posting on a website is required, the Task Force shall use the Department of the Environment's website.

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING
DRAFT MINUTES APRIL 13, 2005

DOCUMENTS DEPT.
MAY - 6 2005
SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Dorian (MD)	DPW/BOA	(Present)
Danielle Dowers (DD)	SFPUC	(Present)
Lizzy Hirsch (LH)	Recreation and Parks	(Present)
Dan Hodapp (DH)	SF Port	(Present)
Amir Koleini (AK)	SF Airport	(Present)
Roberto Lombardi (RL)	DPW/BCM	(Excused)
David Leung (DL)	DBI	(Present)
William Neilson (WN)	MUNI	(Present)
Mark Palmer (MP)	SF Environment	(Present)
----------	SFPL	(Vacant)
Raphael Sperry (RS)	Public	(Present)

Other Representatives:

Russ Abel (RA)	DPW/BOA	(Absent)
Maurice Chee (MC)	DPW/BOE (mech.)	(Absent)
Rich Chien (RC)	SF Environment	(Present)
Denise Louie (DL)	Recreation and Parks	(Absent)
Dana Haasz (DH)	SFPUC	(Present)
Dirk Kellum (DK)	SF International Airport	(Absent)
Melissa Stephenson (MS)	SF International Airport	(Present)

A quorum was present at the meeting.

Agenda Items

4.7
3/05
aft

1. Introductions

2. Adoption of Task Force Meeting Minutes of March 9, 2005
   - The minutes were adopted as written.

3. Announcements
   - RS inquired about SFE's letter seeking support for the proposed Tropical Hardwood and Virgin Redwood ban ordinance. MP explained the background of the issues regarding this issue and that there will be a meeting with concerned forest activists and representatives of Forest Stewardship Council to hear concerns.
   - MP summarized a meeting with the Laguna Honda Hospital design team and the general contractor regarding the current status of LEED certification and other environmental goals of the project. Construction specifications lack specific requirements for achieving LEED points, and the design team is now considering how to ensure that certain contractor-dependent points are achieved. There are several green building achievements worth mentioning, including: exceeding Title 24 by 20% (ASHRAE by 30%), the removal of PVC from roofing and carpeting, the continuing possibility of LEED certification, and strong support to institute a commissioning process for the buildings.

4. Report by Dana Haasz (Dha), SFPUC, regarding SFPUC's Water Conservation Programs
   - Dha reported first on the PUC's current re-organization, noting that both retail conservation efforts and wholesale conservation efforts are now found within the Planning section of PUC.
   - When developing a new conservation program, the PUC considers implementability, cost vs. benefit, and potential water savings.
   - One of the most successful programs to date has been the rebates for residential uses, including toilets and washers. Restaurants have also participated with good results.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- These rebates on water conserving fixtures has now been extended to all commercial and municipal customer accounts. The rebates have been tiered to offer higher rebates for higher-efficiency products.
- Another successful program is the "Rinse and Spray" rebate primarily offered to restaurants, but may be possible for residential, hospital, and municipal customers. These are low-flow spray valve fixtures restaurants use to pre-clean plates, dishes, etc. before going into standard dishwashing equipment.
- WN inquired about communication and status of existing resource efficiency requirement for City departments to replace non-low-flow fixtures with compliant fixtures. DHa stated that PUC is preparing a letter to send to departments informing them of the upcoming June 20, 2005 deadline. In addition, PUC is considering the implementation of a "direct install" program to facilitate necessary retrofits of non-compliant fixtures.
- Dan Hodapp (DH) asked if there was any data on water use and conservation opportunities for water cooling towers. WN suggested that Sanborn fire insurance maps may contain this information.

5. ACTION: adopt revised draft REB Task Force by-laws.
    - The by-laws were adopted as written.

6. New Business
    - WN, DD, and DH all annoiunced that they will not be able to attend next month's meeting.

7. Public Comment
    - There was no public comment.

8. Adjournment

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

DOCUMENTS DEPT.
MAY - 6 2005
SAN FRANCISCO
PUBLIC LIBRARY

MEETING NOTICE & AGENDA

Resource Efficient Building Task Force

Wednesday, May 11, 2005, 1:30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

05-06-05P02:56 RCVD

1.	Introductions	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of April 13, 2005	*ACTION*
3.	Announcements	*DISCUSSION*
4.	Presentation by Chris Geiger, manager of the City's Integrated Pest Management (IPM) Program, regarding the City and County of San Francisco IPM Program, and how IPM should be incorporated into building design, construction, and maintenance.	*DISCUSSION*
5.	New Business	*DISCUSSION*
6.	Public Comment	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

Know your rights under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Adele Destro, Interim Sunshine Task Force Administrator, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING
DRAFT MINUTES MAY 11, 2005

Members:

Mark Dorian (MD)	DPW/BOA	(Present)
Danielle Dowers (DD)	SFPUC	(Excused)
Lizzy Hirsch (LH)	Recreation and Parks	(Present)
Dan Hodapp (DH)	SF Port	(Excused)
Amir Koleini (AK)	SF Airport	(Present)
Roberto Lombardi (RL)	DPW/BCM	(Excused)
David Leung (DL)	DBI	(Excused)
William Neilson (WN)	MUNI	(Excused)
Mark Palmer (MP)	SF Environment	(Present)
----------	SFPL	(Vacant)
Raphael Sperry (RS)	Public	(Present)

DOCUMENTS DEPT.
JUN - 2 2005
SAN FRANCISCO
PUBLIC LIBRARY

Other Representatives:

Russ Abel (RA)	DPW/BOA	(Absent)
Maurice Chee (MC)	DPW/BOE (mech.)	(Absent)
Rich Chien (RC)	SF Environment	(Excused)
Denise Louie (DL)	Recreation and Parks	(Absent)
Dana Haasz (DH)	SFPUC	(Present)
Dirk Kellum (DK)	SF International Airport	(Absent)
Melissa Stephenson (MS)	SF International Airport	(Present)

A quorum was not present at the meeting.

Agenda Items

1. Introductions

2. Adoption of Task Force Meeting Minutes of April 13, 2005
   - The minutes were not approved due to lack of a quorum.

3. Announcements
   - Department of Environment met with forest activists and representatives of Greenpeace, Scientific Certification Systems, and International Specialities. SFE is considering next steps in the proposed amendment to the Tropical Hardwood and Virgin Redwood Ban ordinance.
   - Department of Environment met with representatives with Renewable Choice Energy regarding "green tags" renewable energy credits purchased at the point of building construction that fund the development of green power sources, primarily wind.
   - World Environment Day will be taking place in San Francisco for the week of June1-5. There will be numerous activities specifically related to green building. Please see www.wed2005.org for a complete schedule of events. Register for green building events at: www.sfgreen.org
   - Department of Environment staff presented the draft Tresaure Island Sustainability Plan to the Commission on the Environment.
   - Department of Environment staff attended a presentation on the CalEPA LEED-EB Gold rated building in Sacramento on April 18Through operations and maintenance efficiencies the building saves approximately $1.00/SF annually; for a nearlt 1,000,000 SF building this translates to $1,000,000 savings in operations costs per year!

4. Presentation by Chris Geiger, Department of Environment, regarding the City's Integrated Pest Management (IPM) program and how IPM should be incorporated into building design and construction, and how they are closely interrelated.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.stenvironment.com

5. New Business
    - There was no new business.

6. Public Comment
    - There was no public comment.

7. Adjournment

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

06 02994-91 DOCEDD

MEETING NOTICE & AGENDA

Resource Efficient Building Task Force

Wednesday, June 8, 2005, 1:30 p.m.

30 Van Ness

4th Floor, BOA Large Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of February 9, April 13, and May 11, 2005	*ACTION*
3.	Announcements	*DISCUSSION*
4.	Presentation by Ryan Stroupe, Pacific Energy Center Measurement Tools Program Coordinator, on new 2005 Title 24 energy requirements.	*DISCUSSION*
5.	New Business • One South Van Ness – New City Leasehold	*DISCUSSION*
6.	Public Comment	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT.

JUN - 2 2005

SAN FRANCISCO
PUBLIC LIBRARY

06-02-05P03:50 RCVD

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

Know your rights under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Adele Destro, Interim Sunshine Task Force Administrator, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING
DRAFT MINUTES JUNE 8, 2005

DOCUMENTS DEPT.
JUL - 1 2005
SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Dorian (MD)	DPW/BOA	(Present)
Danielle Dowers (DD)	SFPUC	(Present)
Lizzy Hirsch (LH)	Recreation and Parks	(Present)
Dan Hodapp (DH)	SF Port	(Excused)
Amir Koleini (AK)	SF Airport	(Excused)
Roberto Lombardi (RL)	DPW/BCM	(Excused)
David Leung (DL)	DBI	(Excused)
William Neilson (WN)	MUNI	(Excused)
Mark Palmer (MP)	SF Environment	(Present)
----------	SFPL	(Vacant)
Raphael Sperry (RS)	Public	(Present)

Other Representatives:

Russ Abel (RA)	DPW/BOA	(Present)
Rich Chien (RC)	SF Environment	(Present)
Melissa Stephenson (MS)	SF International Airport	(Present)
Ryan Stroupe	Pacific Energy Center	(Present)

A quorum was not present at the meeting.

Agenda Items

1. Introductions

2. Adoption of Task Force Meeting Minutes of February 9, April 13, and May 11, 2005
   - The minutes were not approved due to lack of a quorum.

3. Announcements
   - **Laguna Honda Hospital**—Met with the design team to analyze the benefits of building commissioning for the project—ensures that the project is built to design specifications. Met with team to address outstanding LEED credits.

   - **SFPUC EOC Project**—Design team is focused on integration of architectural and mechanical systems. Current LEED tally is 31 points with 2 more needed for Silver.

   - **Green Roofs**—Met with City and private sector stakeholders to discuss formation of a green roof task force to promote green roofs in San Francisco.

   - **SPUR Report**—Collaborated w/ SPUR on a report comparing green building in Chicago and San Francisco.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- **Treasure Island**—Attended student presentations at UC Berkeley on Treasure Island design proposals.

4. Presentation by Ryan Stroupe, Pacific Energy Center Measurement Tools Program Coordinator, on new 2005 Title 24 energy requirements, including:
   - An overview of the history of the development of energy standards and regulation in the state of California, and how these regulations relate to other federal initiatives.
   - Current Title 24 requirements (types of measures, building systems and components that are required to comply, California climate zones, comparison between Title 24 and ASHRAE 90.1 standards).
   - The "Top 10 Changes to 2005 Title 24 Standards" according to Charles Eley, lead author of the standard.
   - Printouts of the powerpoint presentation are available for Task Force members who were not present at the meeting.

5. New Business
   - **One South Van Ness Ave.**—In conflict with the LEED Silver requirement for all municipal buildings including leaseholds, the City's new lease with Bank of America for 1 S. Van Ness Ave. for 66,317 square feet specifically provides that the Landlord is not required to achieve any LEED certification level.

6. Public Comment
   - There was no public comment.

7. Adjournment

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

DOCUMENTS DEPT.

JUL - 1 2005

SAN FRANCISCO
PUBLIC LIBRARY

07-01-05P01:53 RCVD

MEETING NOTICE & AGENDA

Resource Efficient Building Task Force

Wednesday, July 13, 2005, 1:30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of February 9, April 13, and May 11, and June 8, 2005	*ACTION*
3.	Announcements	*DISCUSSION*
4.	Presentation by Anthony Bernheim, FAIA (SMWM, principal of green design) and Tom Lent (Healthy Building Network), will present on "Building Wellness and Intelligent Design for Long-term Health." Information will be provided on indoor air chemical contamination types, and the current best practices for improving occupant health with special emphasis on design, material specifications, the PVC debate, demystification of material manufacturers' marketing claims, and the usefulness of materials certification programs.	*PRESENTATION AND DISCUSSION*
5.	Old Business • One South Van Ness Avenue—proposed new City leasehold	*DISCUSSION*
6.	New Business • Proposed amendment for San Francisco Environment Code CHAPTER 7 RESOURCE EFFICIENCY REQUIREMENTS—to clarify application for leaseholds	*DISCUSSION*
7.	Public Comment	*DISCUSSION*

4.7
3/05

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

Know your rights under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Adele Destro, Interim Sunshine Task Force Administrator, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING
DRAFT MINUTES JULY 13, 2005

Members:

Mark Dorian (MD)	DPW/BOA	(Present)
Danielle Dowers (DD)	SFPUC	(Present)
Lizzy Hirsch (LH)	Recreation and Parks	(Excused)
Dan Hodapp (DH)	SF Port	(Present)
Amir Koleini (AK)	SF Airport	(Present)
Roberto Lombardi (RL)	DPW/BCM	(Excused)
David Leung (DL)	DBI	(Excused)
William Neilson (WN)	MUNI	(Present)
Mark Palmer (MP)	SF Environment	(Present)
----------	SFPL	(Vacant)
Raphael Sperry (RS)	Public	(Excused)

Other Representatives:

Russ Abel (RA)	DPW/BOA	(Present)
Rich Chien (RC)	SF Environment	(Excused)
Melissa Stephenson (MS)	SF International Airport	(Present)

DOCUMENTS DEPT.

AUG 0 5 2005

SAN FRANCISCO
PUBLIC LIBRARY

A quorum was present at the meeting.

Agenda Items

4.7
2
13/05
aft

1. Introductions – Brook Facente and Rachel Bannon of HOK Architecture

2. Adoption of Task Force Meeting Minutes of February 9, April 13, May 11, 2005, June 8, 2005
   - There were no additions or corrections. The minutes were adopted as written (Dorian, Hodapp).

3. Announcements
   - **Staff** - Rich Chien is on family leave.
   - **Laguna Honda Hospital**—LHH administration is backing LEED rating and building commission. Current point tally is 29 (Certified = 26 plus 3 "cushion" points). LEED-MB (Multiple Buildings), an application guide, may offer some streamlining of LEED documentation for this project.
   - **SFPUC Emergency Operation Center (EOC) Project**—Draft Conceptual Engineering Report is complete – for upcoming project approval hearings. Project is aiming to achieve LEED Silver certification.
   - **Green Roofs**—Met with City and private sector stakeholders to discuss formation of a green roof task force to promote green roofs in San Francisco.
   - **Treasure Island**—Presentation on the draft sustainability plan at Commision on the Environment, July 26, 2005. City Hall, Room 416 at 5:00PM.
   - **Arsenic-Treated Wood** – Presentation on the implementation of the ordinance at Commission on the Environment, July 26, 2005. City Hall, Room 416 at 5:00PM.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- **Updated Training Calendar** – handout
- **San Francisco History Museum (Renovation of Old Mint at Mission St. & 5th Street):** Design is slated to begin soon for San Francisco's first history museum. San Francisco Museum and Historical Society is the sponsoring non-profit organization that will be heading up the renovation. Project is currently in schematic design.
- **25 Van Ness / 30 Van Ness** – SF Environment Green Building program will be consulting on any backfill improvements taking place
- **California Academy of Sciences** – has been nominated for a WRAP Award (annual recycling award) for achieving 100% diversion of demolition waste from the old building.
- **China's Ministry of Construction** – SFE Green Building program hosted 25 delegates. Group was given a presentation by SFE staff, toured the temporary California Academy of Sciences building, shown model and fly-through animation of new building, toured Plaza Apartments and GSA building.
- **West Coast Green** – Premier of new annual green building conference will be taking place March 30-31, 2006 at Bill Graham Civic Auditorium.
- **Recycled Water Master Plan** – SFPUC has issued the Recycled Water Master Plan for San Francisco.

4. Presentation by Rachel Bannon and Brook Facente of HOK Architecture: Post-Occupancy Evaluation
   - HOK is in the process of writing a follow-up book to "The HOK Guidebook to Sustainable Design"
   - Post-Occupancy Evaluations are a main focus of the upcoming book. HOK went back to 6 buildings they designed to perform Post Occupancy Evaluations
   - Post Occupancy Evaluations can be described as simply going back to the building and asking the occupants how they are liking or enjoying the building and how is the building performing.
   - The post occupancy evaluations they performed consisted of 3 parts:
     i. Occupant satisfaction surveys – online survey, averaged 20 minutes to complete, administered by CBE.
     ii. Energy Analysis – looked at how the building was performing versus how it was designed. The analysis' were performed by an independent party
     iii. Building owner/occupier interviews
   - Overall the buildings performed very well. However, all buildings had lower energy savings than expected.
5. Old Business
   - **One South Van Ness Ave.**—SF Environment staff has been invited to participate in design review meetings and will endeavor to maximize the environmental performance of this construction project.
6. New Business
   - Proposed amendment for San Francisco Environment Code Chapter 7 Resource Efficiency Requirements to clarify language on City leaseholds.
7. Public Comment
   - There was no public comment.
8. Adjournment

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

MEETING NOTICE & AGENDA

Resource Efficient Building Task Force

Wednesday, August 10, 2005, 1:30 p.m.

30 Van Ness

4th Floor, BOA Large Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of July 13, 2005.	*ACTION*
3.	Announcements	*DISCUSSION*
4.	Dan Burgoyne (Sustainability manager for the State of California Department of General Services, Office of Sustainability) will discuss LEED Version 2.2 proposed commissioning standards, and developments in the State's building commissioning process.	*PRESENTATION AND DISCUSSION*
5.	Old Business • One South Van Ness Avenue • Proposed amendment for San Francisco Environment Code Chapter 7 Resource Efficiency Requirements	*DISCUSSION*
6.	New Business	*DISCUSSION*
7.	Public Comment	*DISCUSSION*

DOCUMENTS DEPT.
AUG 05 2005
SAN FRANCISCO
PUBLIC LIBRARY

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

DOCUMENTS DEPT.
AUG 05 2005
SAN FRANCISCO
PUBLIC LIBRARY

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

Know your rights under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Adele Destro, Interim Sunshine Task Force Administrator, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING
MINUTES AUGUST 10, 2005

DOCUMENTS DEPT.
SEP - 9 2005
SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Dorian (MD)	DPW/BOA	(Present)
Danielle Dowers (DD)	SFPUC	(Excused)
Lizzy Hirsch (LH)	Recreation and Parks	(Excused)
Dan Hodapp (DH)	SF Port	(Excused)
Amir Koleini (AK)	SF Airport	(Present)
Roberto Lombardi (RL)	DPW/BCM	(Excused)
David Leung (DL)	DBI	(Excused)
William Neilson (WN)	MUNI	(Present)
Mark Palmer (MP)	SF Environment	(Present)
----------	SFPL	(Vacant)
Raphael Sperry (RS)	Public member	(Present)

Other Representatives:

Russ Abel (RA)	DPW/BOA	(Present)
Rich Chien (RC)	SF Environment	(Present)
Melissa Stephenson (MS)	SF International Airport	(Present)
Maurice Chee (MC)	DPW/BOE	(Present)
Dan Burgoyne (DB)	California DGS	(Present)

A quorum was not present at the meeting.

Agenda Items

1. Introductions – Dan Burgoyne, Sustainability Manager, Office of Sustainability, California Department of General Services.

2. Adoption of Task Force Meeting Minutes of July 13, 2005
   - Due to lack of quorum, the minutes were not adopted.

3. Announcements
   - **Construction and Demolition Debris Recovery Ordinance**—New proposed legislation requires construction and demolition debris to be hauled to registered recycling facilities by registered debris haulers. This ordinance would amend the Environment, Building, and Health codes, and will be heard by DBI commission next month.

4. Presentation by Dan Burgoyne: State of California Building Commissioning Initiatives.
   - Department of General Services (DGS) oversees, design, construction and maintenance of buildings and facilities, real estate, and procurement policies for the state of California.
   - Governor Schwarzenegger's administration is very supportive of environmental initiatives.
   - Governor's office issued "Green Building Executive Order" in December 2004, calling for all new State building construction projects over 10,000 square feet to meet LEED Silver standards, all existing facilities over 50,000 square feet to achieve LEED-EB certification, and for all

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

projects to undergo total building commissioning (includes energy-consuming systems, building envelope, plumbing, etc.)

- 58 out of approximately 180 state-owned facilities meet the size criteria.
- Even Mills (LBNL) Study on Building Commissioning
    - Studied 224 buildings that have been commissioned
    - 2/3 were existing buildings, 1/3 were new construction
    - Services provided by 18+ Cx providers
    - Findings for Retro-Commissioning projects:
        1. Average cost=. 27¢/sq. ft.
        2. Average number of deficiencies found=11/building
        3. Average energy savings/building=15%
        4. Average payback for Cx costs=8.5 months
    - Findings for new construction Commissioning projects:
        1. Average cost=$1.00/sq. ft.
        2. Average number of deficiencies found=28/building
        3. Average payback for Cx costs=4.8 years
        4. Non-energy benefits>Energy benefits
    - State is performing in-house Cx (provides institutional memory of building systems, in-house experience leads to lower costs).
- LEED 2.2 balloted in November to include reference guide for commissioning and many links to Cx resources
- LEED 3.0 will include non-energy consuming (total building) Cx standards.

5. Old Business
    - **One South Van Ness Ave.**—SF Environment staff has been invited to participate in design review meetings and will endeavor to maximize the environmental performance of this construction project.

6. New Business
    - None.

7. Public Comment
    - There was no public comment.

8. Adjournment

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

DOCUMENTS DEPT.
SEP - 9 2005
SAN FRANCISCO
PUBLIC LIBRARY

4.7
4/05

MEETING NOTICE & AGENDA

Resource Efficient Building Task Force

Wednesday, September 14, 2005, 1:30 p.m.
30 Van Ness
4th Floor, BOA Large Conference Room

1.	Introductions	*DISCUSSION*
2.	Adoption of Task Force Meeting Minutes of July 13 and August 10, 2005.	*ACTION*
3.	Announcements	*DISCUSSION*
4.	Marshall Foster, Director of City Greening (Mayor's Office of Policy and Finance), will discuss the goals, priorities, and pilot projects for the Better Streets Program, as well as the Interdepartmental Working Group and Green Vision Council formed to help develop the City's Green Master Plan. We will also discuss opportunities for collaboration with the REB Task Force.	*PRESENTATION AND DISCUSSION*
5.	Old Business • One South Van Ness Avenue • Proposed amendment for San Francisco Environment Code Chapter 7 Resource Efficiency Requirements	*DISCUSSION*
6.	New Business	*DISCUSSION*
7.	Public Comment	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location

The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination

The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

Know your rights under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Adele Destro, Interim Sunshine Task Force Administrator, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING
DRAFT MINUTES SEPTEMBER 14, 2005

DOCUMENTS DEPT.
OCT - 7 2005
SAN FRANCISCO
PUBLIC LIBRARY

Members:

Mark Dorian (MD)	DPW/BOA	(Present)
Danielle Dowers (DD)	SFPUC	(Present)
Lizzy Hirsch (LH)	Recreation and Parks	(Excused)
Dan Hodapp (DH)	SF Port	(Present)
Amir Koleini (AK)	SF Airport	(Excused)
Roberto Lombardi (RL)	DPW/BCM	(Excused)
David Leung (DL)	DBI	(Excused)
William Neilson (WN)	MUNI	(Present)
Mark Palmer (MP)	SF Environment	(Present)
----------	SFPL	(Vacant)
Raphael Sperry (RS)	Public member	(Present)

Other Representatives:

Russ Abel (RA)	DPW/BOA	(Present)
Rich Chien (RC)	SF Environment	(Present)
Melissa Stephenson (MS)	SF International Airport	(Present)
Marshall Foster (MF)	Director of City Greening	(Present)

A quorum was present at the meeting.

Agenda Items

1. Introductions – Marshall Foster, Director of City Greening (Mayor's Office)

2. Adoption of Task Force Meeting Minutes of July 13 and August 10, 2005
   - The minutes were adopted as written.

3. Announcements
   - Academy of Sciences – groundbreaking celebration to take place afternoon of September 14.
   - Treasure Island – The Public Utilities Commission is providing technical assistance in development of infrastructure and utilities planning for Treasure Island.
   - PUC Emergency Operations Center – Conceptual Engineering Report is complete; design team now beginning schematic design phase.
   - Laguna Honda – Design is currently at 29 points (LEED certified plus several "cushion" points).
   - Construction and Demolition Debris Management ordinance – proceeding through DBI review.
   - WN distributed several briefs by PB Network regarding green roofs, pursuing LEED and green design in schools, and PB's involvement in reviewing new IEQ standards for LEED-EB, CI, and NC.

4. Presentation by Marshall Foster, Director of City Greening.
   - MF described his new role and responsibilities as the newly appointed Director of City Greening. In general, his will be focusing on physical greening of City streets and landscape plantings, and urban design oversight in new housing areas.
   - MF will also work on the following issues:
     - Develop Mayoral policy relating to City greening;

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- Develop interdepartmental structures and coordination to implement specific policies and projects;
- Develop a community-based initiative for street greening projects and for the ongoing maintenance of these projects.

- Initial projects and programs:
  - Better Streets program: plant selection, sustainable landscape, stormwater management standards, Better Streets ordinance (joint effort involving DPW, Planning).
  - Pilot Green streets projects: coordination between DPW, Planning, MTA on pedestrian and transportation improvements, street greening etc. at identified sites (Leland Avenue, Glen Park, Mission/Van Ness).
- Proposed structure for developing initiatives and implementation:
  - Creating Interdepartmental Working Groups to coordinate action and legislation (Better Streets ordinance).
  - Green Building/Planning working group to develop more pilot projects.
- Other long-term interests:
  - Green building incentives matrix for new high-density downtown residential development.
- DD suggested that the Interdepartmental Working Group should include Climate Action Plan implementation strategies. MF stated that the Mayor's upcoming State of the City address in October will provide an opportunity to connect the dots between Climate Action Plan, World Environment Day 2005, Kyoto Protocol, and other key urban environmental issues.
- WN stated that several current transportation projects, including St. Francis Circle, Church/Duboce, Carl At (between Cole and Arguello), and Taraval (between 9th and Beach), would benefit from the addition of more green and sustainable planning.
- RS asked about efforts to create an integrated stormwater management plan that would address both the quality and quantity of run-off. MF stated that this issue is to be addressed through coordination between with SFPUC (infrastructure), MTA (pedestrian plans), and Urban Forest Council (street trees).

5. Old Business
   - One South Van Ness Avenue
   - Proposed amendment for San Francisco Environment Code Chapter 7 Resource Efficiency Requirements

6. New Business
   - None.

7. Public Comment
   - There was no public comment.

8. Adjournment

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

DOCUMENTS DEPT.
OCT - 7 2005
SAN FRANCISCO
PUBLIC LIBRARY

MEETING NOTICE & AGENDA

Resource Efficient Building Task Force

Wednesday, October 12, 2005, 1:30 p.m.

30 Van Ness

4th Floor, BOA Large Conference Room

10-07-05A08:31 RCVD

1.	Introductions	*DISCUSSION*
2.	Anthony Bernheim, FAIA (SMWM) and Tom Lent (Healthy Building Network), will present on "Prescription for Building Wellness and Intelligent Design for Long-term Health."	*PRESENTATION AND DISCUSSION*
3.	Announcements	
4.	Adoption of Task Force Meeting Minutes of September 14, 2005	*ACTION*
5.	REB Task Force meetings: opportunity to discuss and provide feedback on meeting format, scheduling, and any proposed changes to by-laws.	*DISCUSSION*
6.	Old Business • One South Van Ness Avenue • Proposed amendment for San Francisco Environment Code Chapter 7 Resource Efficiency Requirements	*DISCUSSION*
7.	New Business	*DISCUSSION*
8.	Public Comment	*DISCUSSION*

Public comment will be taken on each item.
All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment (415) 355-1710, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]
The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location
The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination
The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

Know your rights under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)
Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Frank Darby, Sunshine Task Force Administrator, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

SF Environment

GAVIN NEWSOM, Mayor JARED BLUMENFELD, Director

RESOURCE-EFFICIENT BUILDING TASK FORCE MEETING
DRAFT MINUTES OCTOBER 12, 2005

Members:

Mark Dorian (MD)	DPW/BOA	(Present)
Danielle Dowers (DD)	SFPUC	(Present)
Lizzy Hirsch (LH)	Recreation and Parks	(Present)
Dan Hodapp (DH)	SF Port	(Present)
Amir Koleini (AK)	SF Airport	(Present)
Roberto Lombardi (RL)	DPW/BCM	(Excused)
David Leung (DL)	DBI	(Present)
William Neilson (WN)	MUNI	(Present)
Mark Palmer (MP)	SF Environment	(Present)
----------	SFPL	(Vacant)
Raphael Sperry (RS)	Public member	(Excused)

Other Representatives:

Russ Abel (RA)	DPW/BOA	(Present)
Rich Chien (RC)	SF Environment	(Present)
Melissa Stephenson (MS)	SF International Airport	(Present)

DOCUMENTS DEPT.

JAN - 4 2006

SAN FRANCISCO
PUBLIC LIBRARY

4.7

A quorum was present at the meeting.

2/05
aft

Agenda Items

1. Introductions – Anthony Bernheim (SMWM) and Tom Lent (Healthy Building Network)

2. Presentation by Anthony Bernheim and Tom Lent: "Prescription for Building Wellness and Intelligent Design for Long-term Health."

3. Announcements
   - Next month's meeting will be cancelled due to the annual USGBC Greenbuild Conference and Expo, to be held in Atlanta, GA from November 8-11.

4. Adoption of Task Force Meeting Minutes of September 14, 2005
   - The minutes were adopted as written.

5. REB Task Force meetings: opportunity to discuss and provide feedback on meeting format, scheduling, and any proposed changes to by-laws.
   - Members discussed the possibility of changing the frequency of meetings, as well as the structure and content.
   - DD stated that she felt the meetings should continue on their current monthly schedule.
   - WN stated that individual members' workloads may warrant a decrease in meeting frequency to bi-monthly, and that the educational content of presentations is useful and should be continued.
   - MP explained two ongoing functions of the Task Force and its members. One would be to continue to communicate ordinance implementation steps and tools to departmental staff (i.e. GreenPRINT training etc.). Another function is to review ordinance waiver requests submitted to the Task Force.

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

- LH and DD asked generally about current and future building projects and the role the Task Force plays in collecting information about projects. MD stated that approximately 50%-70% of BOA design projects are conducted for other contracting departments. For smaller, less-habitable buildings, DPW's Bureau of Building Repair handles estimating, materials, and build-out.
- DH agreed that the two main functions of the Task Force, evaluating projects and sharing information, were important, but hopes the Task Force can become a more action-oriented committee. He also added that perhaps meeting schedules could be changed to 6 meetings per year, plus special lunchtime brown-bag presentations and educational sessions.
- The Task Force decided to table this discussion item and to wait until the next meeting to take any possible action.

6. Old Business
   - One South Van Ness Avenue
   - Proposed amendment for San Francisco Environment Code Chapter 7 Resource Efficiency Requirements

7. New Business
   - None.

8. Public Comment
   - There was no public comment.

9. Adjournment

SF Environment

November 9, 2005 Cancelled

Department of the Environment

Resource-Efficient Buildings (REB) Task Force

DOCUMENTS DEPT.

JUN 30 2006

SAN FRANCISCO
PUBLIC LIBRARY

NOTICE OF MEETING CANCELLATION

Wednesday, November 9, 2004, 1:30 p.m.

30 Van Ness

4th Floor, BOA Large Conference Room

The Wednesday, November 9, 2005 at 1:30 p.m. regularly scheduled meeting of the Resource Efficient Building (REB) Task Force is cancelled. The next regular meeting of the REB Task Force is scheduled for December 14, 2005 at 1:30 p.m. in BOA Large Conference Room, 4th Floor. An Agenda will be prepared and distributed 72 hours prior to the meeting. If you have any questions please contact Rich Chien at (415) 355-3761.

Thank you.

Rich Chien, LEED AP

Green Building Specialist

Department of the Environment

City and County of San Francisco

11 Grove Street

San Francisco, CA 94102

415.355.3761 office

415.554.6393 fax

richard.chien@sfgov.org

SF Environment

GAVIN NEWSOM, Mayor

JARED BLUMENFELD, Director

MEETING NOTICE & AGENDA

Resource Efficient Building Task Force

Wednesday, December 14, 1:30 p.m. (CANCELLED)

30 Van Ness

4th Floor, BOA Large Conference Room

All documents referenced above are available for review by contacting Mark Palmer at the San Francisco Department of the Environment (415) 355-1710, 11 Grove Street, San Francisco, CA, between the hours of 8:30 a.m. and 5:30 p.m., Monday through Friday.

84.7
1
2/14/05
cancelled

DOCUMENTS DEPT.

DEC - 9 2005

SAN FRANCISCO
PUBLIC LIBRARY

12-09-05P01:50 RCVD

Department of the Environment, City and County of San Francisco
Telephone: (415) 355-3700 • Fax: (415) 554-6393• 11 Grove Street, San Francisco, CA 94102
Email: Environment@ci.sf.ca.us • www.sfenvironment.com

Air Quality
In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals. [Section 67.15 of the San Francisco Administrative Code, Sunshine Ordinance.]
The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Accessibility of Meeting Location
The meeting room at 30 Van Ness is accessible by wheelchair. The closest accessible BART station is Civic Center, four blocks from City Hall. Accessible MUNI lines serving this location are the #5 Fulton/McAllister, #19 Polk, #21 Hayes, #42 Downtown Loop, #47 Van Ness, #49 Van Ness/Mission, #71 Haight/Noriega, the F-line to Market and Van Ness, and the MUNI Metro stations at Van Ness and Market and Civic Center. The closest MUNI Metro stations are at Van Ness & Market and Civic Center. For more information about MUNI accessible services, please call 923-6142. There is accessible parking in the vicinity of City Hall, underneath Civic Center Plaza, and adjacent to Davies Symphony Hall and the Veterans War Memorial complex. Large print agendas, audiotapes of minutes, sound-enhancement equipment, and other services to aid the visually and hearing-impaired to attend the meeting are available by calling 554-6390.

Statement of Nondiscrimination
The Commission on the Environment does not discriminate on the basis of disability, race, color, creed, ethnic origin, gender, or sexual orientation in employment or in the admission and access to its programs or activities.

Know your rights under the Sunshine Ordinance
(Chapter 67 of the San Francisco Administrative Code)
Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Frank Darby, Sunshine Task Force Administrator, City Hall, Room 409, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: sotf@sfgov.org. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements
Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300, fax (415) 581-2317; web site at www.sfgov.org/ethics.

HOUCHEN
BINDERY LTD
UTICA/OMAHA NE.
2006